

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 17, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRSENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:02 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED • Move Resolution #714-26 from the Consent Agenda to Resolutions/Signatures <i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #710-26. Approve travel expenses. b. Resolution #711-26. Intradepartmental transfer. c. Resolution #712-26. Supplemental appropriation for the Capital Improvement Fund 4017. d. Resolution #713-26. Supplemental appropriation for the Health Department Fund 8810. e. Resolution #715-26. Supplemental appropriation for the Special Projects Court Fund 2703.

- f. Resolution #716-26.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- g. Resolution #717-26.** Resolution to hire Sophia Miller as an Eligibility/Referral Specialist 2 at the Allen County Department of Job and Family Services.
- h. Resolution #718-26.** Resolution to hire Autumn Steele as an Eligibility/Referral Specialist 2 at the Allen County Department of Job and Family Services.
- i. Resolution #719-26.** Accept the resignation of Emily Hayden from the Allen County Department of Job and Family Services.
- j. Resolution #720-26.** Appoint David Faulkner to the Allen County Veterans Memorial Civic and Convention Center Board of Trustees.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #714-26.** Supplemental appropriation for the General Fund 1001.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

- 2. Resolution #721-26.** Authorize the Allen County Health Insurance rates for 2027.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- 3. Resolution #208-19A.** Amend Resolution #208-29, enter into a License and Services Agreement for the purchase of integrated software for public safety from Tyler Technologies.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

- 4. Resolution #722-26.** Authorize the Board of Allen County Commissioners to commit up to \$570,000.00 of the County's Revolving Loan Fund Assistance for the Infrastructure Improvement Project along Hume Road in Shawnee Township.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

- 5. Resolution #723-26.** Authorize the submission of an application to the Ohio Department of Development to participate in the Office of Community Infrastructure CDBG Economic Development and Revolving Loan Program.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

DISCUSSION

A. County Engineer

- 1. Resolution #724-26.** Authorize the Allen County Engineer, Brion Rhodes, to enter into and administer an Agreement for Real Estate Acquisition Services with West Erie Realty Solutions, LTD. for the purchasing of required temporary and permanent right-of-way for Breese Road/Shawnee Road and Breese Road/Dixie Highway Intersection Projects.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Project includes 10 owners and 19 parcels. The roll was called and the resolution was approved unanimously.

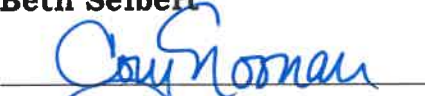
- 2. Resolution #725-26.** Authorize the Clerk fo Board to post notice and advertise to receive bids via QuestCDN.com or sealed bids for the Thayer Road Improvement Project.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Engineer's estimate is \$2,828,566.00 and the bid opening will be on October 15th at 11:30 a.m. The roll was called and the resolution was approved unanimously.

	3. Resolution #726-26. Authorize Brion Rhodes, Allen County Engineer, to submit application and execute/administer contract with the Ohio Public Works Commission for State Issue 1 Funds for the Sugar Street Reconstruction Project. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Funding is being requested in the amount of \$1,592,251.00. The roll was called and the resolution was approved unanimously.</i> 4. Resolution #727-26. Authorize Brion Rhodes, Allen County Engineer, to submit application and execute/administer contract with the Ohio Public Works Commission for State Issue 1 Funds for the Breese Road Intersections Project. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Project is estimated to cost \$3,022,000.00 and the County Engineer is seeking \$906,876.00 in the form of a loan with a 15-year repayment. The roll was called and the resolution was approved unanimously.</i>
	ANNOUNCEMENTS
9:09 a.m.	RECESS
9:38 a.m.	Building and Grounds Weekly Update/County Projects Discussion--Jason Patchet, Tamara Wilson and Will Thompson **Brian Winegardner not present** • Discussion on Veterans Service Commission office suite in the Government Center -Veterans Service Commission have concerns with the glass conference room located within their space -review of original renderings and revisions that were made over the course of the project -discussion on potential revisions -Veterans Service Commission will move in to the space as is and will utilize the storage room as the meeting room for the time being to determine if that space will work for long term use or if renovations will need to be made to the glass room in the future

Tamara Wilson and Will Thompson left the meeting at 10:29 a.m.

- **Jason Patchet provided an update on moving quotes**
 - IOS/Fourwith-\$50,500.00**
 - Lanes Moving and Storage-\$38,000.00**
 - Commissioners would like Jason Patchet to move forward with getting contract documents prepared for Tuesdays agenda**
- **Discussion on increase of shredding of documents with DSC due to moving preparation**
 - additional pickups cost \$65.00 per pickup**
 - discussion on obtaining a quote for non-shred recyclable paper bins—Commissioners will further discuss with Lanes/DSC**
- **Elevator Techs are continuing to work on getting the elevator ready to reschedule the state elevator inspection**
 - Brittany Woods will send communication to Mark Evans, Bricker Graydon, to determine if a letter needs to be sent to Charles Construction/TKE due to contract completion is supposed to be done by end of day tomorrow**
- **Discussion on Ribbon Cutting Ceremony for the Government Center**
 - Charles Construction have agreed to take the lead of planning the ceremony**
 - further plans will be discussed**
- **Review of Allowance Authorization Forms for the Child Support Enforcement Agency Project**
 - Allowance Authorization #4—200-amp panel cover and grinding of floor from removal of walls—\$3,655.00**
 - Allowance Authorization #5 for framing in of the safe— \$249.00**
 - Allowance Authorization #6 to rework breakroom area layout—\$5,678.00**
 - Total allowance amount left—\$231,728.00**
- **General discussion on upcoming use of allowances**
- **Jason Patchet will be meeting with Vicki Tarr to review laminate and paint options**
- **Discussion on vault and safety deposit boxes**
 - Owner has not yet provided a plan to remove the safety deposit boxes**
 - Jason Patchet will discuss with the building owner and determine if they will be removing any or if Muhlenkamp should get a proposal to remove the safety deposit boxes**

	• General discussion on moving plans to the Government Center -planned moving will begin the week of October 12th • Building and Grounds is preparing the Blodgett Building for items to be moved from the Courthouse for storage as needed • Treasurer's safe has been installed • Refrigerator for the breakroom has been installed • Tax Map will be purchasing a refrigerator for their space • Discussion on vehicles located at the ODOT property -Building and Grounds and Sheriff's Office vehicles park at that location
11:33 a.m.	ADJOURN
	Submitted by: <u></u> Brittany N. Woods, Clerk Approved by: Board of Allen County Commissioners <u></u> Brian Winegardner <u></u> Beth Seibert <u></u> Cory Noonan