

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

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Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 28, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	Staff Update/County Projects Discussion Sofia Clifton— • Provided an overview on new Workers Compensation Claims • Discussion on Motor Vehicle Report (MVR)s and Certificate of Compliance that employees must complete if driving for the county and policy for driving -CORSA's Driving Policy is not fully implemented into our current policy -will be working with John Willamowski Jr. on updating the county's policy • CORSA In-Person Driving Training will be held at Children Services • Discussion on CORSA's requirement for Second Confirmation for payments if believed to be fraudulent -CORSA will not cover an individual if a second form of confirmation is not done -will work on updating the county policy to reflect changes • Provided an update on vehicles sold at Springbrook Auction -amount received—\$15,900.00

John Willamowski Jr. entered the meeting at 9:18 am.

John Willamowski Jr. –

- **Brittany Woods received an Alley Vacation request**
-letter states that the alley has been abandoned for at least 21 years
-John Willamowski Jr. advised Brittany Woods to request confirmation from the Township that the alley has been abandoned, once received the process can proceed
- **Discussion on policy updates**
-John Willamowski Jr. will work with Sofia Clifton on revisions for vehicle policy and BWC updates
- **General discussion on Bath Township Deputy Services Agreement**
-John Willamowski Jr. will join the meeting this afternoon with the Sheriff's Office and Bath Township to further discuss
- **Discussion on nursing home bed lease**
-John Willamowski Jr. will need to have a request from the nursing home with their desire of reduction and amount to review
- **Discussion on City Club Agreement**
-John Willamowski Jr. is waiting on response back from Veterans Memorial Civic and Convention Center
- **Discussion on Health Department Sanitary Sewer connections**
-Cory Noonan will follow-up on status with Sanitary Engineer Brad Niemeyer
- **Discussion Stormwater Management and Sediment Control Regulations administration assignment**
-Beth Seibert will work with John Willamowski Jr. on making revisions for Soil and Water Conservation District to be administer rather than the County Engineer

Sofia Clifton (Cont.)—

- **Provided an update on Board of DD employee BWC Claim**
-employee has signed medical release form however employee did not fully comply with including all previous medical
-Independent Medical Exam has been scheduled and hearing will be postponed until after exam is complete

- **Discussion on Allen Water District open Board seat**
 -Allen Water District Board interviewed Nelson Bear and Craig Sullivan and have proposed as options to fill Brad Core's spot, as he is leaving the Board
 -Commissioner Seibert would like to consider appointing Nelson Bear
 -an interview will be scheduled

Susan Wildermuth—

- **Discussion on Subordination Agreements for Goodwin's properties in Delphos**
 -Subordination Agreements will be placed on this Thursday's agenda for consideration
- **Discussion on Revolving Loan Fund (RLF)**
 -Susan Wildermuth will be reaching out to the RLF Board to schedule a meeting
- **Capital Requests document has been updated**
 -general overview of capital requests
 -Susan Wildermuth will schedule a meeting with the Commissioners to further review capital requests

Beth Seibert—

- **Discussion on the 2026 TIRC Memorandum of Understanding**
 -Susan Wildermuth will discuss with the Auditor on if she is interested to administer TIRC moving forward
 -agreement will be further discussed with Cindy Leis during the afternoon Allen Economic Development Group update meeting
- **Discussion on Chambers of Commerce Awards Gala Proclamations**
 -Seven (7) Proclamations will be prepared
- **Discussion on Opioid Fund Requirements**
 -Beth Seibert will have a conversation with Al Smith to determine if there are any actions needed to be taken by the Board of Commissioners at this time

Cory Noonan—

- **Discussion on AEP Open House regarding the new Data Center in American Township**
 -Cory Noonan has a call into their Government Affairs contact and will further discuss with them

	• Discussion on letter to the Governor for Jail Funding, with needs at an estimate of \$1.2M -Sheriff Treglia has agreed to sign said letter, along with the Commissioners
10:56 a.m.	RECESS
1:00 p.m.	Community Development Block Grant First Public Hearing and CDIS Meeting—Ben Martens, GLCAP • Provided an overview of Community Develop Funding Programs • Allen County is eligible for the following funding if county meets requirements: -Community Development Allocation Funding—\$226,000.00 -Administration of Fair Housing can be funded up by up to 20% of allocation funding • State will award funding on or around September 1, 2026 -provided an overview of deadlines for funding • Allen County is eligible to utilize funding, if awarded, for two (2) project -provided an overview of types of projects eligible for funding • Provided an overview of Neighborhood Revitalization Grant Program • Provided an overview of Critical Infrastructure Grant Program • Provided an overview on available Economic Development Loans and Infrastructure Development Grant • Provided an overview on Residential Public Infrastructure Program • Discussion on Fair Housing Services -County is required to provide a local Fair Housing Coordinator—Service Agreement has been entered into with WOCAP for such services • Discussion on Spencerville’s interest in the Neighborhood Revitalization Grant Program -some of the other programs offered, those interested in application would need to go through the County as the applicant, just as Spencerville will need to for the Neighborhood Relief Grant • Access Engineering Representative shared possible interest in allocation for Lafayette and Cairo

First Public Hearing recessed at 1:24 p.m.

CDIS Meeting began at 1:30 p.m.

- **Community Development Implementation Strategy**
 - communities introduced themselves—Elida, Delphos, Spencerville, Cairo and Lafayette were represented
- **Provided an overview on requirements for Community Development Block Grant**
 - Allen County is eligible for \$226,000.00, with 20% allowed to be used for Fair Housing Administration
 - two (2) projects can be completed, but must meet criteria
 - funding requests for eligible projects were sent out on April 21, 2026
 - chosen projects will be completed in 2027-2028
 - review of possible project options
- **Funding requests are due to Ben Martens on May 12, 2026 and the county will then review all requests and are able to choose up to two (2) projects to apply to the State**
- **Review of program process once projects are chosen**
- **Review of set aside programs available**
 - Neighborhood Revitalization Grant
 - Critical Infrastructure Program
- **Review of competitive grants available through the Department of Development**
- **Lafayette Representative shared possible project options for CDBG Allocation funds**
- **Spencerville Representative shared possible project options for the Neighborhood Revitalization Grant**
- **Cairo Representative shared possible project options for the CDBG Allocation Funds**
- **Delphos Representative asked for more information on Critical Infrastructure Funding for possible roadway repair**
- **Discussion on next steps for Spencerville Application for the Neighborhood Revitalization Grant**
 - a Memorandum of Understanding will need to be entered into between the Village of Spencerville and Allen County prior to application being made

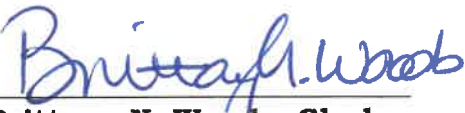
1:51 p.m.

RECESS

2:01 p.m.	Allen Economic Developmental Group Update—Cindy Leis and Kurt Alexander • Provided an overview on 2025 • Review of Quarter 1 Report -Business Retention & Expansion—visited 23 companies (yearly goal is 100), focusing on those with EZ Agreements/Tax Abatements for yearly TIRC Review -New & Existing Projects—27 active projects -Site and Infrastructure—currently have 500 acres under option in Perry Township and Port Authority of Allen County maintains 25 acres -review of vacant buildings available • Discussion on identified roadwork needs -Amazon has committed \$2.6M for roadwork improvements—will be applying for matching funds from ODOT for the Commerce Pkwy/McClain Road area • General discussion on staffing -currently have a couple options for open position -will be hopefully extending an offer next week • Cindy Leis and Susan Wildermuth will be meeting to review the 2025 financials and the 2026 budget • Discussion on options for Ada Road Property -currently no agreements for development are in place -discussion on land maintenance needed—mowing has been scheduled • Discussion on Memorial Hall -Cindy Leis will schedule a meeting at a later date with the Commissioners and Dave Stratton to further discuss future plans -discussion on \$10.1M funding received from OBM and the Ohio Facilities Commission for improvements of Memorial Hall—status report is needed from Allen Economic Development Group, which is required by June 30th
3:00 p.m.	RECESS
3:06 p.m.	Bath Township Deputy Services Discussion—Bath Township Trustees and Sheriff's Office Present: Brad Baxter, Lisa Fillhart, Berlin Carroll, Jessie Andrews, Todd Mohler, John Willamowski Jr. and Susan Wildermuth • General discussion on the history of agreement with Bath Township for deputy services

	• Discussion on billing - Bath Township would like to be invoiced for the prior month - discussion on creating accounting lines for Bath Deputies, including Salary, Medi Pers, etc. except Health Insurance (Health Insurance would need to be identified per the employee's selection of coverage), then monthly an invoice will be sent to Bath Township to make the accounting lines whole • Discussion on Bath Township vehicles - ownership will be transferred to Allen County, if the agreement should be terminated, the vehicles would be returned to Bath Township • Discussion on fuel usage for cruisers designated for Bath Township - Jessie Andrews will determine if fuel costs can be tracked for the Bath Township designated cruisers for monthly billing • Discussion on if the Bath Township designated cruisers should be take-home vehicles or not - currently the vehicles are take home vehicles, but Bath Township is not opposed to the vehicles no longer being take home vehicles if the Sheriff desires to make that decision • Discussion on Bath Township trustees concern on time spent outside of the township by deputies designated for Bath Township - continued communication will remain between Bath Township and the Sheriff's Office to maintain appropriate amount of patrol within Bath Township • Commissioners, Sheriff's Office and Township will plan to meet yearly in April to discuss the next years agreement (July through June) • General discussion on revisions to the agreement - John Willamowski Jr. will make revisions and share with all parties for review
4:05 p.m.	ADJOURN

Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner

Beth Seibert


Cory Noonan