

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 23, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED • Add 11:30 am Meeting to discuss 911 Funding <i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #542-26. Approve travel expenses. b. Resolution #543-26. Supplemental appropriation for the Special Projects Juvenile Court Fund 2703. c. Resolution #544-26. Supplemental appropriation for the Capital Improvement Fund 4017. d. Resolution #545-26. Supplemental appropriation for the Hamlet of Hume Fund 4561. e. Resolution #546-26. Supplemental appropriation for the Motor Vehicle & Gas Tax Fund 2002.

- f. Resolution #547-26.** Supplemental appropriation for the Capital Fund 4017.
- g. Resolution #548-26.** Supplemental appropriation for the Federal Seizure Fund 2852.
- h. Resolution #549-26.** Authorize a warrant of advance from the Sanitary Engineering Department Surplus Fund 5035 to the Hamlet of Hume Fund 4561.
- i. Resolution #550-26.** Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Wastewater Collection Capital Fund 5405.
- j. Resolution #526-26A.** Rescind Resolution #526-26, supplemental appropriation to the Tax Map Fund 2088.
- k. Resolution #551-26.** Approve travel submitted prior to July 1, 2026 to reflect change in the IRS mileage reimbursement rate.
- l. Resolution #552-26.** Resolution to hire Trinity Gurley as a Social Service Worker 2 at the Allen County Department of Job and Family Services.
- m. Resolution #553-26.** Accept resignation of Cassandra Schnipke from the Allen County Department of Job and Family Services.
- n. Resolution #554-26.** Accept the resignation of Jessica Verhoff from the Allen County Department of Job and Family Services.
- o. Resolution #555-26.** Accept the retirement of Tricia Rettig from the Allen County Child Support Enforcement Agency.
- p. Resolution #556-26.** Accept the retirement of Barbara Clay from the Allen County Child Support Enforcement Agency.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

Resolution #557-26. Approve a Fee Waiver Request Form and authorize payment of freight and credit card fee. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #558-26.** Authorize the purchase of three (3) 2026 Ford Explorer Police Interceptor vehicles from Reineke Family of Dealerships for the Allen County Sheriff's Office through the State of Ohio Cooperative Purchasing Program. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #559-26.** Authorize the purchase of Disaster Relief Refresh Equipment from Starfish Computer. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #560-26.** Approve the 2026 estimated monthly expenditures for county-issued credit card for the Allen County Board of Developmental Disabilities. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. Sanitary Engineer

- 1. Resolution #561-26.** Authorize the Clerk of the Board to post notice to bidders and advertise to receive bids for the construction of the Hamlet of Hume Sanitary Sewer System. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Bid opening will be held on August 20, 2026 at 2:00 p.m. The roll was called and the resolution was approved unanimously.***

	B. <u>County Engineer</u> 1. Resolution #562-26. Authorizes the Allen County Engineer to execute an LPA Federal Local-LET Project Agreement for ALL-CR-270-6.41 Main Street, Bluffton Project and authorize Brion Rhodes, Allen County Engineer, to serve as the LPA representative authorized to sign and administer the project on behalf of the Board of Allen County Commissioners. <i>Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i> C. <u>WORTH Center</u> 1. Resolution #563-26. Authorize submission of a grant application to the Ohio Office of criminal Justice for the 2026 Edward Byrne Memorial Justice Assistance Grant. <i>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. Application is for funding for forklift training for residents of the facility. The roll was called and the resolution was approved unanimously.</i>
	ANNOUNCEMENTS
9:09 a.m.	RECESS
9:30 a.m.	Building and Grounds Weekly Update/County Projects Discussion--Jason Patchet • Provided an update on compressor replacement at Juvenile Court-Wardhill -once completed, temporary unit can be removed • New compressor in the four seasons unit will be installed at the Museum tomorrow • Discussion on elevator repairs at the Parking Garage -work is scheduled to begin next week • Discussion on additional IT storage for security cameras at the Government Center Building Project -received a quote for additional storage in the amount of \$10,448.94, which will also include enough hardware/storage to accommodate for the Courthouse Renovations and CSEA Building Project as well

-Brian Mauk is working on obtaining a quote for phone services to be incorporated at the Government Center Building, which should be approximately \$1,000.00, and Jason Patchet believes that can be paid from his Services line

-Commissioners would like to determine if the necessary hardware/storage portion purchased for the Courthouse Renovation and CSEA projects would be able to be purchased once those buildings are up and running, or if all should be purchased now

-Commissioners are in agreeance with moving forward with purchases once confirmed with Brian Mauk on what is needed at this time for an amount up to \$10,448.94

- **Provided a general update on the Government Center Building Project**

-Fencing is being installed

-2nd and 3rd floors have been cleaned

-Fire Alarm preliminary testing is scheduled for next week

-walls are completed on the 1st floor and final windows are being installed

-parking lot bollards are being prepared for installation

-plumbing inspection has been completed

-elevator is installed and just waiting on final inspection

- **General discussion on Parking at the Government Center**

Chris Widener, WDC Group, and Jason Winner, Innovative Office Solutions, joined the meeting at 10:00 a.m.

- **Jason Winner discussed a proposed \$13,498.70 increase to the furnishings purchase**

-all Hon product has been ordered but remaining miscellaneous items have not been ordered yet

-discussion on items that were missed on the order spreadsheet when design information was placed in the pricing software

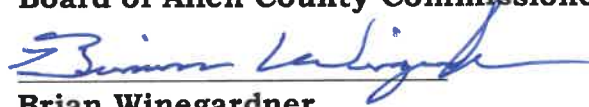
-review of detailed breakdown of all furnishings, organized by room, for the Government Center Building

- **Review of Millwork items**

- **Review of request for additional storage for Domestic Relations Court**

	Resolution #564-26. Approve Change Order #2 with Innovative Office Solutions, Inc. for the purchase and installation of furnishings for the Government Center Building Project. <i>Commissioner Winegardner made a motion to approve. Change order is in the amount of \$13,498.70, bringing the contract amount not to exceed \$506,371.03. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</i> • Discussion on interior signage -quote from Charles Construction was received in approximately \$3,800.00 • Discussion on gate arm for parking at the Government Center Building -continuing to work with Contractor on quote • General discussion on pay apps for the Government Center -Charles Pay App 18 has been revised and sent to Susan Wildermuth for payment • Discussion on blinds for the first floor -Chris Widener will work on getting proposals for review • Discussion on safes needed to be purchased • Discussion on the Dog Warden Siding Project -would like WDC Group to move forward with preparing bid specifications • Abatement is completed at the Child Support Enforcement Agency Building Project -air quality testing was completed -demolition has begun and working with the Building owner on dumpster placement
10:58 a.m.	RECESS
11:00 a.m.	Joint Board Meeting re: West Jennings Creek and Mueller Ditch Maintenance Assessments **Please see Van Wert County's Minutes**
11:20 a.m.	RECESS
11:30 a.m.	911 Budget Discussion • Discussion on meeting with the City of Lima to discuss Central Dispatching

	-while currently, there is not central dispatching, the City of Lima has expressed a request of allocation of wireless funds to the City of Lima as since the 911 upgrades, their PSAP does receive wireless 911 calls • General review and discussion of the 911 Budget -discussion on potential portion of funds that could be allocated to the City of Lima based on calls received -statistics will need to be reviewed, as the City of Lima does receive 48% of the wireless calls, however several calls are reverted back to the county when response services are not available • General discussion on Centralized Dispatching
12:32 p.m.	RECESS
2:00 p.m.	Memorial Hall Project Update—Dave Stratton, Greater Lima Region, and Phil Buell, Allen County Port Authority Board • Provided an update on the Memorial Hall Project -continue to complete studies to determine if the project is viable -Freytag and Associates have been hired as the Design Professional -Weigand Construction has been hired as the CMAR - The Spencer Group has completed a feasibility study -RFQs were put out for a Hotel Management Company and three (3) proposals were received -Review Committee recommended moving forward with Sandvik Coon Ceres Group to move forward with determining if the project is possible in the Memorial Hall property • Discussion on the need for the County parking lot located by Memorial Hall to move the project forward • Discussion on the developers desire for historical tax credits to assist with funding and ability to move forward with the Memorial Hall Project • If the project does move forward, additional hotel space would allow the Civic Center to bid on larger events • Discussion on the developers desire to have the project be a Boutique Hotel/Museum honoring Veterans throughout the space • General discussion on the RFQs financial plan for the project and ability to fund such

	• General discussion on timeline and options for additional property needed for the project -should have an idea back from Sandvik Coon Ceres Group within the next six (6) months on probability of the project moving forward
2:37 p.m.	ADJOURN
	Submitted by:  Brittany N. Woods, Clerk Approved by: Board of Allen County Commissioners  Brian Winegardner  Beth Seibert  Cory Noonan