

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	May 7, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	PRAYER—Pastor Keith Hamblen
	APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #348-26. Approve travel expenses. b. Resolution #328-26A. Amend Resolution #328-26, Authorize a warrant of transfer from the Wireless Surcharge Fund 2096 to the 911 System Fund 2004. c. Resolution #361-26. Supplemental appropriation for the Admin Building Fund #4022. d. Resolution #349-26. Approve Then and Now Purchase Orders. e. Resolution #350-26. Establish Fund #4356—Miner French Ditch #1356.

- f. Resolution #351-26.** Establish Fund #2356—Miner French Ditch #1356.
- g. Resolution #352-26.** Resolution to hire Andrea Feicht as an Eligibility/Referral Specialist 2 position at the Allen County Department of Job and Family Services.
- h. Resolution #353-26.** Accept the resignation of Sarah Pisel from the Allen County Child Support Enforcement Agency.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #354-26.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022-Charles Construction-Pay App 16. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #355-26.** Declare county property located at the Allen County Prosecutor's Office obsolete and unsuitable for county use and authorizes to discard same pursuant to 307.12(I) ORC. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #160-24C.** Amend Resolution #160-24, dissolve the 9-1-1 Governing Board and establish the 9-1-1 Program Review Committee pursuant to 128.06 ORC. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

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| | <p>4. Resolution #342-26A. Amend Resolution #342-26, grant a Subordination Agreement to the Union Bank Company a Community Housing Improvement Program mortgage on a property located in Delphos, Ohio. <i>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p> <p>5. Resolution #356-26. Authorize the date, time and place for the First and Second Public Hearing on the Allen County Stormwater Management and Sediment Control Regulations and authorize advertisement of same. <i>Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p>6. Resolution #357-26. Approve a Memorandum of Understanding between the Board of Allen County Commissioners and Allen County Children Services for Janitorial Services. <i>Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p> |
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	DISCUSSION
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	<u>A. Allen County Sheriff's Office</u>
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| | <p>1. Resolution #358-26. Enter into a Subgrant Award Agreement with the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Grant—No. 2025-DL-LEF-52345. <i>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. Grant funding amount is \$111,591.12 and there are five (5) entities that will be a part of receiving funding-Delphos Police Department, Van Wert Police Department, City of Lima Police Department, Allen County Sheriff's Office and Allen County Prosecutor's Office. The roll was called and the resolution was approved unanimously.</i></p> |
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	2. Resolution #359-26. Enter into a Subgrant Award Agreement with the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Grant—No. 2026-RO-ETF-82357. <i>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. Grant funding is in the amount of \$15,000.00 and funds will be used for treatment programs and advertising. The roll was called and the resolution was approved unanimously.</i> B. <u>County Engineer</u> 1. Resolution #360-26. Authorize the Allen County Engineer to purchase one (1) 2013 Ram 5500 4x4 CCTV Camera Truck from the Allen County Sanitary Engineering Department. <i>Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Purchase of vehicle is in the amount of \$150,000.00. The roll was called and the resolution was approved with Commissioner Noonan voting no.</i>
	ANNOUNCEMENTS
9:11 a.m.	RECESS
9:53 a.m.	Building and Grounds Weekly Update/County Projects Discussion--Jason Patchet **Commissioner Seibert was not present** • Discussion on Parking Garage Elevator -Commissioners will be moving forward with elevator repairs -there will be a true-up with the City of Lima at the end of the year for their portion of repairs • Discussion on Children Services rooftop unit compressor repair vs. replacement costs -One compressor is needing repair or replacement, other compressors are currently working -Repair cost—\$5,331.00 -Replacement cost—\$20,405.00 -Commissioners would like Jason Patchet to move forward with the replacement in the amount of \$20,405.00 Chris Widener, WDC Group, joined the meeting at 9:58 a.m.

- **Provided an update on Janitorial staffing**
-discussion on hiring an additional Janitorial employee
-Jason Patchet will consider a part time vs. full time position and further discuss at a later date
- **Discussion on repairs needed at the Veterans Garage**
-lip of the curb needs evened out to avoid tripping hazards at the entrance of the building
- **Discussion on Change Order for additional circuit receptacles needed in the Government Center Building**
-Koester Electric is working on preparing the Change Order
- **Discussion on Government Center enclosed parking area long distance gate access control**
-quote from Northwest Ohio Security Systems in the amount of \$1,118.89
- **Discussion on fencing and parking bollards**
-quote for Change Order received from Charles Construction in the amount of \$101,442.31 plus five (5) additional calendar days
-Chris Widener will draft a Change Order with language stating zero (0) additional days however the work will not be considered part of substantial completion, and will be part of the contractors punch list
-Change Order will be reviewed by Bricker Graydon prior to being sent to the Contractor
- **Discussion on Change Order for door to be relocated in the Records Office**
-cost is \$333.50 with no additional days
-Change Order will be prepared for approval
- **Discussion on Change Order for Domestic Relations Court service windows**
-cost is \$949.37 with no additional days
-Change Order will be prepared for approval
- **General update on progress of the Government Center Project**
-will be looking into an aesthetic finish for the North Street side of the building
- **Discussion on Furnishings Bidding Schedule**

Commissioner Noonan stated that the Update Meeting will be resumed after the 2:00 p.m. Board Appointment Interview

11:22 a.m.

RECESS

11:30 a.m.	Bid Opening—Liquid Asphalt Engineer's Estimate \$1,100,702.40 Bids Received: K-Tech Specialty Coatings, LLC. \$1,064,012.32 Asphalt Materials, Inc. \$1,132,806.22
11:35 a.m.	RECESS
11:35 a.m.	National Day of Prayer—Veterans Memorial Civic and Convention Center, 7 Town Square, Lima, Ohio • Commissioners attended the event and provided a prayer
1:15 p.m.	RECESS
1:23 p.m.	Department of Job and Family Services Quarterly Update—Joe Patton **Commissioner Seibert not present** • Provided an overview of fiscal report • Provided an update on staffing • Discussion on increase to the County's mandated share for the Department of Job and Family Services • Recent Career Fair was attended by 706 Seniors and 105 public individuals • Discussion on Ohio Means Jobs presence in schools and Career Tech Institutes - discussion on recruitment programs - provided an overview on programs to help youth in the workforce • Directors Association Conference will be held next week
1:38 p.m.	RECESS
2:03 p.m.	Allen Water District Board Appointment Interview—Nelson Bear • Commissioner Seibert provided an overview on the Allen Water District Board and the importance of representation of the Commissioners on the Board

	• Nelson Bear provided an overview of himself and his interest in serving on the Allen Water District Board • Discussion on time commitment of being a Board member -occupation allows for flexibility in schedule • Commissioner Noonan provided a history of the Allen Water District Board and the relationship between the county and Allen Water District Board Resolution #363-26, appoint Nelson Bear to the Allen Water District Board of Trustees. <i>Commissioner Winegardner made a motion to approve. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i>
2:26 p.m.	RECESS
2:30 p.m.	Building and Grounds Weekly Update Continued— • Discussion on request for use of the Courthouse Grounds on May 25th for the display of a large sign of the Constitution and signage of banner -Building and Grounds and Commissioners discussed concerns on spacing needed for the display as well as the display being placed on the Courthouse itself or the sidewalk -Commissioners would like to suggest to the applicant to utilize the North Street Courthouse entrance or Vandermark Building Parking Lot for display and banner signing due to an influx of people utilizing the same space for the Memorial Day Parade -Brittany Woods will invite them to join our Staff Meeting on Tuesday to further discuss • Discussion on the need to receive sealed proposals for the Rolodex Furnishing for the Auditor's Office in the Government Center Building -Brittany Woods will work with Mark Evans, Bricker Graydon, on preparing sealed bid documents • Discussion on Furnishings for the Government Center Building -general discussion on budget for furnishings and millwork
3:29 p.m.	ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Brian Winegardner
Brian Winegardner

Beth Seibert

Cory Noonan
Cory Noonan