

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Clerk-Brittany Woods-[**bwoods@allencountyohio.com**](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 12, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
8:00 a.m.	Furnishings Discussion—Rachael Gilroy, Keith Cheney and Ciara Maag • Sealed proposal documents are being drafted by Bricker Graydon and once completed, will be sent out to receive responses for the Auditor's Lektriever Rolodex System • General discussion on when furnishings will be moving into the Government Center and moving in schedule • General discussion on funding of the Lektriever Rolodex System and Auditors Furniture for the Government Center Building • Discussion on logistics and coordination of moving for all the departments to the Government Center Building -Rachael Gilroy will meet with Brian Mauk, IT, and Jason Patchet, Project Manager, to further discuss plans -once those discussions are had, the other departments will be added into the discussions • General discussion on parking at the Government Center Building • Discussion on process for disposing/auctioning old furniture once offices move to the Government Center Building -departments will further discussion during moving discussions

8:50 a.m.	RECESS
9:04 a.m.	Staff Update/County Projects Discussion Jason Patchet— • Discussion on coverage of the basement wall that is visible from the sidewalk on the Government Center Building -review of new site plan for the space—sidewalk will be tapered up to cover majority of the basement wall • Discussion on moving plan for the Government Center Building -Jason Patchet will work with Rachael Gilroy, Auditor, and Brian Mauk, IT on developing logistic plans for the move of departments to the new building • Discussion on parking for the Government Center Building -Jason Patchet will begin working on a plan with the Auditor's Office and will include Commissioner Noonan in those meetings as well • Discussion on lifespan of current phones -warranty has expired, however phones are currently working well • Discussion on Change Orders for the Government Center -Change Order with Charles Construction for miscellaneous items—has been sent to contractor for signature -Commissioners signed off on the Change Order with Koester Electric for additional circuits for the Bizhub copiers John Willamowski Jr.— • Discussion on Stormwater Management and Sediment Control Regulations and MS4 Permit -Public hearings have been scheduled for revisions to be reviewed and discussed • Discussion on Bed Lease revisions -will be further discussed this afternoon • Discussion on the Sanitary Engineer Regulations regarding sewer connections -Brad Niemeyer is working on revisions • Discussion on Sanitary Engineer purchase of Hamlet of Hume -John Willamowski Jr. has drafted the documents and have been sent to Brad Niemeyer for review

Brittany Woods—

- **Received annual Petroleum Underground Storage Tank Release Compensation Board Certificate of Coverage application**
 - the county currently has two (2) underground storage tanks located at the County Engineer's Office
 - cost for 2026 certification is \$1,100.00
 - discussion on who is responsible for the fee—**County Engineer vs. General Fund**
 - Commissioners would like Brittany Woods to send to the County Engineer for payment prior to submitting the application
- **Discussion on Cost Allocation**
 - Susan Wildermuth will work on getting reports to Departments to send out

Susan Wildermuth—

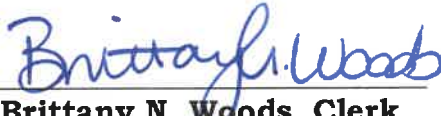
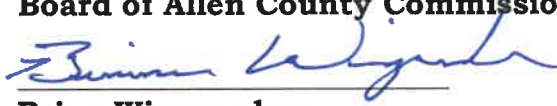
- **Revolving Loan Fund Board meeting is being scheduled**
 - Brad Niemeyer, Sanitary Engineer and Tim Fitzpatrick, Allen Economic Development Group, has requested proposals to be reviewed for consideration of funding
- **Discussion on State Grant Audit**
 - working on gathering information to provide to Jessica Hall for audit
- **Provided an update on Enterprise Meeting**
 - discussion on equity that was applied to the monthly billing statement, however it was not directed to be applied
 - Sofia Clifton and Susan Wildermuth are working on correcting the equity to be held to be used toward next round of vehicles
- **Discussion on Treasurer's Office Capital requests**
 - Susan Wildermuth will get updated quotes, as some of them quotes have expired
 - Commissioners would like to move forward with purchasing the requested receipt printer and desktop computer in the amount of \$1,854.35

Cory Noonan—

- **Discussion on CSEA Furnishings**
 - Vicki Tarr will be paying for 34% of furnishing costs
- **Discussion on Community Foundation funds designated for the Clocktower**

	-will further discuss Thursday during Building and Grounds Update
9:59 a.m.	RECESS
11:00 a.m.	Veterans Grove Memorial Dedication Ceremony—7 Town Square, Lima, Ohio • Beth Seibert attended on behalf of the Commissioners
12:30 p.m.	RECESS
1:00 p.m.	EMA Quarterly Update Meeting—Jared Gesler, Phil Zimmerly, Sheriff Treglia, Chief Deputy Mohler, John Willamowski Jr. and Susan Wildermuth • Discussion on City of Lima’s request to receive Wireless Funds as they now are receiving wireless 9-1-1 calls through their dispatching -amount requested was \$20,000.00 per month • 9-1-1 Surcharge increased September 30, 2025 from \$0.40 to \$0.60 -additional funds received is planned to be used to reimburse the Capital Fund for the 9-1-1 upgrades to the County and City, and payment for Brightspeed and Agile Infrastructure Systems (\$44,545.20 yearly) -ongoing funding received can be used to prepare for the next upgrade, when needed (approximately five (5) years), infrastructure/system maintenance, 9-1-1 Coordinator funding, and licensing fees, which would benefit the County and City dispatching services • General discussion on the possibility of centralized dispatching for Allen County rather than the current redundancy in having multiple dispatching -there would be efficiencies created as well as potential financial savings • Jared Gesler will begin working on breaking down costs that are already allocated to the City of Lima’s dispatching system
1:54 p.m.	RECESS
2:13 p.m.	Sanitary Engineer Quarterly Update—Brad Niemeyer • Provided an update on the Shawnee Wastewater Treatment Plant

- **Discussion on Shawnee Collection System Improvements—estimate for construction is \$4.5M**
- **Public Meeting for the Hamlet of Hume Sewer Improvement Project is scheduled for June 2, 2026 at 6:00 p.m.**
 - project was approved for \$2,000,000.00 in principal forgiveness
 - HB 168 will be utilized to pay for the project design in the amount of \$217,500.00
 - .099 acres will be purchased for the pump station, which is the last piece of property that needed to be purchased for the project to move forward
- **Provided an update on Cridersville/Shawnee Oaks relocation**
 - discussion on the need to obtain an easement from the Village of Cridersville—a letter will be sent to Cridersville May and Council inquiring of the needed easement
- **Provided an update on Indianbrook Pump Station Upgrade**
 - design is ongoing
 - plan to bid this summer
- **Provided an update on Project BOSC**
 - contract with Peterson Construction Company for CMAR will be on Thursday's agenda for approval, as they were the only contractor to respond to the Request for Proposals
- **Provided an overview on staffing**
- **Discussion on City of Delphos inquiry for Sanitary Engineer to provide treatment**
 - reviewing financial documents and maintenance records
- **Village of Harrod has asked the Sanitary Engineering Department to consider taking over their facility**
 - continuing to discuss options with village officials
- **Review and discussion on yearly treatment expenses/fees**
 - discussion on the possibility of having different treatment and maintenance fees if there are outside entities providing treatment i.e. Mast Estates Waste Water Treatment Plant, which Sanitary Engineer collects the water and then Bluffton treats the collection
- **General discussion on interest funds received from the BOSC Project**

	-Commissioners would like to utilize said interest on projects in the area of BOSC
3:01 p.m.	RECESS
3:05 p.m.	Bed Lease Discussion—Linda Black-Kurek, Bruce Carpenter and John Willamowski Jr. Review of Modification Agreement for the current Liberty Retirement Bed Lease -number of beds will be lowered from 63 to 60, with the cost remaining the same but additional terms added Resolution #364-26, Enter into a Modification Agreement No. 3 with Liberty Retirement Properties of Lima, LTD. regarding nursing home bed rights and consent. <i>Commissioner Noonan made a motion to approve. Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.</i>
3:11 p.m.	ADJOURN
	Submitted by: <u></u> Brittany N. Woods, Clerk Approved by: Board of Allen County Commissioners <u></u> Brian Winegardner Beth Seibert <u></u> Cory Noonan <u></u>