

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

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Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	August 25, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
7:30 a.m.	Retire/Rehire Discussion-Clay Balyeat • Review of the Memorandum of Understanding for Retire/Rehire -discussion on sick time balance—employee may elect to have balance up to 240 hours paid out or have their sick time remain on the books -discussion on wages upon retirement—hourly wage may remain the same but not be eligible for any increases, or employee may elect to take a 10% wage decrease and be eligible for increases • Clay Balyeat will review the Memorandum of Understanding and be prepared to make his decisions during the Retire/Rehire Public Meeting • Public Meeting will be held October 8th at 2:00 p.m. with proposed Rehire date of November 1, 2026
7:38 a.m.	RECESS
8:00 a.m.	Retire/Rehire Discussion-Jackie Whitaker • Review of the Memorandum of Understanding for Retire/Rehire -discussion on sick time balance—employee may elect to have balance up to 240 hours paid out or have their sick time remain on the books

	-discussion on wages upon retirement—hourly wage may remain the same but not be eligible for any increases, or employee may elect to take a 10% wage decrease and be eligible for increases • Jackie Whitaker will review the Memorandum of Understanding and be prepared to make his decisions during the Retire/Rehire Public Meeting • Public Meeting will be held October 8th at 2:30 p.m. with proposed Rehire date of November 1, 2026
8:05 a.m.	RECESS
8:30 a.m.	Retire/Rehire Discussion-Vicki Tarr • Review of the Memorandum of Understanding for Retire/Rehire -discussion on sick time balance—employee may elect to have balance up to 240 hours paid out or have their sick time remain on the books -discussion on wages upon retirement—hourly wage may remain the same but not be eligible for any increases, or employee may elect to take a 10% wage decrease and be eligible for increases • Vicki Tarr will review the Memorandum of Understanding and be prepared to make his decisions during the Retire/Rehire Public Meeting • Public Meeting will be held October 8th at 3:00 p.m. with proposed Rehire date of November 1, 2026 • Vicki Tarr asked to have 40 hours without pay for a family vacation in December -the Commissioners will consider
8:34 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>

	ITEMS FOR REVIEW AND APPROVAL 1. Approve the minutes of August 20, 2026 general session. <i>Commissioner Seibert moved to approve the minutes. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.</i> 2. Consent Agenda: a. Resolution #639-26. Approve travel expenses. b. Resolution #640-26. Authorize a warrant of advance from the Sanitary Engineers Surplus Fund 5035 to the Hamlet of Hume Sewer Improvement Project Fund 4561. c. Resolution #641-26. Supplemental appropriation for the Hamlet of Hume Fund 4561. d. Resolution #642-26. Supplemental appropriation for the Capital Improvement Fund 4017. e. Resolution #643-26. Approve the resignation of Chelsea Rue from the Allen County Family and Children First Council. f. Resolution #644-26. Authorize membership and payment of annual dues to Ohio Animal Welfare Federation. <i>Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i>
	RESOLUTIONS/SIGNATURES 1. Resolution #645-26. Accept proposal and enter into contract with Parr Public Safety Equipment for the purchase and installation of equipment on two (2) vehicles for the Allen County Sheriff's Office. <i>Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously</i>

- 2. Resolution #646-26.** Accept proposal and enter into contract with Parr Public Safety Equipment for the removal and transfer of equipment on one (1) vehicle for the Allen County Sheriff's Office. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously***
- 3. Resolution #647-26.** Accept proposal and enter into contract with Brite Computers for the purchase and installation of equipment on three (3) vehicles for the Allen County Sheriff's Office. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously***
- 4. Resolution #648-26.** Set the date, time and place for the Public Meeting for the Retire/Rehire of Clay Balyeat, Child Support Enforcement Agency Attorney, and authorize the Clerk of Board to advertise for same. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously***
- 5. Resolution #649-26.** Set the date, time and place for the Public Meeting for the Retire/Rehire of Jackie Whitaker, Child Support Enforcement Agency Business Officer, and authorize the Clerk of Board to advertise for same. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously***
- 6. Resolution #650-26.** Set the date, time and place for the Public Meeting for the Retire/Rehire of Vickie Tarr, Child Support Enforcement Agency Director, and authorize the Clerk of Board to advertise for same. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously***

	DISCUSSION A. <u>County Engineer</u> 1. Resolution #651-26. Authorize issuance of payment to the Village of Harrod from the Motor Vehicle Permissive Tax Fund. <i>Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Amount requested from the Vehicle Permissive Tax Fund is \$14,800.00 for road work in the Village of Harrod. The roll was called and the resolution was approved unanimously</i>
	ANNOUNCEMENTS
	PUBLIC COMMENT • Vickie Shurelds, Daddy's at Work Child Care, addressed the Commissioners with issues at the Department of Job and Family Services placing children for child care to their agency through their system, which allows the organization to obtain payment from the state for eligible children enrolled for childcare • Provided an overview of loss of income due to children not being placed on the organizations roster and inability to seek payment for services • Requested the Department of Job and Family Services to immediately place eligible children on the organizations roster, initiate payment for childcare of eligible children since May 26, 2026 and provide a timeline for resolve from the Department of Job and Family Services • Commissioner Noonan asked Ms. Shurelds to provide any necessary information to the Department of Job and Family Services that needs reviewed in regards to the claimed issue
9:11 a.m.	RECESS
9:30 a.m.	Staff Update/County Projects Discussion Rachael Gilroy and Ciara Maag— • Discussion on request from Dinsmore for the County to refinance their 2019 bonds -bonds will be refinanced at a lower rate

- **Conduit Debt needs the approval by the Commissioners, however there is no responsibility to the County**
- **Suggested fee for providing the service is \$7,300.00**
- **Discussion on protections for the County for providing such services**
- **An Engagement Letter has been provided for the Commissioners to sign prior to a Public Hearing being scheduled**
- **Commissioners are all in agreeance with signing the Engagement Letter and provided Rachael Gilroy with a signed letter**
- **General discussion on utilizing Debt Service Funds**
 - Commissioners would like to look into obtaining loans for the Courthouse Renovation Project with repayment through Debt Service Funds
 - will further discuss when Susan Wildermuth, Finance Director, is present
- **Discussion on Lima Mall delinquent taxes and the energy assessment on the property**
 - there is concern that without a tax payment being made, American Township may not receive their due funds from said assessment, which could create a financial issue for the Township
 - Rachael Gilroy will discuss with John Willamowski Jr.

Rachael Gilroy and Ciara Maag left the meeting at 9:46 a.m.

Sofia Clifton—

- **Provided an update on BWC Claims**
 - video footage of incident at Juvenile Court has been obtained and submitted to Sedgwick and BWC
- **Reported on New Claims submitted**
 - County Engineer employee slipped on a stone and sought medical attention for pain
 - Sheriff's Office Detective cut their hand
- **Provided an update on a Sheriff's Office vehicle accident where the other vehicle, which was at fault, did not have insurance**

-CORSA has notified Sofia Clifton that a Deputy (who is resigning from their position) is suing the other party for Pain and Suffering, but if funds aren't received from other party, the former employee is potentially planning to sue the County for Pain and Suffering

- **Discussion on Public Records Request received for County contracts with Sedgwick and CORSA**
-Sofia Clifton will review documents with John Willamowski Jr. prior to sending the documents to the requestor
- **Discussion on Guardian Services Board**
-one (1) of the three (3) employees have County Insurance through CEBCO and all three (3) are covered under the County's Workers Compensation Policy
- **Discussion on Adult Probation's request for a new vehicle**
-the Judge's have offered to purchase said vehicle through their Special Projects Fund
-Commissioners are in agreeance with said purchase and Sofia Clifton will have Adult Probation provide a formal request with a Purchase Order to be placed on the resolution for approval
- **Discussion on former Juvenile Court employee complaints of potential issues with the building causing medical issues**
-Former employee has called CORSA directly in regards to their claims
-Jason Patchet has performed an investigatory walk through and has found no signs of mildew of mold issues in the building of complaint
- **Discussion on insurance coverage of property owned by the Port Authority**
-property is still covered under CORSA, as the Port Authority is a covered Board through the County's Policy
- **Reappoint of Andy Farley and Rachael Gilroy to the Revolving Loan Fund Board will be on Thursday's agenda**
- **Potential Board appointment interview to the Civic Center Board will be held Thursday with David Faulkner**
-discussion on other open seats
-Commissioner Seibert would like Sofia Clifton to schedule an interview with Travis Adkins as a potential appointment for a Veterans seat for the Civic Center Board

- **General discussion on upcoming meeting with Elected Officials to discuss Health Insurance plans for 2027**
-review of plan options provided by CEBCO, including an HSA option

Brittany Woods—

- **Resolution to authorize Jason Patchet to approve Change Orders up to the amount of \$10,000.00 for the Child Support Enforcement Agency Renovations Project has been prepared for this Thursday's agenda**
- **Resolution to enter negotiations for a Design Firm for the Courthouse Renovation Project has been prepared for this Thursday's agenda**
-letters will be sent to all firms that participated in the RFQ process to inform them on their status of involvement in the project
-top firm was decided to be Kleinfelder and is recommended for the Commissioners to begin negotiations with said firm
- **Received a request for a Release of a Mortgage for an Eileen Suever for property located in Delphos, Ohio**
-all payments have been received
-a resolution will be on Thursday's agenda for approval
- **Discussion on Interim Family Children First Council Director**
-Family Children First Council has voted to hire Peyton Rose as Interim Director

Brian Winegardner—

- **Commissioner Winegardner provided an overview on County Project items discussed last week while Commissioner Noonan was not present**
-blinds for the Government Center
-Cell phone booster for signal at the Government Center
-Safe purchase for the Treasurer's Office
-Civic Center Fire Alarm repairs
- **Discussion on Miss Shurelds address to the Commissioners during the morning agenda meeting re: Daddy's at Work Daycare**

-the Commissioners are unable to intervene with the situation and the Commissioners directed Miss Shurleds to continue to work with the Department of Job and Family Services for a resolution
-the Commissioners will have Jessie Doyle, Department of Job and Family Services, prepare a correspondence to be sent to Miss Shurleds addressing her concerns, as they have in previous correspondence

Beth Seibert—

- **Legacy Arts Lima, Inc. request of use of the Government Center Parking lot on October 24th for artist and volunteer parking**
-Commissioners are not in favor due to potential offices moving into the Government Center during that time
-Commissioner Seibert will notify the requestor of such
- **Discussion on Miner-French Ditch Project**
-Mr. Schwartz is attempting to get a group of landowners to fund the project, rather than have it done as a petitioned project
- **Received an invitation for the September 11th event at Lima First Missionary Church**
- **Soil and Water Conservation District provided a financial report regarding the administration of the Stormwater and sediment Controls Regulations**

Cory Noonan—

- **Review of Letter of Support for the Memorial Hall Project**
-Commissioners will sign and provide to Allen Economic Development Group
- **General discussion on proposed CRA in American Township**
-heard from several individuals that they are in favor of said CRA for development opportunities

11:47 a.m.

RECESS

1:00 p.m.	Lima/Allen County Convention & Visitors Bureau Update—Betsey Billingsley • Review of Mid-Year Directors Report -review of Marketing and Advertising—lots of focus on digital advertisement -review of Paid Print Advertising and Social Media views -review of Website and Newsletter Metrics -review of Marketing Materials produced for organizations • Provided an overview on new blog—Beyond the Brochure • Received the Award for Nonprofit Organization of the Year by Lima/Allen County Chamber • Review of Sponsorships • Review of Grant Program
1:36 p.m.	RECESS
2:02 p.m.	Sanitary Engineer Quarterly Update—Brad Niemeyer • Provided an update on Shawnee Waste Water Treatment Plant Phase 2 SECAP Project -third SBR tank is completed and in tank equipment has been installed, with the tank scheduled to be filled next week -the project is approximately 5 to 6 months from completion • Provided an update on Shawnee Collection System Improvements Phase 2 SECAP Project -estimate for the project is \$4.5M and will be put out for bids in October • Provided an update on Hamlet of Hume Sewer Improvement Project -Public meeting was held on June 2nd and bids were received last week -three (3) bids were received, with the apparent low bidder being Degen Excavating with a bid of \$2,505,970.37 (engineer's estimate was \$2.4M) -Sanitary Engineer's Office will be reviewing the bid to determine the increase in pricing -\$2M in principal forgiveness funds have been awarded for this project • Provided an update on Cridersville/Shawnee Oaks Reroute Project -the Revolving Loan Fund Board is considering \$570,000.00 for low to moderate income households in the project, which will be brought to the Commissioners for approval

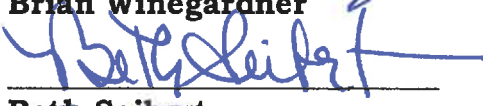
	-provided an overview on funding for the remainder of the project -a public meeting is scheduled for tonight at 6:00 p.m. and plan to advertise for bids in October • Provided an update on Indianbrook Pump Station Upgrades -Design is complete and will plan to advertise for bid later this year • Provided an update on Project BOSC -weekly meetings are happening with the Construction Manager at Risk and Design Engineer -discussion on proposed billing for the Data Center and will further discuss with the Commissioners and request approval once the proposed rate is agreed upon • General discussion on Staffing • Provided an update on Commercial/Subdivision Development • Discussion on Municipal Requests -City of Delphos, Allen Water District and the Sanitary Engineer have decided to hire an independent review of the Delphos situation to determine if there is anything that can be done to help • Discussion on Lima Mall delinquent sewer bills -Lima Mall does not pay quarterly, but once the bills are placed on their taxes, they have made payment • Discussion on Reservoir Road connections and Health Department inspections -no updates at this time • Discussion on after hour calls and response to said calls -calls have been received from City of Lima users, and unfortunately the county is not able to respond as they are not a County customer and the City of Lima does not have an after-hours number for needs -Commissioners asked Brad Niemeyer to revise their after-hours message to have a listing of a number for City of Lima customers to call if they need assistance
3:04 p.m.	ADJOURN

Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert


Cory Noonan