

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

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Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 16, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <p>Jason Patchet's Update will be at 9:30 a.m., not 9:00 a.m.</p> <p>Add 11:30 a.m. meeting to discuss Resolutions #306-26 and #307-26.</p> <p><i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>
	<p style="text-align: center;">ITEMS FOR REVIEW AND APPROVAL</p> <ol style="list-style-type: none"> 1. Approve the amended minutes of June 12, 2025 general session. 2. Approve the amended minutes of September 2, 2025 general session. 3. Approve the minutes of February 5, 2026 general session. 4. Approve the minutes of February 9, 2026 special session.

5. Approve the minutes of February 10, 2026 general session.
6. Approve the minutes of February 12, 2026 general session.
7. Approve the minutes of February 17, 2026 general session.
8. Approve the minutes of February 18, 2026 special session.
9. Approve the minutes of February 19, 2026 general session.
10. Approve the minutes of February 24, 2026 general session.
11. Approve the minutes of February 26, 2026 general session.
12. Approve the minutes of March 3, 2026 general session.
13. Approve the minutes of March 4, 2026 special session.
14. Approve the minutes of March 5, 2026 general session.
15. Approve the minutes of March 10, 2026 general session.
16. Approve the minutes of March 11, 2026 special session.
17. Approve the minutes of March 12, 2026 general session.
18. Approve the minutes for March 17, 2026 general session.
19. Approve the minutes for March 19, 2026 general session.
20. Approve the minutes for March 23, 2026 special session.
21. Approve the minutes for March 24, 2026 general session.

Commissioner Seibert moved to approve the minutes. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.

22. Consent Agenda:

- a. **Resolution #281-26.** Approve travel expenses.
- b. **Resolution #282-26.** Supplemental appropriation for the H2Ohio Fund 8853.
- c. **Resolution #283-26.** Supplemental appropriation for the WORTH Center Fund 8880.
- d. **Resolution #284-26.** Supplemental appropriation for the Admin Building Fund 4022.
- e. **Resolution #285-26.** Supplemental appropriation for the Capital Fund 4017.

- f. Resolution #286-26.** Supplemental appropriation for the General Fund 1001.
- g. Resolution #287-26.** Authorize a warrant of transfer from the General Fund 1001 to the CSEA Building Fund 4023 and from the Capital Fund 4017 to the Courthouse Renovation Fund 4025.
- h. Resolution #288-26.** Establish the Security of Infrastructure Grant Fund.
- i. Resolution #289-26.** Accept the resignation of Taylor Price from the Allen County Department of Job and Family Services.
- j. Resolution #290-26.** Re-appoint Mary Early to the Mental Health & Recovery Services Board.
- k. Resolution #291-26.** Appoint delegates and alternates to the Lima-Allen County Regional planning Commission.
- l. Resolution #292-26.** Authorize 2026/2027 Program Costs with County Risk Sharing Authority.

Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #293-26.** Enter into a Memorandum of Understanding with the City of Lima and the Allen County Dog Warden regarding the Pay/Neuter Assistance Program (SNAP). ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #294-26.** Enter into a Memorandum of Understanding with the Lima-Allen County Regional Planning Commission for Planning & Program Services. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #295-26.** Enter into a Memorandum of Understanding with the Allen County Engineer and the Lima-Allen County Regional Planning Commission. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #296-26.** Authorize the Clerk of Board to post notice and advertise to receive Request for Qualifications for Design Professional Services for a Courthouse Renovation Project. **Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #297-26.** Approve a Memorandum of Understanding between the City of Lima and Allen County, Ohio as it relates to the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Fy'2025 Local Solicitation. **Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #298-26.** Renew an agreement with the Allen Economic Development Group for the provision of Economic Development Services. **Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #306-26.** Enter into a Memorandum of Understanding with the Allen County Veterans memorial Civic and Convention Center Trustees. **Commissioner Noonan moved to table the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was tabled unanimously.**
- 8. Resolution #307-26.** Approve and grant the Veterans memorial Civic and Convention Center Trustees the authority to enter into a Memorandum of Understanding/Agreement with the city of Lima to provide services. **Commissioner Noonan moved to table the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was tabled unanimously.**

DISCUSSION

A. Board of Elections

- 1. Resolution #299-26.** Authorize the Board of Elections of Allen County to enter into a Grant Agreement with the Ohio Secretary of State. ***Commissioner Seibert moved to table the resolution. Motion seconded by Commissioner Winegardner. \$10,000.00 has been awarded for new software, hardware and overtime expenses. Any unused funding will be returned to the Ohio Secretary of State. The roll was called and the resolution was tabled unanimously.***

B. County Engineer

- 1. Resolution #300-26.** Authorizing participation in the Sourcewell Cooperative Purchasing Program and the Houston-Galveston Area Council for calendar year 2026-2027 for the Allen County Engineer's Department. ***Commissioner Winegardner moved to table the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was tabled unanimously.***
- 2. Resolution #301-26.** Authorize participation in the ODOT Road Salt Contracts awarded in 2026. ***Commissioner Noonan moved to table the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was tabled unanimously.***
- 3. Resolution #302-26.** Approve the 2026 County and Township Road Program and authorize the County Engineer to proceed by Force Account. ***Commissioner Seibert moved to table the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was tabled unanimously.***

4. Resolution #303-26. Authorize the Clerk of Board to post notice and advertise to receive bids via QuestCDN.com or sealed bids for the Liquid Asphalt for Chip and Seal work for the 2026 County Engineer’s Road Program. ***Commissioner Winegardner moved to table the resolution. Motion seconded by Commissioner Noonan. Engineer’s estimate is \$1.1M and bid opening is scheduled for May 7, 2026 at 11:30 a.m. The roll was called and the resolution was tabled unanimously.***

C. Allen County Regional Airport





1. Resolution #304-26. Authorize the Allen County Regional Airport Authority to submit a grant application and sponsor grant certifications for the Airport Apron Resealing Project No. 3-39-0046-031-2026 to the Federal Aviation Administration and authorize Board president, Cory Noonan, to execute same. ***Commissioner Noonan moved to table the resolution. Motion seconded by Commissioner Seibert. Grant funding requested in the amount of \$251,150.00, with ODOT contributing \$13,219.00 for a project total of \$264,369.00. The roll was called and the resolution was tabled unanimously.***

D. Department of Job and Family Services

1. Resolution #305-26. Approve a contract between the Allen County Department of Job and Family Services/Ohio Means Jobs and Lamar Companies for multi-business outreach efforts. ***Commissioner Seibert moved to table the resolution. Motion seconded by Commissioner Winegardner. Contract amount is \$10,000.00. The roll was called and the resolution was tabled unanimously.***

	ANNOUNCEMENTS
9:13 a.m.	RECESS
9:30 a.m.	<p>Building and Grounds Weekly Update – Jason Patchet and Chris Widener</p> <ul style="list-style-type: none"> • Received notification from long distance phone service provider that they will no longer be able to provide services

	<ul style="list-style-type: none"> -long distance has been added to our current local phone services • Brightly (FKA Facility Dude) Contract renewal is due in the amount of \$11,614.16 -CORSA reimbursement will be received in the amount of \$8,711.00 -Brittany Woods will place on agenda for approval • Discussion on providing notification to the public on the move of the Clerk of Courts Office -notice will be placed at the front of the Courthouse • Duralast will be onsite next week to install the Veterans Garage roof • Review and discussion on proposed furnishings for the Government Center Building -discussion on security equipment needed that is not included in the furnishings estimate -Commissioners would like to see quotes for new equipment • Discussion on estimate for blinds for the first floor -estimate of approximately \$18,000.00 • Discussion on anticipated change orders for switches and fiber needed for IT • Review of fencing options for the Government Center -Chris Widener will send specs out to the contractor to development an estimate for Change Order
<p>10:57 a.m.</p>	<p>RECESS</p>
<p>11:30 a.m.</p>	<p>Veterans Memorial Civic and Convention Center Memorandum of Understanding Discussion</p> <ul style="list-style-type: none"> • Brian Dykstra provided the Commissioners with signed Memorandum of Understandings -Commissioners are ready to proceed with the resolutions <p>1. Resolution #306-26. Enter into a Memorandum of Understanding with the Allen County Veterans memorial Civic and Convention Center Trustees. <i>Commissioner Noonan moved to table the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was tabled unanimously.</i></p>

	<p>2. Resolution #307-26. Approve and grant the Veterans memorial Civic and Convention Center Trustees the authority to enter into a Memorandum of Understanding/Agreement with the city of Lima to provide services. Commissioner Seibert moved to table the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was tabled unanimously.</p>
<p>11:31 a.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Ohio House Veterans and Military Development Committee Meeting—Department of Job and Family Services/Ohio Means Jobs, 951 Commerce Pkwy</p>
<p>2:30 p.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p>