

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Clerk-Brittany Woods-[**bwoods@allencountyohio.com**](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 23, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION – RECORDED
9:10 a.m.	Staff Update/County Projects Discussion Mike Knisley is attending as a local citizen Sofia Clifton— • Wellness 2026 is ending June 30th -reminder emails are being sent to employees • Discussion on potential insurance plans for 2027 -CEBCO is reviewing selected plans and will be providing rate scenarios back to Sofia Clifton to provide to the Commissioners -Kevin Williams and Rachel Bishop from CEBCO will be visiting July 16th to provide Quarter 1 updates • Provided an update on CORSA Incentive and Bonus Program -Defensive Driving and HR training has been scheduled -Workers Comp Training has been scheduled for mid-July • Discussion on obtaining a quote for Sheriff Office cruisers from Enterprise -Enterprise is working on providing a quote for the Commissioners and Sheriff's Office review • Discussion on WOCAP Board appointments

-Joe Patton has talked with Fishel Downing and Ohio Ethics Committee and both believe it would be appropriate to place Jessie Doyle on the Board
-Sofia Clifton will prepare a resolution for Thursday's agenda meeting

- **County Deferred Compensation Empower meetings have been scheduled on July 16th for additional meetings with employees**
- **Discussion on EMA Director's request for FMLA to care for a Foster Child**
-FMLA may need to be as an intermittent use due to being able to process payroll and payment of invoices
-Policy does state that the appointing authority can allow intermittent FMLA if deemed appropriate

Mike Knisley left the meeting at 9:33 a.m.

Jared Gesler joined the meeting at 9:35 a.m.

- **Jared Gesler and his family have received placement of a young foster child and is requesting to be able to utilize FMLA to be present with the child and family during the transition period**
-Jared Gesler would like to work with his current staff and develop a schedule for intermittent FMLA use
-the Commissioners will further discuss with HR Helpline for guidance prior to proceeding with granting use of FMLA intermittently

Brittany Woods—

- **Discussion on Sheriff's Office Late Fee request to pay form**
-Late payment is in the amount of \$5.14
-form will be on Thursday's agenda for approval
- **Received an invitation for Marimor Industries, Inc. 10-year anniversary Open House on July 1st**

Susan Wildermuth—

- **Provided an update on accounting for the General Fund that will be on Thursday's agenda to transfer to the Capital Fund**
-there is also a transfer to the Admin Building Fund for furnishings

- **General discussion on quotes for capital purchases**
- **Discussion on Dog Warden potential Deputy Dog Warden**
 - currently employed at the Board of DD as a substitute janitorial position
 - Julie Shellhammer, Dog Warden, would like to move forward with the hire and the Commissioners are in favor
- **Discussion on Payroll/HR Training being provided by the Auditors Office**
 - staff will be attending July 13th at 10 am
- **Discussion on Hazard Mitigation Training**
 - Susan Wildermuth will confirm with Jared Gesler on if Commissioners representative needs to attend
- **Discussion on Worth Center Cost Allocation**
 - Cost allocation for 2025 was not paid due to further information requested by Director Brent Burke
 - Susan Wildermuth will further discuss with Brent Burke to ensure all parties understand the Cost Allocation breakdown
- **Discussion on Northwest Title Agency Lease**
 - State Auditor have asked why there was not an increase in lease amount beginning in 2025, per the lease agreement
 - Susan Wildermuth will discuss with Northwest Title to determine if there was communication with Kelli Singhaus in regards to the increase not occurring

Brian Winegardner—

- **Discussion on Bath Township Deputy Services Agreement**
 - discussion on new cruiser purchased by Bath Township
 - ownership will be titled to Allen County Commissioners once the contract is in effect, July 1, 2026

Brittany Woods Cont.—

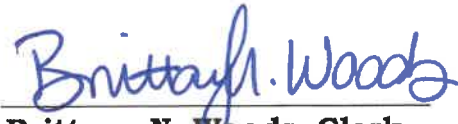
- **Discussion on Underground Storage Tank Certification**
 - Commissioner Seibert will further discuss payment with Brion Rhodes

	Beth Seibert— • Discussion on Stormwater Management and Sediment Control Regulations Administration Memorandum of Understanding -Commissioner Seibert will discuss potential reimbursement for Joe Gearings time spent on administration of Stormwater Management and Sediment Control Regulations if funds permit at the end of the year • Discussion on Hamlet of Hume fee for parcel split -Regional Planning does not charge the fee for parcel split to the county -Brad Niemeyer will move forward with the process with Regional Planning Commissioner • Chamber of Commerce has requested two (2) proclamations for Ag Hall of Fame -Beth Seibert will work on draft proclamations • John Rhoades, Regional Airport Authority, sent communication that the hangar roof repair/replacement will be handled internally, and not part of their Capital Projects requests -current request is in the amount of \$62,000.00 -projects will be completed and funded through the Regional Airport Authority and then be reimbursed with Capital Funds • Discussion on Children Services Board open seats -Nora Beerline is being interviewed by the current Children Services Board and will provide feedback to the Commissioners once interview is complete -Courtney Owens is withdrawing herself from the Board as she is unable to attend meetings, and will need to be replaced -Commissioner Seibert will identify potential appointments for said Board
10:42 a.m.	RECESS
1:00 p.m.	Allen Economic Development Group Semi-Annual Update—Cindy Leis-CANCELLED
	RECESS
2:01 p.m.	Museum Mid-Year Update—Christine Fowler-Shearer, Donna Collins and Jim Osmon • Provided an overview on Capital Campaign for HVAC System replacement and Gallery Renovations

	-working on obtaining the NEH Grant in an amount of \$350,000.00 to go toward the HVAC Project -received an ILMS Grant for renovations to the Presidents Gallery Permanent Exhibition in the amount of \$106,000.00 -exhibit will be opening this Sunday • Discussion on expected timeline for Capital Campaign -Campaign will go public in November -Museum would like to have the Gallery Renovations and new HVAC system completed at the same time -Campaign years 1-2 will focus on HVAC replacement and gallery renovations -Campaign years 3-5 will be used to build endowment and complete updates to the MacDonell House • Discussion on Commissioners responsibility for the HVAC replacement -Commissioners believe they are responsible for the HVAC replacement and the Museum would be responsible for the Dehumidification and electrical work that needs to be completed -the Commissioners will have Jason Patchet ask All Temp Refrigeration to provide a quote that breaks out the HVAC Replacement and Dehumidification -revised quote will be sent to the Museum for their portion of the dehumidification portion • Provided an update on staffing -Archivist has left their position, therefore the position will be posted • Museum Gala will be held in July for a fundraising event • Provided an update on attendance • Discussion on Apollo students doing some concrete work at the Museum -Museum will coordinate with Jason Patchet
2:41 p.m.	RECESS

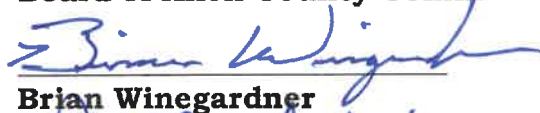
3:06 p.m.	Discussion on updates to the Sanitary Sewer Regulations—Brad Niemeyer, Ron Meyer and John Willamowski Jr. • Provided an overview on revisions to the Rules, Regulations, and Procedures Governing Wastewater Collection and Treatment Systems previously known as Rules, Regulations, Procedures and General Specifications Governing Sanitary Sewerage and Water Supply -main revisions were to section 5.1 regarding mandatory connection to sanitary sewer -homeowners with HSTS' may be permitted if within compliance, however no new HSTS will be permitted by the Health Department -if an existing HSTS does not meet the terms or conditions established by law and/or the County Health Department, the property owner must connect to the sanitary sewer • Discussion on potential revisions to the Violations and Enforcement section -the Ohio Revised Code does not permit any additional penalties, other than those listed within said code • Discussion on adding an informational page to document the evolution of the regulations over the years -Brad Niemeyer, Sanitary Engineer, will work with John Willamowski Jr., Assistant Prosecutor, to include said information • General discussion on edits and formatting to the draft document -John Willamowski Jr. will review and make necessary changes • Revised document will be provided to Brittany Woods, Clerk of the Board, to be placed on Thursday's agenda for approval • Discussion on health Department Regulations -their updated regulations will be updated to compliment the Rules, Regulations, and Procedures Governing Wastewater Collection and Treatment Systems
3:52 p.m.	ADJOURN

Submitted by:



Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners



Brian Winegardner



Beth Seibert

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