

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Clerk-Brittany Woods-[**bwoods@allencountyohio.com**](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 30, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	Staff Update/County Projects Discussion John Willamowski Jr.— • Discussion on Memorandum of Understanding with the County Engineer in regards to Stormwater Management and Sediment Control Regulations -discussion on proposed revisions received from the County Engineer, Brion Rhodes and revisions provided by the Commissioners -John Willamowski Jr. will work on revising the document for final review -will plan to reconvene after the Auditor's Update to consider a resolution to direct Allen Soil and Water Conservation District to administer the Stormwater Management and Sediment Controls Regulations • Discussion on current litigation in which all Ohio Prosecutors have been named in a suit filed in Federal Court -CORSA has picked up coverage for such case -Prosecutor Caldwell is covered under such coverage • Discussion on Sanitary Engineer need for completing work under tracks and permitting requirements

-John Willamowski Jr. will review

John Willamowski Jr. left the meeting at 10:06 a.m.

Jason Patchet—

- **Discussion on a damaged compressor that needs replaced at Juvenile Court-Wardhill**
 - received a quote for replacement of the compressor in the amount of \$14,955.00, with at least a two week wait time**
 - rental of a temporary 15-ton unit is \$1,800.00 a month plus an additional \$1,250 for installation and \$1,250.00 for removal after the rental period for a total cost of \$4,300.00**
 - Commissioners are in agreeance with moving forward with ordering the compressor replacement as well as rental of the temporary unit while waiting on installation of replacement compressor**
 - discussion on modifying the replacement compressor to be able to be utilized as a potential replacement compressor for other locations if needed once Wardhill is no longer needed—Jason Patchet will further discuss**
- **Discussion on Port Authority's evaluation of West Parking Lot at Children Services**
 - Freytag and Associates have inquired if the grease trap has been abandoned**
 - Jason Patchet is verifying and will let them know**
- **Discussion on signage for the Government Center Building color options**
 - Jason Patchet will notify the contractor on the Commissioners choice**
- **Discussion on Dedication Plaque that WDC Group is planning to provide for the building**
 - Commissioners will further discuss with Jason Patchet on Thursday**
- **Discussion on Museum HVAC Upgrades**
 - Commissioners and Museum would like to move forward with the project, with the Commissioners funding 2/3 of the project and the Museum funding 1/3 of the project for the dehumidification portion**
 - Jason Patchet and Susan Wildermuth will further discuss funding for the project and work on getting contract documents in place**
- **Provided an update on parking lot of the Government Center**
 - lot has been asphalted and striped**

Jason Patchet left the meeting at 10:45 a.m.

Sofia Clifton—

- **Discussion on Safety Council Dues which results in a \$5,000.00 rebate on BWC Premiums**
 - \$250.00 for twelve (12) meetings**
 - Commissioners are in agreeance with Sofia Clifton continuing to attend**
- **Discussion on Wellness 2026**
 - program ends today**
- **Discussion on Wellness 2027**
 - Smart Shopper will no longer be available to employees**
 - there will be incentives provided to the county once milestones are met by employee completion for the county to determine how the funds are utilized**

Brittany Woods—

- **Received communication from Nathan Davis containing the 2026 Ditch Conditions Report**
 - Assessment amounts will need to be approved by the second Monday in September**
 - Brittany Woods will begin scheduling meetings with the Joint Boards, as well as a meeting with the Commissioners to review and discuss**
 - Commissioners would like to discuss cost allocation for Ditch Maintenance items during said meeting**
- **Discussion on Certificate of Coverage for the underground storage tanks located at the County Engineers Office**
 - **Commissioners are in agreeance with paying the fee in the amount of \$1,100.00, with an invoice being sent to the County Engineer to be paid by August 31, 2026**
- **Discussion on Northwest Title Agency Co., Inc.**
 - escalator per the lease agreement was not enforced beginning January 1, 2026 due to the impending vacation of the Savings and Loan Building**
 - Auditor Gilroy has requested a resolution be passed reflecting such**

Resolution #491-26. Amend a lease agreement with Northwest Title Agency Co., Inc. for office space located at the City Loan Building. ***Commissioner Seibert made a motion to approve. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.***

- **Discussion on Educational Services Center lease of space at the Board of Developmental Disabilities**
-Commissioner Winegardner directed Melissa Ricker send the lease agreement to John Willamowski Jr. for his review

Susan Wildermuth—

- **Discussion on Hazard Mitigation Plan meeting**
-Jared Gesler stated the Commissioners presence is not required, and will keep the Commissioners updated
- **Discussion on probationary wage increase for Mikaela Beecham-Wood**
- **Susan Wildermuth is providing information to Auditor Gilroy for preparation of the 2027 Tax Budget**
-discussion on property to be sold in 2027
-Commissioners do not plan on selling any property in 2027
-discussion on Child Support Enforcement Agency rent increase once the agency moves to their new location
- **Discussion on correspondence received from Brian Mauk in regards to IT capital request to replace DR server and storage environment**
-will plan to further discuss with Auditor Gilroy during her update

Brian Winegardner—

- **Had discussion with Tony Rumer, Cardinal Bus Sales, and would like to meet with the Commissioners and potentially Allen Economic Development Group to discuss a planned expansion and tour the facility**

Beth Seibert—

- **Discussion on the County Engineer's plans to create a TIF with Amazon on Jay Begg Parkway for improvements of McClain Road .**

	-TIF will need to be completed prior to the opening of the Amazon Facility -discussion on upgrades/changes to MUNIS for the creation of TIFs—Commissioners will plan to further discuss with Auditor Gilroy this afternoon and determine if there is a cost for said upgrades/changes • Discussion on communication to the Regional Airport Authority in regards to their request for funding for capital projects - Regional Airport Authority Board has discussed said communication and should be providing information to the Commissioners • Discussion on combining PSAPS for City of Lima and Allen County -Commissioner Seibert and Mayor Sharetta Smith are working on setting up a meeting to discuss • Discussion on Veterans Memorial Civic and Convention Center Board appointment/reappointments -Sofia Clifton and Commissioner Seibert met with members of the Board to discuss and are working on plans for any new appointments/reappointments • Discussion on potential appointment of Elizabeth Casey to the Mental Health and Recovery Services Board -Commissioner Seibert and Commissioner Winegardner held an interview last week -Commissioners would like Elizabeth Casey and Tammie Colon to meet and determine is appointment to the Board would be a good fit—Commissioner Seibert will organize said meeting -there is also another open seat that will need filled for the Mental Health and Recovery Services Board • Discussion on two (2) open seats on the Children Services Board -review of potential individuals for appointment Cory Noonan— Staff Update will recess until after the 2:00 p.m. Auditor Update
12:08 p.m.	RECESS
1:00 p.m.	Schimpf Alley Vacation View-4106 W. Lincoln Highway

	• Commissioners viewed proposed alley to be vacated
1:20 p.m.	RECESS
2:00 p.m.	Auditor Quarterly Update—Rachael Gilroy, Keith Cheney, Ciara Maag and Brian Mauk • Working on preparing 2027 Tax Budget • Discussion on property taxes -website has been updated with new tax amounts with inflation credit included -property taxes will be due August 12th -Homestead credit for next year is scheduled to be signed by the Governor, which will double the Homestead Credit • Discussion on Disaster Recovery capital request -current quote is approximately \$1M, but quote is only guaranteed until July 25, 2026 • Review and discussion on tentative moving plan for the Courthouse Departments to the Government Center Building • Discussion on parking for employees at the Government Center • Meeting has been scheduled for July 28th to discuss inside millage • Discussion on the County Engineer's desire to proceed with a TIF for the Amazon facility on Jay Begg Parkway -discussion on the desire of communication with the schools and township prior to entering into any agreements -discussion on additional usage of MVP Services for the implementation of a TIF
2:54 p.m.	RECESS
3:09 p.m.	Staff Update/County Projects Continued • John Willamowski Jr. provided a resolution for the transfer of administration of the Stormwater Management and Sediment Control Regulations from the County Engineer to the Allen Soil and Water Conservation District

Resolution #492-26. Designate the Administrator of the Stormwater Management and Sedimentary Control Regulations. ***Commissioner Seibert made a motion for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

- **Susan Wildermuth requested to enter executive session to discuss the employment of a public employee.**

At 3:13 p.m. Commissioner Winegardner made a motion to enter into executive session pursuant to ORC 121.22 (G)(1) to consider employment of a public employee. Motion seconded by Commissioner Seibert. Susan Wildermuth will remain present during executive session. The roll was called and approved unanimously.

Back in general session at 3:57 p.m.

- **Discussion was had in regards to employment of a public employee
-Commissioners would like Susan Wildermuth to reach out to HR Helpline to discuss FMLA and possibility of accommodating intermittent timing of leave and prepare a letter for the Commissioners to review**

3:59 p.m.

ADJOURN

Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner

Beth Seibert

Cory Noonan