

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 10, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #687-26. Approve travel expenses. b. Resolution #688-26. Intradepartmental transfer. c. Resolution #689-26. Supplemental appropriation for the Lima Veteran's Memorial Hall Improvements Project Fund 4026. d. Resolution #690-26. Supplemental appropriation for the Health Department Fund 8810. e. Resolution #691-26. Supplemental appropriation for the Swimming Pool Fund 8817. f. Resolution #692-26. Supplemental appropriation for the WIC Fund 8821. g. Resolution #693-26. Supplemental appropriation for the Community Water Fund 8814.

- h. Resolution #694-26.** Supplemental appropriation for the Harm Reduction Fund 8819.
- i. Resolution #695-26.** Supplemental appropriation for the DIS Fund 8825.
- j. Resolution #696-26.** Supplemental appropriation for the General Fund 1001.
- k. Resolution #697-26.** Supplemental appropriation for the H2Ohio Grant-Met Park Fund 8853.
- l. Resolution #698-26.** Supplemental appropriation for the Undivided Permissive Licenses Fund 9212.
- m. Resolution #699-26.** Supplemental appropriation for the WCOCTF Fund 2854.
- n. Resolution #700-26.** Supplemental appropriation for the Capital Improvement Fund 4017.
- o. Resolution #701-26.** Appoint Isaiah Pugh to the Allen County Children Services Board.
- p. Resolution #702-26.** Re-appoint Phyllis Montrose to the Allen County Metropolitan Housing Authority Board.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #186-22F.** Amend Resolution #186-22, enters into a Mercantile Customer Generation Supply Agreement with Dynegy Energy Services East, LLC.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

- 2. Resolution #703-26.** Authorize the release of a mortgage for a Community Housing Improvement Program Property in Lima, Ohio.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- 3. Resolution #704-26.** Approve the 2027 County Employee Benefit Consortium of Ohio, Inc. Renewal and approve summary of benefits.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

DISCUSSION

A. Sanitary Engineer

- 1. Resolution #705-26.** Resolution approving general plan, declaring the necessity to construct and establishing method of repayment for the Shawnee Road and Hume Road Sewer Improvement Area, Shawnee Township, Allen County Sewer District, Allen County, Ohio.

Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Area has several failing septic systems and qualifies for low to moderate income. Sanitary Engineer is seeking a grant from the Revolving Loan Fund in the amount of \$570,000.00 for project. The roll was called and the resolution was approved unanimously.

- 2. Resolution #706-26.** Accept bid and enter into contract with Degen Excavating Company, Inc. for the construction of the Hamlet of Hume Sanitary Sewer System.

Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Bid to be awarded in the amount of \$2,505,370.37. The roll was called and the resolution was approved unanimously.

B. Sheriff's Office

- 1. Resolution #707-26.** Approve Ninth Amendment to Master Services Agreement with Securus Technologies, Inc. for inmate telephone services.

Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Amendment to the agreement decreases the profit available to the Sheriff's office on inmate calls and will also provide additional services included with no additional charge. The roll was called and the resolution was approved unanimously.

	2. Resolution #708-26. Enter into a Subgrant Award Agreement with the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Grant and authorize the Vice President of the Board of Allen County Commissioners to execute same. <i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This is an annual grant for the West Central Ohio Crime Task Force. The roll was called and the resolution was approved unanimously.</i> C. <u>WORTH Center</u> 1. Resolution #709-26. Approve Subgrant Award Agreement with the Ohio Office of Criminal Justice Services, Ohio Department of Public Safety, for the WORTH Center and authorize the Vice President of the Board of Allen County Commissioners to execute same. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Grant has been awarded in the amount of \$50,000.00, \$37,500.00 is reimbursable and \$12,500.00 match funds will be provided by WORTH Center. The roll was called and the resolution was approved unanimously.</i>
	ANNOUNCEMENTS
9:10 a.m.	RECESS
9:47 a.m.	Building and Grounds Weekly Update/County Projects Discussion—Jason Patchet • Review of Moving Proposals -Four With—\$50,000.00 -Lanes—\$38,000.00 -once all written proposals are received a contract with Lanes will placed on the agenda for approval • General discussion on getting rid of obsolete items in the Courthouse once all departments are moved out and the overall process of such • Discussion on delivery of the Lektriever for the Auditor's Office -delivery has been delayed due to shipping issues -Building and Grounds is working on a temporary solution for the Auditor's files until the Lektriever unit arrives and is installed

	• Furniture is currently being delivered for the first floor and basement at the Government Center • Provided an update on elevator installation -TKE stated the elevator should be ready for State Inspection, and currently waiting for inspection to be scheduled -general discussion on future maintenance of elevators • Discussion on potential revisions to the glass wall Veteran's Service Commission Conference Room in the Government Center -Veterans Service Commission would like to remove the glass and replace with actual walls, however that would be paid for through Capital Funds, and there are currently not capital funds available to do this -the Commissioners are not in favor of providing a reconstruction of the conference room, as the Veterans Service Commission had signed off on the current plans -there are several conference rooms available in the building for use, if needed • Provided an update on the Child Support Enforcement Agency Renovations Project -discussion on changes in the project which will be covered through allowances -Building owner has provided an update on HVAC unit replacements and new windows • Final Punch list walk through with WDC Group will be completed today for the Government Center • Discussion on alley repairs behind the Government Center -continuing to discuss with the City of Lima • Discussion on Ribbon Cutting Ceremony for the Government Center -Jason Patchet will discuss with WDC Group on planning of such
11:13 a.m.	RECESS
11:30 a.m.	Small Business Meeting—Lima/Allen County Chamber of Commerce, 144 S. Main Street, Lima, Ohio **Please see Small Business Meeting Minutes**
	RECESS

1:02 p.m.	Auditor Quarterly Update—Rachael Gilroy, Ciara Maag and Ruth Brenneman • 2025 County Audit has been completed, other than the exit conference -Rachael Gilroy will be having said conference next Monday and Commissioners are welcome to join • Discussion on the Civic Center being included in the county audit next year for 2026, due to the Commissioners appointing their board members • Discussion on Land Bank to consider demolition of the Romey Vandermark Building through the Ohio Department of Development Site Revitalization and Demolition Grant with the county providing the 20% match funds for said grant • Land Bank has provided a letter of support for the Memorial Hall Project • Discussion on need for replacement of a Check Printer as the current one has quit working -Auditor ordered a replacement for a cost of \$1,973.14, including two (2) toners, and requests that the Commissioners provide payment -the cost for the toners was \$873.00 is the cost for the toners, Rachael Gilroy would be willing to cover those costs -Commissioners will further discuss during the budget discussion • Discussion on Open Enrollment -event is scheduled for October 15th • Discussion on Cyber Security -HB 96 requires an annual desktop exercise beginning in 2026 -Secretary of State is providing a desktop exercise for Board of Elections in Allen County -other departments will be invited to participate as well, which would then count for said requirement -exercise is scheduled for September 24th • Review of Local Government Fund and Public Library Fund -general discussion on the formula for disbursements of funds -Spencer Township Park District has requested additional funding, which they are currently receiving \$5,000.00 annually from the Public Library Fund

	-due to changes in the statute, the funding for Park Districts should be distributed from the Local Government Fund, not the Public Library Fund -a public meeting will need to be had if any changes to the formula for disbursement allocations are proposed to be made -Rachael Gilroy has suggested a public meeting that would be facilitated by Attorney Rick Hoffman for entities to discuss changes to the formula • Discussion on Real Estate Funds -distributions have been made from property taxes and should be settling soon • Discussion on Cyber Training -the State Audit has shown that entities that utilize county systems must participate in Cyber Training through the county or have their training certificates provided from another provider, even if they are outside of the Allen County Domain ex: Soil and Water, WORTH Center, etc. -Knowbe4 can provide Cyber Training for said entities -will have further information on what training is sufficient for auditing purposes after the exit conference with the State Auditor on Monday • Current Knowbe4 Contract ends October 27, 2026 -quote for next years contract is in the amount of \$10,725.00 -Commissioners will review for payment • Discussion on Lektriever delivery -delivery has been delayed -old Lektriever will be declared obsolete • Review of tentative moving schedule for departments moving into the Government Center • Discussion on Homestead Taxes -Homestead amount will be doubled in 2027
2:02 p.m.	RECESS
2:11 p.m.	Monthly Budget Update—Susan Wildermuth • Review of Fund 3999 Debt Services • Review of Fund 2000 Paid Leave • Review of Fund 2410 RLF -review of loans and payment -application for a \$570,000.00 grant from the Sanitary Engineer—Susan Wildermuth is working on getting grant documents

- Review of Fund 2093 Conveyance Fee
- Review of Fund 2001 GDIF
- Review of Rent and Lease Revenue
 - discussion on Lima Properties LTD. lease that should have been paying an increase in rent/lease since 2025
 - Susan Wildermuth is working with John Willamowski Jr. on a letter to send to recoup increase in funds that were not received
- Discussion on fees for foreign Judges
 - funds have been moved for payment
- Review of Transfers and Advance
- Review of General Fund
 - discussion on Salary Lines
- Review of Capital Fund
- Review of Revenue
 - discussion on Memorial Hall Grant Funds interest income
 - \$350,000.00 will be given to the Port Authority for the Memorial Hall Project
 - the remaining balance will be moved to Capital to go toward the OSU/Ag Society Administration Building
- Discussion on Auditor's request for purchase of check printer
 - Commissioners will move \$1,100.14 from Contingency to the Auditor's Equipment line to cover the cost of the check printer, and the Auditor will be responsible for the purchase of the toner in the amount of \$873.00
- Discussion on quote from the Sheriff Office for IT Storage for Tyler Software
 - One-time cost of \$393,210.00 and annual maintenance cost of \$134,550.00
 - Commissioners are in agreeance with moving forward with purchase of said storage as well as maintenance costs
- Review of Administration Building Fund 4022
- Review of CSEA Fund 4023 and Fund 4027
- Review of Veterans Garage Fund 4024
 - Susan Wildermuth will confirm with Jason Patchet if project is complete
- Review of Courthouse Renovation Fund 4025
- Review of Memorial Hall Fund
- Review of Sales Tax Report

3:24 p.m.

ADJOURN

Submitted by:

Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan