

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	July 9, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED <i>Commissioner Seibert moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #509-26. Approve travel expenses. b. Resolution #510-26. Supplemental appropriation for the Capital Fund 4017. c. Resolution #511-26. Resolution to hire Eli Butterfield for the Wastewater Collections Division Maintenance Position at the Allen County Sanitary Engineer's Department. d. Resolution #512-26. Approve a wage increase for Mikaela Beecham-Wood at the Allen County Dog Warden's Office. e. Resolution #513-26. Resolution to hire Jessica McPeck as an Eligibility/Referral Specialist 1 at the Allen County Department of Job and Family Services.

- f. Resolution #514-26.** Approval of credit card use for the 3rd Quarter of 2026 for various departments.

Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #515-26.** Accept proposal and enter into contract with Northwestern Ohio Security Systems, Inc. to provide equipment and labor for the Child Support Enforcement Agency Building Project. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #516-26.** Accept proposal and enter into contract with All Temp Refrigeration to replace a compressor at the Allen County Juvenile Court-Wardhill. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #517-26.** Adopt an Anti-Displacement and Relocation Assistance Plan as required by Housing and Urban Development for Community Development Block Grant Funding. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #518-26.** Set date, time and place for a View and Hearing for the vacation of a portion of Seriff Drive, American Township, petitioned for by Vaughn Katterheinrich, Valico, LLC. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

5. Resolution #519-26. Instruct the County Engineer to proceed with the Report of the County Engineer for the vacation of a portion of Seriff Road, American Township. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. COUNTY ENGINEER

- 1. Resolution #520-26.** Accept bid and enter into contract with Bluffton Paving, Inc. for the County and Township Roads Resurfacing Project-2026. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. Contract amount is \$1,917,353.75. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #442-25A.** Amend Resolution #442-25, authorize the Allen County Engineer to execute an LPA Federal Local-LET Project Agreement for ALL-CR 11-4.54 Buckeye/Fort Amanda Roundabout Project and authorize Brion Rhodes, Allen county Engineer, to serve as the LPA representative for said project on behalf of the Board of Allen County Commissioners. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Additional CMAC funding was received in the amount of \$440,533.00 through Regional Planning Commission. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #521-26.** Authorize the Allen County Engineer to execute an LPA Federal Local-LET Project Agreement for ALL-CR 173 Thayer Road project and authorize Brion Rhodes, Allen County Engineer, to serve as the LPA representative authorized to sign and administer the project on behalf of the Board of Allen County Commissioners. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. Outlines rulings and requirements for use of federal funds. The roll was called and the resolution was approved unanimously.***

	4. Resolution #332-25D. Amend Resolution #332-25, approve a Road Use Maintenance Agreement (RUMA) between the Allen County Commissioners, the Allen County Engineer, Richland Township Board of Trustees, Monroe Township Board of Trustees and US Signal to install buried fiber optic lines and to authorize Allen County Engineer, Brion Rhodes, to administer said project to protect the Allen County's infrastructure within right-of-way on behalf of the Allen County Commissioners. <i>Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Additional data fiber is needed to connect to the Data Center. The roll was called and the resolution was approved unanimously.</i>
	ANNOUNCEMENTS • Emily Morrissey, Intern at the Allen County Engineers Office, was present to observe the meeting
9:11 a.m.	RECESS
9:36 a.m.	Building and Grounds Weekly Update/County Projects Discussion--Jason Patchet and Chris Widener • Review of Cost Summary Report for the Government center Building Project • Discussion on dedication plaque -Chris Widener will get a quote for review and determine if the Contractors will split the cost for such sign • Discussion on Ribbon Cutting Ceremony -would like to plan on holding the event on October 30th • Discussion on window shades for the first floor -will need to work on deciding what type of shade is desired • Provided an update on finalizing the furnishings order -Chris Widener (WDC Group), Jason Winner (IOS) and Jason Patchet have worked with all departments on finalizing what items are needed for the Government Center • Discussion on IT Equipment -\$30,840.04 spent on switches -\$4,296.00 spent on switch rack and battery backup

	-proposal for patch cables is in the amount of \$434.79 -proposal for wireless access points is in the amount of \$2,478.00 -Analog phone lines have been ran by Building and Grounds for fax machines in the amount of \$344.24 • Discussion on proposals received for Security Equipment -Commissioners would like to utilize the current security equipment from the Courthouse once vacated, rather than purchasing new at this time • General discussion on miscellaneous costs per Jason Patchet -Restroom Accessories-\$2332.58 -Fire Extinguishers-\$775.00 -MTI Testing-\$30,902.61 -Construction Utility Costs -\$10,673.86 AEP -\$232.93 Gas • General discussion on moving -Jason Patchet will work on getting proposals for moving costs -general discussion on moving plan • General discussion on parking • Discussion on security station tables and chairs -tables and chairs were not part of the furnishing quotes and will need to be added -a desk and chair will also need to be added for 3rd floor security -Judge's bench risers will also be added to Lima Mill Work order through IOS • Environmental Abatement is being completed at Cook Tower for the Child Support Enforcement Agency
10:56 a.m.	RECESS
11:30 a.m.	Joint Board Meeting re: Ottawa/Little Ottawa River-Jarroed Wehinger and Daniel Boroff, Allen Soil and Water Conservation District Present: Beth Seibert, Doug Post, John Bergman, Douglas Spencer, David Baumbauer, William Bateson, Timothy Bechtol, Jeffrey Hunker, Timothy Striker, Fred Rush, Brad Brubaker, Tim Wehri and John Schlumbohm • Jarroed Wehinger discussed the Allen Soil and Water Conservation District (ASWCD) request for the Joint Board to provide authorization for

	• ASWCD to enter into contract with Tawa Tree Service in an amount not to exceed \$74,999.00 -large log jams with proposed cost of \$38,350.00 will be completed first, then any additional work will be completed with remaining funds within the contract Resolution #522-26. Joint Board of Commissioners of Allen, Auglaize, Hancock, Hardin and Putnam County, Ohio authorize the Allen Soil and Water Conservation District to contract for maintenance with Tawa Tree Service as it relates to the Ottawa River Stream Enhancement Project. <i>Commissioner Seibert made a motion to approve. Motion seconded by Commissioner Schlumbohm. The roll was called and approved unanimously.</i> • Discussion on ASWCD request to submit additional hours for reimbursement due to training a new employee as well as reimbursement for mileage and gasoline costs for gator usage to the Ottawa River Stream Enhancement Project Fund <i>Commissioner Seibert made a motion to approve said submittal of reimbursements. Motion seconded by Commissioner Wehri. The roll was called and approved with Commissioner Bechtol and Commissioner Hunker voting “no”.</i>
11:56 a.m.	RECESS
11:57 a.m.	Little Ottawa River-Jarrold Wehinger and Daniel Boroff, Allen Soil and Water Conservation District Present: Beth Seibert, Brian Winegardner, John Bergman, Douglas Spencer and David Bambauer. • Jarrold Wehinger discussed the Allen Soil and Water Conservation District (ASWCD) request for the Joint Board to provide authorization for ASWCD to enter into contract with Tawa Tree Service in an amount not to exceed \$10,000.00 -current Fund balance is \$12,565.00 -estimated labor reimbursements costs are estimated to be \$2,000.00 -Larger log jams will be addressed first, and any other issues will be addressed if funding is available within the contract • Discussion on request to increase assessments next year to increase the Fund balance

	-Joint Board would like further information prior to determine assessment amount and will be discussed at a further date Resolution #523-26. Joint Board of Commissioners of Allen and Auglaize County, Ohio authorize the Allen Soil and Water Conservation District to contract for maintenance with Tawa Tree Service as it relates to the Little Ottawa River Stream Enhancement Project. <i>Commissioner Winegardner made a motion to approve. Motion seconded by Commissioner Bergman. The roll was called and was approved unanimously.</i> • ASWCD will not be requesting any additional labor costs or fuel reimbursements due to low fund balance
12:09 p.m.	RECES
1:00 p.m.	Schimpf Alley Vacation Hearing • Mr. and Mrs. Schimpf provided an overview on their request for a partial alley vacation -the Schimpf's own the properties on both sides of the alley, and would like to provide power to the out buildings on their property, but need access through the alley to do so and plan to combine the parcels once alleyway is vacated • Chad Scott read the Report of the County Engineer into record • Clerk of the Board provided a reading of the letter from Sugar Creek Township in favor of the vacation due to the alley being abandoned more than 21 years • Commissioners request that the County Engineer provide a plat of the proposed vacation for the Commissioners review prior to making a determination on vacating the alleyway
1:13 p.m.	ADJOURN

Submitted by: Brittany Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner
Brian Winegardner

Beth Seibert
Beth Seibert

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