

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Clerk-Brittany Woods-[**bwoods@allencountyohio.com**](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	June 4, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	PRAYER—Pastor Garrett Myers
	APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #407-26. Approve travel expenses. b. Resolution #408-26. Intradepartmental transfers. c. Resolution #409-26. Supplemental appropriation for the Motor Vehicle & Gas Tax Fund 2002. d. Resolution #410-26. Supplemental appropriation for the Hamlet of Hume Fund 4561. e. Resolution #411-26. Supplemental appropriation for the Community Development Fund 2414. f. Resolution #412-26. Supplemental appropriation for the Solid Waste Fund 8044.

- g. Resolution #413-26.** Authorize a warrant of transfer from the Solid Waste Fund 8044 to the New Building Fund 8053.
- h. Resolution #414-26.** Authorize a warrant of transfer from the Solid Waste Fund 8044 to the Sorting Equipment Fund 8057.
- i. Resolution #415-26.** Approve Then and Now Purchase Orders.
- j. Resolution #416-26.** Approve the position re-classification of Marie Grimm from Social Service Worker 2 to Eligibility/Referral Specialist 1 at the Allen County Department of Job and Family Services.
- k. Resolution #417-26.** Resolution to hire Chloe Sherrick as an Eligibility/Referral Specialist 2 position at the Allen County Department of Job and Family Services.
- l. Resolution #418-26.** Resolution to hire Emily Hayden as an Eligibility/Referral Specialist 2 position at the Allen County Department of Job and Family Services.
- m. Resolution #419-26.** Resolution to hire Clayton Rex as a part time Seasonal Building and Grounds Maintenance Worker at the Allen County Sanitary Engineer's Department.
- n. Resolution #420-26.** Re-appoint Brooke Featheringham to the Mental Health & Recovery Services Board serving Allen, Auglaize and Hardin counties.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #421-26.** Declare one (1) American Hauler enclosed trailer at the Allen County Office of Homeland Security and Emergency Management obsolete and of no further use for the county, authorizes the donation of same to Lima Fire Department and authorizes the Allen County Office of Homeland Security and Emergency Management to receive donation of a 2004 EVI Heavy Rescue vehicle for Hazmat Response from the Lima Fire Department.
Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

- 2. Resolution #422-26.** Approve change Order #1A-7 with Charles Contracting, LLC. DBA Charles Construction Services for 1A-General Work & Labor and Site Contractor contract for the New Administration Building Project. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #423-26.** Renew and agreement with Fishel, Downey, Albrecht & Riepenhoff for labor relation services at the Allen County Child Support Enforcement Agency. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #424-26.** Accept bid and authorize the Allen County Child Support Enforcement Agency to enter into contract with Martin Investigations & Security Services, Inc. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #425-26.** Authorize submission of Community Development Block Grant Allocation Program Projects to the Ohio Department of Development. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #426-26.** Set date, time and place for a view and hearing for the vacation of a portion of an alley in Sugar Creek Township, petitioned for by Andrew P. Schimpf and Laurette M. Schimpf, pursuant to section 5553 of the Ohio Revised Code. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

	DISCUSSION A. <u>WORTH Center</u> 1. Resolution #427-26. Authorize submission of a grant application to the Ohio Office of Criminal Justice Services for Residential Substance Abuse Treatment Funding. <i>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan.</i> If funding is received, it will be utilized to offset costs for programming and material for such. <i>The roll was called and the resolution was approved unanimously.</i> B. <u>Department of Job and Family Services</u> 1. Resolution #428-26. Approve the Department of Job and Family Services updated Title XX County Profile for federal fiscal year 2027. <i>Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert.</i> This is an annual renewal for funding to be utilized for services. <i>The roll was called and the resolution was approved unanimously.</i>
	ANNOUNCEMENTS
9:08 a.m.	RECESS
9:33 a.m.	Building and Grounds Weekly Update/County Projects Discussion--Jason Patchet and Chris Widener • Discussion on generator placement and storage of diesel fuel for said generator and placement of bollards at the Government Center Building -Fire Marshall has reviewed the site and determined that all four (4) sides of the unit must have bollards installed -Chris Widener suggests bollards be placed on the outside of the fencing to accommodate limited space for placement -review of fencing for the Government Center Building Project -estimate from Charles Construction for additional work that will need to be completed as well as one (1) additional day to the contract—approximately \$12,500.00 to accommodate for requirements of the generator • Elevators have been delivered

- **Provided an update on Furnishings Request for Bid**
-final addendum will be sent out today and bid opening will be held next week
- **Provided an update on Child Support Enforcement Agency Renovation Project**
-Contractor has chosen a lead and asbestos abatement firm, Total Environmental Services
-cost will be \$86,470.00, which will be paid out of the allotted allowances of \$90,000.00
-Commissioners are in agreeance with this allowance and asked the Contractor to move forward with preparing a Change Order for Notice of Delay and additional dates added to the completion date

At 10:18 a.m. Chris Widener left the meeting

- **General discussion on Capital requests**
-received an updated quote for replacement of the Civic Center North Chiller—\$263,716.00
-received an updated quote to replace RTU 6 and replace the compressor in RTU 3 from the old RTU 6—\$16,992.00 for replacement and \$2,000.00 in labor for compressor replacement
- **Discussion on phasing out the Museum HVAC Project**
-Phase 1—replace all six (6) rooftop units except the Four Seasons system—\$435,418.00 (25% of cost would be for humidity control)
-Phase 2—replace current air handler unit with new hot water unit \$688,974.00 (35% of cost would be for humidity control)
-Phase 3—replace Four Seasons Unit \$369,861.00 (30% of cost would be for humidity control)
- total project would be \$1,544,253.00 including \$50,000.00 for allowances

Susan Wildermuth entered the meeting at 10:45 a.m.

- **Commissioners asked Susan Wildermuth to begin moving funds to move forward with the Civic Center North Chiller replacement and Juvenile Court RTU 6 replacement**
- **Commissioners will plan to discuss Museum HVAC system project with the Museum during their upcoming Update Meeting**
- **Discussion on compressor replacement for Roof Top Unit 2 at the Museum**
-repairs can be completed in house

	-cost estimate is \$5,712.55 -Commissioners agree to authorize Jason Patchet to spend up to \$6,000.00, which will be funded through Capital Funds, for compressor replacement • Discussion on Civic Center Fire Alarm panel -Jason Patchet is working on getting a technician to diagnose the issue and give quote for repair/replacement • Jason Patchet provided an update on the Dog Warden Siding/Kennel Project • Jason Patchet requested to enter executive session to discuss employee compensation At 10:54 a.m., Commissioner Seibert made a motion to enter into executive session to discuss compensation of a public employee per ORC 121.22(G)(1). Jason Patchet and Susan Wildermuth will remain present during executive session. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously. Back in general session at 11:27 a.m. • Compensation of Josh Fultz was discussed and re-classification of said employee will be placed on the agenda for approval -compensation will reflect re-classification position • Compensation of a second employee was discussed -Jason Patchet will gather more information and further discuss with the Commissioners next week						
11:29 a.m.	RECESS						
11:30 a.m.	Bid Opening—Contract Paving Bids Received— <table> <tr> <td>Engineer's Estimate</td><td>\$2,151,393.75</td></tr> <tr> <td>Bluffton Paving, Inc.</td><td>\$1,917,353.75</td></tr> <tr> <td>Shelly Company</td><td>\$2,014,815.00</td></tr> </table>	Engineer's Estimate	\$2,151,393.75	Bluffton Paving, Inc.	\$1,917,353.75	Shelly Company	\$2,014,815.00
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11:32 a.m.	RECESS						

1:00 p.m.	Building Department Quarterly Update—Doug Ditto CANCELLED—will be rescheduled at a later date
	RECESS
2:00 p.m.	Springhill and Oak Woods Pond Discussion—Joe Gearing and Nathan Davis • Property has been surveyed to determine the proper elevation for the pond • Review of previous surveys/pond elevation and the history of catch basin • Discussion on proper pond elevation -small pond 835.5' -large pond 835.09 -Joe Gearing believes the riser should be removed from the catch basin to ensure the pond elevation is maintained at the correct elevation, as it was in 2019 • Commissioners also believe that the riser needs to be removed and return elevation to approximately 835.09' • A meeting will be scheduled with Mrs. Lamb and any other interested parties to discuss the necessity to maintain the proper pond elevation and catch basin design
3:21 p.m.	ADJOURN
	Submitted by: <u>Brittany N. Woods</u> Brittany N. Woods, Clerk Approved by: Board of Allen County Commissioners <u>Brian Winegardner</u> Brian Winegardner <u>Beth Seibert</u> Beth Seibert <u>Cory Noonan</u> Cory Noonan