

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	August 13, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED • Building and Grounds Weekly Update/County Projects Discussion with Jason Patchet will be moved to 9:15 a.m. <i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Approve the minutes of July 30, 2026 general session. 2. Approve the minutes of August 4, 2026 general session. 3. Approve the minutes of August 5, 2026 special session. 4. Approve the minutes of August 6, 2026 general session.

Commissioner Seibert moved to approve the minutes. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.

5. Consent Agenda:

- a. Resolution #604-26.** Approve travel expenses.
- b. Resolution #605-26.** Intradepartmental transfers.
- c. Resolution #606-26.** Authorize a warrant of advance from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee Oaks Reroute Fund 4565.
- d. Resolution #607-26.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Shawnee I&I Capital Fund 5408.
- e. Resolution #608-26.** Supplemental appropriation for the Health Department Fund 8810.
- f. Resolution #609-26.** Supplemental appropriation for the Community Water Fund 8814.
- g. Resolution #610-26.** Supplemental appropriation for the Refuse & Recycling Fund 8054.
- h. Resolution #611-26.** Supplemental appropriation for the Shawnee Oaks Sewer Reroute Fund 4565.
- i. Resolution #612-26.** Supplemental appropriation for the Richard & Janice Miller 1163 Fund 2163.
- j. Resolution #613-26.** Supplemental appropriation for the WIC Fund 8821.
- k. Resolution #614-26.** Supplemental appropriation for the Capital Improvement Fund 4017.
- l. Resolution #615-26.** Supplemental appropriation for the Sheriffs Gifts & Donations Fund 2839.
- m. Resolution #616-26.** Supplemental appropriation for the Capital Improvement Fund 4017.
- n. Resolution #617-26.** Authorize a warrant of transfer from the Capital Fund 4017 to the Admin Building Fund 4022.
- o. Resolution #618-26.** Supplemental appropriation for the Admin Building Fund 4022.
- p. Resolution #619-26.** Approve the suspension of an employee at the Allen County Department of Job and Family Services.
- q. Resolution #620-26.** Approve the promotion of Jennifer Fyffe from Eligibility/Referral Specialist 2 to Eligibility/Referral Supervisor 1 at the Allen County Department of Job and Family Services.
- r. Resolution #621-26.** Authorize the promotion of Kylie Lewis from Support Worker II to Support Worker III at the Child Support Enforcement Agency.

	s. Resolution #622-26. Re-appoint Drew Fields and Timothy Buit to the Port Authority of Allen County Board. <i>Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i>
	RESOLUTIONS/SIGNATURES: 1. Request from Ohio Division of Liquor Control-Target Corp, Target Store T-2951-C-2 Permit Request a Hearing Do Not Request a Hearing <i>Commissioner Noonan moved to Not Request a Hearing. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i> 2. Resolution #623-26. Authorize the purchase of IT Equipment from Amazon for the Government Center Building. <i>Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously</i> 3. Resolution #624-26. Authorize the purchase of IT Equipment from CDW-G for the Government Center Building. <i>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously</i>
	DISCUSSION
	ANNOUNCEMENTS
	PUBLIC COMMENT Shauna Ice and Brianna Tschour addressed the Board with concerns on how a dog attack was handled and how Avery's Law pertains to such incident -Commissioners took a copy of the letter read by Shauna Ice and will respond to their questions/concerns
9:09 a.m.	RECESS

9:17 a.m.	Building and Grounds Weekly Update/County Projects Discussion--Jason Patchet • Discussion on proposed Courthouse Renovation Project budget -Commissioners would like to proceed with the budget of \$17M -Commissioner Seibert and Jason Patchet will be participating in the Interview process of potential Design Firms tomorrow, and this budget amount will be shared with the Review Committee as well as the firms being interviewed • Discussion on placement of the Dedication Plaque for the Government Center • Discussion on exterior drop boxes for the Treasurers and Veterans Service Commission Offices at the Government Center Building -Commissioners will further review options • Provided an update on Final Inspections for the Government Center Building -Fire Marshall stated radio communication portion of inspection did not pass -working on installing a cell booster as well as potentially a repeater if needed • Discussion on purchase of safe for the Treasurer's Office -Jason Patchet will get ordered • Discussion on epoxy instead of carpeting in the Building and Grounds space in the Government Center -chosen carpet is on backorder and the contractor offered to do epoxy flooring at no additional cost -the Commissioners are in favor of such • Jason Patchet and his team are working on creating punch list items to review
10:01 a.m.	RECESS
1:00 p.m.	EMA Quarterly Update—Jared Gesler—CANCELLED
	RECESS
2:00 p.m.	Seriff Drive Road Vacation Hearing • Chad Scott read the Report of the County Engineer in regards to the proposed partial road vacation

- Petitioner provided their request for the partial road vacation and Brad Core asked the Board not retain any county utility easements if proposed partial road vacation is approved due to the current lots being replatted
-currently there are not any utility easements in the proposed partial road vacation

Resolution #625-26. Authorize the vacation of a portion of Seriff Road located between lots #24,283 and #24,284 of the Holida West Subdivision No. 2 Replat, American Township, petitioned for by Vaughn Katterheinrich, Valico LLC., pursuant to Section 5553 of the Ohio Revised Code. ***Commissioner Seibert moved to approve. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

2:09 p.m.

ADJOURN

Submitted by:



Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners



Brian Winegardner



Beth Seibert

Cory Noonan