

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street

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Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 21, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Beth Seibert
	APPROVE AGENDA AS PRESENTED Under Resolutions/Signatures, add Resolution #397-26. Enter into a Memorandum of Understanding with the Ohio Secretary of State and the Allen County Board of Elections for grant funding towards electronic pollbooks. <i>Commissioner Seibert moved to approve the amended agenda. Motion seconded by Commissioner Winegardner. The roll was called and the amended agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #382-26. Approve travel expenses. b. Resolution #383-26. Supplemental appropriation for the Admin Building Fund 4022. c. Resolution #384-26. Accept the resignation of Gracee Warniment from the Allen County Department of Job and Family Services.

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| | <p>d. Resolution #385-26. Accept the resignation of Madysen Weber from the Allen County Department of Job and Family Services.</p> <p>e. Resolution #386-26. Authorize membership and payment of membership dues to the Delphos Chamber of Commerce for the Allen County Department of Job and Family Services.</p> <p><i>Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.</i></p> |
| | <p>RESOLUTIONS/SIGNATURES:</p> <p>1. Resolution #192-26B. Amend Resolution #192-26, declare county owned property obsolete and no longer needed for county purposes, authorize the sale of same by auction and authorize a contract with Springbrook Auto Auction LLC. pursuant to section 307.12 of the Ohio Revised Code. <i>Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> <p>2. Resolution #387-26. Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction. <i>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p>3. Resolution #388-26. Declare various personal property at the Allen County Engineer's Office unsuitable for county use and authorizes sale of same by internet auction. <i>Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> <p>4. Resolution #389-26. Authorize the purchase of Restroom Accessories from Fox Supply for the Government Center Building. <i>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> |

- 5. Resolution #390-26.** Authorize the purchase of Fire Extinguishers from Megacity Fire & Security for the Government Center Building. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #391-26.** Enter into contract with Buckeye Exterminating, Inc. for the Allen County Dog Warden. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 7. Resolution #392-26.** Authorize the Clerk of Board to post notice and to advertise to receive bids for Process Server at the Allen County Child Support Enforcement Agency. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 8. Resolution #397-26.** Enter into a Memorandum of Understanding with the Ohio Secretary of State and the Allen County Board of Elections for grant funding towards electronic pollbooks. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. County Engineer

- 1. Resolution #393-26.** Approve estimate of material and labor necessary for a Stewart Road full depth road repair. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Cost estimate is \$26,747.00. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #394-26.** Authorize issuance of payment to the City of Lima from the Motor Vehicle Permissive Tax Fund. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. Payment to the City of Lima is in the amount of \$75,275.97. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #332-25C.** Amend Resolution #332-25, Approve a Road Use Maintenance Agreement between the Allen County Commissioners, the Allen County Engineer, Richland Township Board of Trustees, Monroe Township Board of Trustees and US Signal to install buried fiber optic lines and authorize the Allen County Engineer to administer said project to protect the County's infrastructure within right-of-way on behalf of the Allen County Commissioners. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Additional fiber will be added on Cole Street. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #395-26.** Approve a Road Use Maintenance Agreement (RUMA) between the Allen County Commissioners, the Allen County Engineer, Amanda Township Board of Trustees and US Signal to install buried fiber optic lines and authorize the Allen County Engineer, Brion Rhodes, to administer said project to protect the county infrastructure within right-of-way on behalf of the Allen County Commissioners. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #396-26** Accept bid and enter into contract with RD Jones Excavating, Inc. for the construction of the Bixel Petitioned Ditch Project #1349. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Nine (9) bids were received, and the lowest bid was \$224,006.75 by RD Jones. Project will be funded through grant funding. The roll was called and the resolution was approved unanimously.***

	ANNOUNCEMENTS
9:15 a.m.	RECESS
1:18 p.m.	Building and Grounds Weekly Update/County Projects Discussion--Jason Patchet • Discussion on Jail chiller issues -one of the chillers had a bad condenser coil was -coil has been patched for the time being -replacement of one coil is estimated to be approximately \$60,000.00 to \$70,000.00 -the other chiller had a bad sensor and parts have been ordered for repair -discussion on cost of new chiller unit approximately \$300,000.00 • Discussion on several HVAC issues at Juvenile Court -five of the units are in need of repair -parts have been ordered for items that can be fixed in house, and proposals are being requested for other needed repairs -Jason Patchet believes some of the damages occurred due to a Brown Out experienced by the facility where near by transformers were blown • Discussion on Museum HVAC improvements -All Temp Refrigeration quote was received in the amount of \$1,517,000.00 -portion of quote that would address dehumidification issued—\$485,000.00 -cost of broken compressor that needs repaired now— \$15,000.00 -Discussion on the possibility of completing the HVAC project in phases—All Temp Refrigeration believes the project can be completed in phases and still be integrated into one system at the end of the project -Commissioners would like Jason Patchet get an updated quote for replacement of the inoperable condenser and have All Temp Refrigeration provide a breakdown of costs if the project is done in phases • General discussion on proposed Capital Projects • Discussion on in service waterline for the Court of Appeals Building -review of possible fixes -investigation is scheduled for June 19th to determine which fix needs to be completed • Provided an update on the Child Support Enforcement Agency Building Project

	-Pre-construction meeting was held last week and contractors will begin demo once their Abatement Contractor is on site • Provided an update on the Government Center Building Project -general discussion on moving plans and expenses -Jason Patchet will further discuss with Auditor Rachael Gilroy as she is beginning conversations with other departments moving into the Government Center • Discussion on Change Order with Charles Construction for changes in sidewalk elevation and grading -\$14,512.43 and one additional calendar day to the contract -Commissioners are in agreeance with moving forward to approve the Change Order -Brittany Woods will place on agenda once AIA documents are received • Discussion on Koester Electric Change Order -two (2) 20-amp dedicated circuits were missed and will need to be added -once Change Order is prepared, it will be placed on resolution for approval • Discussion on power needed for the front entrance doors -Koester Electric will prepare a Change Order once the plans are updated to include needed power • Discussion on fencing placement -Civil Engineer layout was not matching up with the architect plans -WDC Group has revised the plans • Discussion on needed bollards required by fire code for around the generator -drawings will need to be revised to include bollards per the fire code—communication has been sent to WDC Group -approximate cost is \$6,000.00 • Discussion on secured drop boxes for the Treasurer and Veterans Service Commission for the Government Center Building -Jason Patchet will further discuss with Chris Widener
3:13 p.m.	ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners
Brian Winegardner
Brian Winegardner

Beth Seibert

Cory Noonan
Cory Noonan