

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

3rd Floor

Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 12, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED • Resolution #332-25A and #332-25B should list Richland Township in place of Bath Township. <i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #150-26. Approve travel expenses. b. Resolution #151-26. Intradepartmental transfers. c. Resolution #152-26. Authorize a warrant of transfer from the General Fund to the PERS Fund 9851. d. Resolution #153-26. Supplemental appropriation for the General Fund 1001. e. Resolution #154-26. Supplemental appropriation for the AWD Project Debt Service Fund 8750.

- f. Resolution #155-26.** Supplemental appropriation for the WORTH Center Opioid Remediation Fund 8888.
- g. Resolution #156-26.** Supplemental appropriation for the Admin Building Fund 4022.
- h. Resolution #157-26.** Supplemental appropriation for the Althaus Two Stage Ditch Fund 4353.
- i. Resolution #158-26.** Supplemental appropriation for the Schieltz Two-Stage Ditch Fund 4352.
- j. Resolution #159-26.** Authorize a repayment of an advance from the Althaus Two-Stage Ditch Fund 4353 and Schieltz Two-Stage Ditch Fund 4352 to the General Fund 1001.
- k. Resolution #160-26.** Accept the resignation of Jack Earl from the Allen County Department of Job and Family Services.
- l. Resolution #161-26.** Resolution to hire Alexander Goldsberry as a Wastewater Treatment Plant Operator 1 at the Allen County Sanitary Engineer Department, Shawnee II Wastewater Treatment Plant.
- m. Resolution #162-26.** Authorize membership and payment of dues to Lima SHRM.
- n. Resolution #163-26.** Authorize membership and payment of dues to Northwest Ohio Dog Wardens Association for calendar year 2026.
- o. Resolution #164-26.** Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.
- p. Resolution #165-26.** Resolution to designate the official representative and alternate for the purpose of voting at the annual meeting of the County Employee Benefits Consortium of Ohio (CEBCO) in 2026.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Request from Ohio Division of Liquor Control- Yesterdays, One More Time, LLC-D-5 Permit**

Request a Hearing Do Not Request a Hearing

Commissioner Winegardner moved to not request a hearing. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.

- 2. Resolution #166-25.** Approves purchase of duty weapon to retired Deputy Tim Enyart. ***Commissioner Noonan moved to table the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was tabled unanimously.***

- 3. Resolution #167-26.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #168-26.** Accept proposal and enter into contract with All Temp Refrigeration for server room ductless split system replacement at the Justice Center. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. Juvenile Court

- 1. Resolution #169-26.** Authorize the submission of amendment #1 to the FY'2026 Subsidy Grant and Targeted Reclaim Grant with the Ohio Department of Youth Services.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. This amendment is to realign already awarded funds to cover \$0.40 increase in salary as well as additional supplies. The roll was called and the resolution was approved unanimously.

B. County Engineer

- 1. Resolution #332-25A.** Amend Resolution #332-25, Approve a Road Use Maintenance Agreement between the Allen County Commissioners, the Allen County Engineer, Richland Township Board of Trustees, Monroe Township Board of Trustees and US Signal to install buried fiber optic lines and authorize the Allen County Engineer to administer said project to protect the County's infrastructure within right-of-way on behalf of the Allen County Commissioners.

Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Amendment is to extend the project down Robb Avenue. The roll was called and the resolution was approved unanimously.

- 2. Resolution #332-25B.** Amend Resolution #332-25, Approve a Road Use Maintenance Agreement between the Allen County Commissioners, the Allen County Engineer, Richland Township Board of Trustees, Monroe Township Board of Trustees and US Signal to install buried fiber optic lines and authorize the Allen County Engineer to administer said project to protect the County's infrastructure within right-of-way on behalf of the Allen County Commissioners.

Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The amendment will allow the project to tie into existing fiber on the corner of Thayer Road and Lincoln Highway and extend the project. The roll was called and the resolution was approved unanimously.

- 3. Resolution #170-26.** Authorize the County Engineer to remove the load limit posting on the Grubb Road Bridge.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- 4. Resolution #171-26.** Authorize the County Engineer to remove the load limit posting on the Lafayette Road Bridge.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- 5. Resolution #172-26.** Authorize the County Engineer to remove the load limit posting on the State Road Bridge.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- 6. Resolution #173-26.** Authorize the County Engineer to remove the load limit posting on the Lincoln Highway Bridge.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- 7. Resolution #174-26.** Authorize the County Engineer to post load limits on the Slabtown Road Bridge.

Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

- 8. Resolution #175-26.** Authorize the Allen County Engineer to enter into an agreement for Engineering Services with Mannik and Smith Group, Inc. for the inspection of the Metcalf Street Bridge, over the Norfolk and Western Railroad.

Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. This is the annual inspection of the bridge at a cost of \$24,100.00 which will be split 50/50 with the City of Lima. The roll was called and the resolution was approved unanimously.

C. Department of Job and Family Services

- 1. Resolution #251-25C.** Amend Resolution #251-25, approve contract between the Allen County Department of Job & Family Services and Croy's Mowing.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Amendment is to extend the mowing contract for an additional year. The roll was called and the resolution was approved unanimously.

D. Regional Planning Commission

- 1. Resolution #176-26.** Approve Homes on Oakland Replat and approves the plat for recording.

Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

ANNOUNCEMENTS

9:13 a.m.

RECESS

9:38 a.m.

Building and Grounds Weekly Update – Jason Patchet

- Will be meeting with local moving company to obtain an estimated cost for moving of the courthouse tenants to determine what procurement method needs to be done for movers**
- Provided an update on repairs to the parking lot across from the Courthouse**
-County Engineer employees are currently working on temporary repair until parking lot is redone when Vandermark building is demolished

- **Craig Kupferburg, Educational Service Center, currently has a rental MAX Box for storage and has inquired if they could replace with a permanent Conex Storage Trailer**
-Commissioners are ok with placement, however a concrete pad will need to be placed at their cost of Educational Services Center and Bath Township Zoning will need to allow
- **Provided an update on new Clerk of Courts location**
-cameras have been installed and office space is being cleaned
-safe has been delivered
- **Provided an update on Veterans Garage**
-building will be ready for move in at the end of the month
-discussion on signage for the facility
-discussion on billboard currently on property—Brittany Woods will provide communication with the billboard company that the county no longer wishes to have placed on property
- **Provided an update on Child Support Enforcement Agency Renovation Project**
-WDC Group is continuing to work on engineering and the Bid Opening for contractors has been extended to March 19th at 11:00 a.m.
-WDC Group is working on getting quotes for abatement
- **Discussion on Retainage Agreements with contractors to continue holding retainage throughout the whole project rather than the originally contracted amount up to 50% completion**
-Brittany Woods will place on resolution for approval
- **Provided an update on Government Center Building**
-discussion on sprinkler installation issues due to hard decking level due to HVAC lowering the decking
-contractors are looking at resolution for issues
-discussion on Auditors Office placement of 10 ft. rolodex filing cabinet in an office space with 9 ft. ceilings –portion of the office ceiling will be placed around the unit unless a shorter unit is purchased
-discussion on Recorder Office new items and plotter—WDC Group is providing a 2-D drawing for the Recorder to review to visualize new office space

	• Discussion on Dog Warden Capital Projects -first draft drawings have been received from the Architect • General discussion on construction schedule for the Government Center Project
10:46 a.m.	RECESS
10:57 a.m.	County Projects Discussion—Chris Widener and Jason Patchet • Discussion on CSEA Renovation Project -Final addendum will be sent out tomorrow to interested contractors in preparation for the upcoming bid opening -environmental abatement will be included as an allowance -plan review has been received from the City of Lima Building Department • Discussion on furnishings for Government Center -review of process for procurement of furnishings -Chris Widener will meet with departments to determine furnishing needs -would like to plan on going out for bid by the end of the month • Discussion on contractors request for extension to the substantial completion date of the Government Center Project -review of construction schedule recommended by contractors at the November 15, 2024 Preconstruction Meeting -review of contractors reasoning for request of extension for substantial completion date and discussion on construction delays throughout the project to date -Commissioners would like to have legal counsel, Bricker Graydon, review the contractors request as well as WDC Group's recommendation of the Change Order to extend the substantial completion date -Brittany Woods and Chris Widener will work on getting information to Bricker Graydon for review
11:43 a.m.	RECESS
1:21 p.m.	Stormwater MS4 and 3-Way Agreement Discussion with Soil & Water Conservation District and the County Engineer's Office

- Lydia Archambo provided an overview of both agreements and timeline for obtaining necessary agreements prior to the annual permit beginning April 1st
-agreements will then be utilized to capture state matching funds in the amount of 70% for program funding
- Brion Rhodes, County Engineer, is supportive of the agreements with Soil and Water Conservation District however he stated that further discussion needs to be had with the Commissioners to discuss funding for functions of the County Engineer's Office in regards to the Stormwater Management and Sediment Control Regulations Construction Site and Post Construction Practices Oversight prior to signing
-discussion will be had further with the Commissioners next week during the County Engineer's update meeting

1:41 p.m.

ADJOURN

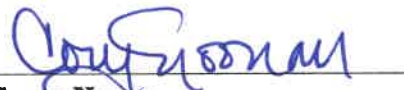
Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert


Cory Noonan