# AMENDED MINUTES
# BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

| DESCRIPTION | GENERAL SESSION |
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| DATE | June 12, 2025 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
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| | PRESENT: Beth Seibert<br>Cory Noonan<br>Brian Winegardner |
| TIME: | GENERAL SESSION – RECORDED |
| 9:00 a.m. | AGENDA MEETING |
| | PLEDGE—Brian Winegardner |
| | APPROVE AGENDA AS PRESENTED<br><br>***Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.*** |
| | ITEMS FOR REVIEW AND APPROVAL<br><br>1. **Consent Agenda:**<br><br>a. **Resolution #450-25.** Approve travel expenses.<br>b. **Resolution #451-25.** Intradepartmental transfers.<br>c. **Resolution #452-25.** Supplemental appropriation for the Court Computerization Fund 2706.<br>d. **Resolution #453-25.** Supplemental appropriation for the Capital Improvement Fund 4017.<br>e. **Resolution #454-25.** Supplemental appropriation for the Permissive License Fund 9212.<br>f. **Resolution #455-25.** Supplemental appropriation for the Sick & Vacation Leave Payoff Fund 8829.<br>g. **Resolution #456-25.** Supplemental appropriation for the AWD Operating Fund 8751. |

h. **Resolution #457-25.** Supplemental appropriation for the Solid Waste Fund 8044.
i. **Resolution #458-25.** Authorize a warrant of transfer from the Solid Waste Fund 8044 to the Sorting Equipment Fund 8057.
j. **Resolution #459-25.** Accept the resignation of Kyler Washam from the Allen County Department of Job and Family Services.
k. **Resolution #460-25.** Authorize a probationary period wage increase for Josh Luke at the Allen County Department of Job and Family Services.
l. **Resolution #461-25.** Resolution to hire Faith Schrader as an Eligibility/Referral Specialist 2 position at the Allen County Department of Job and Family Services.
m. **Resolution #462-25.** Resolution to hire Mike Homan as a Wastewater Treatment Plant Operator II at the Allen County Sanitary Engineer's Department for the Shawnee II Plant.
n. **Resolution #463-25.** Resolution to hire Ross Harmon as a Wastewater Collection Operator II at the Allen County Sanitary Engineer's Department.
o. **Resolution #464-25.** Resolution to reclassify Dylan Ammon as a Wastewater Treatment Plant Operator III at the American II Wastewater Treatment Plant in the Allen County Sanitary Engineering Department.
p. **Resolution #465-25.** Accept the resignation of Tyler Carter form the Allen County Sanitary Engineering Department.

***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

**DISCUSSION**

**A. <u>Commissioners</u>**

1. **Resolution #466-25.** Accept bid and enter into contract with Bluffton Paving, Inc. for the FY'22 Allocation Grant-Village of Harrod Walnut and Main Street Improvements Project. ***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan.*** **Contract is for the amount of $147,700.00.** ***The roll was called and the resolutions were approved unanimously.***

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| | 2. **Resolution #467-25.** Accept bid and enter into contract with Bluffton Paving, Inc. for the FY'24 Allocation Grant-Village of Lafayette Washington and Jefferson Street Improvements Project. ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert.* Contract is for the amount of $112,530.00. *The roll was called and the resolutions were approved unanimously.***<br><br>**B. <u>Adult Probation</u>**<br><br>1. **Resolution #468-25.** Enter into a Community Corrections Grant Agreement with the Ohio Department of Rehabilitation and Corrections for the CCA 2.0, PSG and TCAP Grants for FY'2026/2027. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner.* Grant has been awarded, and the agreement was needing signature to proceed. *The roll was called and the resolutions were approved unanimously.***<br><br>**C. <u>Sanitary Engineer</u>**<br><br>2. **Resolution #469-25.** Authorize the Clerk of Board to post notice and advertise for Professional Engineering Services for the Project BOSC Pump Station and Forcemain Project. ***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan.* Bid opening will be July 11th. *The roll was called and the resolutions were approved unanimously.*** |
| | **ANNOUNCEMENTS**<br><br>**Presentation of World Elder Abuse Awareness Proclamation** |
| **9:08 a.m.** | **RECESS** |
| **9:31 a.m.** | **Building and Grounds Weekly Update – Jason Patchet, Kelli Singhaus and John Willamowski Jr.**<br><br>• **John Willamowski Jr. provided an overview of the Commercial Real Estate Contract for the purchase of the Vandermark Building**<br>**-purchase price is $332,500.00 including furnishings**<br>**-will take possession in 30 days** |

-contract will be placed on the agenda for the Board President to sign and initiate closing of the sale

- John Willamowski Jr. provided an update on the purchase of the Goodman Property
  -currently working with the property owners on finalizing the purchase agreement
- Discussion on CSEA Lease Agreement for Cook Tower
  -Brittany Woods will provide Bricker Graydon a word document of the lease for review

At 9:39 a.m. John Willamowski Jr. left the meeting

- Kelli Singhaus requested to purchase a new printer for her office from CDW in the amount of $249.28
  -Commissioners would like Kelli Singhaus to check with Perry ProTech on what it would cost to lease a printer vs. purchasing
  -if amount is less than leasing, the Commissioners are in agreeance with Kelli Singhaus moving forward with the purchase

At 9:41 a.m. Kelli Singhaus left the meeting

- StarFish will be here this month and Brian Mauk and Jason Patchet will be discussing if point to point wireless connection will be able to be utilized for Vandermark and Goodman properties
  -Commissioners also asked for Jason Patchet to look into if point to point connection is a possibility for CSEA at the Cook Tower once relocated
- Discussion on possible Fairgrounds Administration/OSU Extension building
  -Commissioners plan to work with Bricker Graydon to prepare to move forward with obtaining a design firm to provide estimates and designs for possible building
  -discussion on possible efficiencies for Fair and OSU Extension staff
  -discussion on utilization of cubicle spaces
- ODOT Property Roof Replacement has begun
  -job should be completed by middle of next week
- Civic Center Roof Replacement order has been placed
  -no project date has been set yet
- Discussion on Boiler Projects at the Civic Center and the Justice Center

-Jason Patchet has discussed with All Temp Refrigeration and projects should begin in July

- Civic Center Air Handlers will be installed once the boiler project is complete
- Provided an update on the parking lot asphalt and striping projects
  -projects are moving along well
- Discussion on request from VFW Post 1275 for office space
  -Jason Patchet does not believe that any additional space is being requested, the request is to allow for the VFW Post 1275 to utilize space already allocated for the veteran organizations at 330 N. Elizabeth St.
  -Commissioners are concerned on amount of space available and the door that it would open for other agencies to request for space
  -Commissioners do not believe that the requested accommodations can be met at this time and will draft a letter to be sent
- Discussion on upcoming janitorial staff person retirement in regards to services currently provided by Building and Grounds at the Civic Center
  -discussion on potential Janitorial Services no longer being provided at the Civic Center by Building and Grounds at the retirement of said staff person
  -discussion on breakdown of bed tax funds that the Civic Center receives
  -Commissioners will continue to discuss Building and Grounds staffing and responsibilities with Jason Patchet
- State Public Defender has determined that the Public Defender Northwest Regional Hub office will be located in the Enterprise Building
- General discussion on Capital Budget
  -Jason Patchet will keep the Commissioners abreast on any Capital issues that need to be addressed

Administration Building Update

- Designer has designed the separator tubes for the elevator and are currently being installed
- General discussion on submittal process
  -submittals are moving along more smoothly
- Masons and Steel Structural crews are currently working on site
- Provided an update on steel deliveries

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| | -approximately nine (9) truckloads of steel have been delivered to Charles Construction and will be delivered to the project site as needed<br>• Discussion on staging location for materials<br>-discussion on possibility extending the permit for use of City of Lima parking lot into the school year<br>-construction fence may be able to be moved to allow vehicles through the abated alley for school drop off/pickup if additional parking lot could be utilized<br>-will need to further discuss with the City of Lima –Commissioner Noonan will reach out to Shane Coleman to schedule a meeting<br>• WDC Group is preparing color boards for review<br>• Final Civic Center Restroom Plans will be reviewed today prior to going out for bid |
| 10:55 a.m. | RECESS |
| 11:09 a.m. | Makerfest Sponsorship Discussion-Dave Stratton and Tim Fitzpatrick<br><br>• Dave Stratton provided an overview of the history of Makerfest<br>-Review of purpose of Makerfest<br>• Commissioner Winegardner discussed the $200,000.00 that is provided to Allen Economic Development Group yearly, which he believes should include the sponsorship from the County for Makerfest<br>• Tim Fitzpatrick discussed the return on investment for Makerfest<br>• Discussion on how information received by the students at Makerfest is continued to be referenced throughout their education leading up to their positions in the workforce<br>• Review of website available for students and sponsors of Makerfest to utilize and connect with each other creating a bridge between the sponsorships (Businesses) and the students<br>• Discussion on potential Makerfest Scholarship for students either attending college or training for those entering the workforce<br>• General discussion on the opportunities that can be shared with the students that attend Makerfest, although the students will not be entering the workforce for a few years |

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| | -a pathway to a career can be shared with the students for them to be aware of how to obtain public work positions<br>• Discussion on desire for more hands-on stations at Makerfest<br>-Commissioners suggested Makerfest reach out to individual departments for their interest in participation of Makerfest<br><br>Brian Winegardner left the meeting at 11:44 a.m.<br><br>• Discussion on scheduling a meeting between Greater Lima Region and Ohio Means Job on collaborating together with both participating in Makerfest and Ohio Means Jobs Job Fair |
| 11:48 a.m. | ADJOURN |
| | Submitted by: Brittany N. Woods<br>Brittany N. Woods, Clerk<br><br>Approved by: Board of Allen County Commissioners<br>Beth Seibert<br>Cory Noonan<br>Brian Winegardner |