

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

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Clerk-Brittany Woods-[bwoods@allencountyohio.com](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>April 23, 2026</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE—Cory Noonan</b>
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <p><b>Under Consent Agenda, Add Resolution #311-26A, Amend Resolution #311-26, authorize a warrant of transfer from the General Fund 1001 and Capital Fund 4017 to the CSEA Building Fund 4023 and add Resolution #324,26 Intradepartmental transfer.</b></p> <p><b>Resolution under EMA/Homeland Security should be numbered #323-26, not #322-26.</b></p> <p><b>Update with Jason Patchet will be at 9:30 a.m., not 9:30 a.m.</b></p> <p><b>Add a meeting at 2:30 p.m. to discuss Child Support Enforcement Agency Building Project</b></p> <p><i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>

**ITEMS FOR REVIEW AND APPROVAL**

**1. Consent Agenda:**

- a. Resolution #319-26.** Approve travel expenses.
- b. Resolution #320-26.** Supplemental appropriation for the CSEA Fund 4023.
- c. Resolution #311-26A.** Authorize a warrant of transfer from the General Fund 1001 and Capital Fund 4017 to the CSEA Building Fund 4023.
- d. Resolution #324-26.** Intradepartmental transfers.

*Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.*

**RESOLUTIONS/SIGNATURES:**

- 1. Request from Ohio Division of Liquor Control-Vorhees, LLC. -D-5 Permit**

**Request a Hearing    Do Not Request a Hearing**

*Commissioner Winegardner moved to not request a hearing. Motion seconded by Commissioner Noonan. The roll was called and was approved unanimously.*

- 2. Resolution #321-26.** Accept bid and enter into contract with Muhlenkamp Building Corporation for the Child Support Enforcement Agency Building Project.

**HOLD UNTIL 2:30 CHILD SUPPORT ENFORCEMENT AGENCY BUILDING MEETING**

- 3. Resolution #322-26.** Accept a 15-year Replacement Easement from the State of Ohio for the operation and maintenance of Sanitary Sewer. *Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*

	<p><b>DISCUSSION</b></p> <p><b>A. <u>EMA/Homeland Security</u></b></p> <p><b>1. Resolution #323-26.</b> Authorize acceptance of the FY'2025 Emergency Management Performance Grant from the Ohio Emergency Management Agency and authorize Jared Gesler, Director, to sign associated paperwork necessary to administer said grant. <b><i>Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></b></p> <p><b>B. <u>Commissioners</u></b></p> <p><b>1. Final Wiltsie-Beckner Annexation deliberation and decision.</b></p> <ul style="list-style-type: none"> <li>-Filing was accepted Jan 22, 2026</li> <li>-Hearing was held March 24, 2026</li> <li>-Post hearing briefs were received up to April 17<sup>th</sup></li> <li>-the Commissioners met on April 9, 2026 and April 21, 2026 to deliberate</li> <li>-the six statutory factors per ORC 709.033 and all were determined to be met</li> </ul> <p><b>Resolution #325-26.</b> Resolution granting the January 14, 2026 petition of the Diane L. Wiltsie Revocable Trust and Harold R. Beckner Irrevocable Trust and annexing approximately 9.220 acres from Marion Township, Allen County, Ohio to the City of Delphos. <b><i>Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:21 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:42 a.m.</b></p>	<p><b>Building and Grounds Weekly Update – Jason Patchet and Chris Widener</b></p> <ul style="list-style-type: none"> <li>• <b>Provided an update on the Veterans Garage</b> <ul style="list-style-type: none"> <li>-roof has been completed</li> <li>- alarm system is having some mechanical issues and Jason Patchet is working on getting a quote for resolution</li> </ul> </li> <li>• <b>Discussion on HVAC system issues at the Civic Center</b></li> </ul>

**-there is miscommunication between the HVAC system and Fire Alarm system**

**-will be working to resolve the issue**

- **Discussion on window re-caulking and exterior repairs**

**-re-caulking is being completed in house, and quotes are being received for the other exterior repairs**

- **Discussion on Child Support Enforcement Agency Renovation Project**

**-discussion on alternate for epoxy floor—Commissioners have elected to move forward without the alternate**

- **Discussion on the Government Center Building Project**

**-Battery Backups and IT switches will be on next weeks agenda for approval**

**-discussion on fiber connection from the Courthouse to the Government Center—proposal was received in the amount of \$8,022.24**

**-Commissioners are in agreeance for Susan Wildermuth to get funds in place**

- **Discussion on Domestic Relations request for three (3) sliding service windows—proposal was received in the amount of \$1,519.55 and one (1) additional calendar day to the contractor's schedule**

**-Commissioners would like to move forward with two sliders and one regular service window**

- **Discussion on additional electrical needs for the Veterans Service Commission in the Government Center— proposal is in the amount of \$2,754.30**

- **Discussion on electrical needs for the Records Office in the Government Center—proposal is in the amount of \$1,396.52**

- **Discussion on electrical needs due to wall moves in the Treasurer's Office—proposal is in the amount of \$174.00—Treasurer, Krista Bohn, will be paying for this cost**

**-Charles Construction will be moving the wall at no additional cost**

- **Discussion on electrical changes in the Courtrooms on the 3<sup>rd</sup> floor in the Government Center—proposal is in the amount of \$3,643.10**

- **Discussion on Building Inspectors concerns on location of one of the doors in the Records Office—proposal from Koester for Access Control changes is \$278.40 and proposal from Charles Construction for movement of the door is \$333.00**




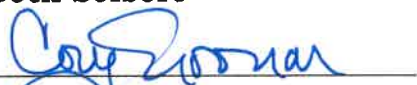
	<ul style="list-style-type: none"> <li>• <b>Discussion on placement of the gate arm for the gated parking lot—additional conduit will need to be ran— cost will be in the amount of \$610.16</b></li> <li>• <b>General discussion on fencing and parking lot at the Government Center</b> -Commissioners will review quotes for parking lot barriers once received</li> </ul>
<b>11:24 a.m.</b>	<b>RECESS</b>
<b>1:00 p.m.</b>	<p><b>Allen Water District Semi-Annual Update Meeting— Kimberly Stiles, Kurt Neeper, Michael Leis and Tara Joyce</b></p> <ul style="list-style-type: none"> <li>• <b>Kurt Neeper provided an overview on the fee schedule for County and Allen Water District customers</b> -working on getting the rates to be the same for both customers</li> <li>• <b>Review of county district fee collections and - projections</b></li> <li>• <b>Provided an update on Sugar Street Project</b> -project is currently on hold until roadwork is scheduled to be completed so that work can be done at the same time</li> <li>• <b>Provided an update on Indianbrook Project</b> -City of Lima passed an ordinance terminating previous operations agreement, charging Indianbrook customers 1.75x the inside rate</li> <li>• <b>Provided an update on Est Regional Waterline Loop Project</b> -in collaboration with the City of Lima the project has been nominated again for grant funding with WSRLA</li> <li>• <b>Provided an update on Slabtown/Fetter Loop Project</b> -project is on the priority list and may be bid/completed this year</li> <li>• <b>Provided an update on Neely/Baty Loop Project</b> -slated to begin this year</li> <li>• <b>Discussion on board appointments</b> -At-large member has been appointed by the Allen Water District Board</li> </ul>
<b>1:14 p.m.</b>	<b>RECESS</b>
<b>2:00 p.m.</b>	<p><b>Veterans Service Commission Budget Discussion— Tamara Wilson and Board Members</b></p> <ul style="list-style-type: none"> <li>• <b>Review of proposed budget</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Review of lines to be removed</b> <ul style="list-style-type: none"> <li>-Health Insurance is accounted for with the General Fund Health Insurance line and will not need to be listed in the Veterans Service Commission budget</li> <li>-Garage Lease will not be needed with the new Veterans Garage in use</li> <li>-Druggists line is no longer needed</li> </ul> </li> <li>• <b>Discussion on if the budget could be more in line with expenditures as last year only 78% of requested funds were spent</b></li> </ul>
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2:20 p.m.	<b>RECESS</b>
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2:31 p.m.	<p><b>Agenda Meeting Reconvened—Child Support Enforcement Agency Building Discussion</b></p> <p><b>Resolution #326-26.</b> Supplemental appropriation for the CSEA Facility Fund 4027. <i>Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p><b>Resolution #321-26.</b> Accept bid and enter into contract with Muhlenkamp Building Corporation for the Child Support Enforcement Agency Building Project. <i>Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Contract was award in an amount of \$1,934,089.00. The roll was called and the resolution was approved unanimously.</i></p>
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2:33 p.m.	<b>ADJOURN</b>
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	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p>
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