

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 14, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
TIME:	GENERAL SESSION – RECORDED
8:00 a.m.	<p>County Projects Discussion</p> <p>Contractors present from Charles Construction, Northwest Ohio Security Systems, Koester Electric and All Temp Refrigeration</p> <ul style="list-style-type: none"> • General discussion on the Change Orders with Contractors for the Administration Building Project -Substantial completion date will be changed from May 28, 2026 to August 14, 2026 • Charles Construction stated that the elevator is scheduled to be delivered June 15, 2026 with an approximate install time of 20 days -working on getting delivery date in writing, but has not received a formal delivery date yet • All contractors have reviewed the updated schedule and all have agreed to the updated schedule <p>Resolution #275-25. Approve Change Order #1A-5 with Charles Contracting, LLC. DBA Charles Construction Services for the 1A-General Work & Labor and Site Contractor Contract for the New Administration Building Project.</p> <p>Resolution #276-26. Approve Change Order #15A-1 with All temp Refrigeration, Inc. for the 15A-Plumbing Contract for the New Administration Building Project.</p>

	<p>Resolution #277-26. Approve Change Order #15B-1 with All Temp Refrigeration, Inc. for the 15B-Mechanical Contract for the New Administration Building Project.</p> <p>Resolution #278-26. Approve Change Order #16A-1 with Koester Electric, Inc. for the 16A-Electrical Contract for the New Administration Building Project.</p> <p>Resolution #279-26. Approve Change Order #17A-1 with Northwestern Ohio Security Systems, Inc. for the 17A-Fire Alarm System, Security System, CCT Camera System and Access Control System Contract for the New Administration Building Project.</p> <p><i>Commissioner Winegardner made a motion to approve Resolutions #275-26 through #279-26. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.</i></p>
<p>8:11 a.m.</p>	<p>RECESS</p>
<p>9:00 a.m.</p>	<p>Department of Job and Family Services Personnel Discussion—Joe Patton</p> <ul style="list-style-type: none"> • Joe Patton wished to discuss potential disciplinary action of a public employee <p>At 9:01 a.m. Commissioner Noonan made a motion to enter executive session to discuss potential disciplinary action of a public employee per ORC 121.22 (G)(1). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously. Joe Patton remained present during executive session.</p> <p>Back in general session at 9:09 a.m.</p> <ul style="list-style-type: none"> • During executive session, Joe Patton outlined the reasoning for disciplinary action of a public employee -the Commissioners agreed with the proposed three (3) day unpaid suspension <p>Resolution #280-26. Approves an unpaid three (3) day suspension of an employee at the Allen County Department of Job and Family Services.</p> <p><i>Commissioner Noonan made a motion to approve. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>

9:09 a.m.	RECESS
9:21 a.m.	<p>Staff Update/County Projects Discussion</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Discussion on annual Brightly (FKA Facility Dude) contract—\$11,614.16 -reimbursement in the amount of \$8,711.00 will be received through CORSA • Cyber grant reimbursement for an amount of \$5,000.00 has been submitted to CORSA for review • County Deferred Compensation meetings have been scheduled • General discussion on Children Services vehicle accident -Sara Newland will be attending a hearing to seek restitution for damages incurred to the vehicle, which were under the \$5,000.00 deductible • Provided an update on appraisals being completed throughout the county -appraisals of buildings are complete and will be following up with Sofia Clifton to answer any remaining questions -Webb/CORSA will be here to review the annual renewal • Provided an update on Wellness Completers for 2026 -deadline for completion is June 30, 2026 • Provided an update on a Sheriff's vehicle accident/BWC accident that the county was not at fault -employee is ok -damages are in an amount of approximately \$29,000.00 • Discussion on Enterprise vehicles for the Sheriff's Office -Sofia Clifton will follow up with the Sheriff's Office to schedule a meeting <p>Brittany Woods—</p> <ul style="list-style-type: none"> • Received the recommendation letter from WDC Group to move forward with awarding contract to Muhlenkamp Building Corporation for the Child Support Enforcement Agency Building Project for a contract amount of \$1,934,089.00 -there was a bid for Alternate-Epoxy Flooring in the amount of \$22,560.00




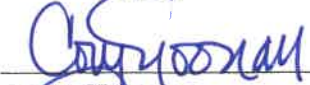
-the Commissioners agree with moving forward with no alternates—Susan Wildermuth will get a P.O. in place and Brittany Woods will place on the agenda for approval

- **Discussion on annual Memorandum of Understanding with the City of Lima for the Justice Assistance Grant (JAG)**
-Brittany Woods will place on the agenda for approval
- **Discussion on Children Services Janitorial Memorandum of Understanding**
-review proposed language received from Children Services regarding supplemental pays
-Commissioners agree with the proposed language to be added
-Brittany Woods will revise and send back to Children Services for final review

Susan Wildermuth—

- **Discussion on Memorandum of Understanding with Bath Township for Deputy Services**
-Bath Township sent an email with questions
-Commissioners would like to have a meeting scheduled with Bath Township and the Sheriff to discuss
- **Discussion on Veterans Service Commission Budget**
-Commissioners would like to meet with the Veterans Service Commission prior to them filing their budget with the Board
-Susan Wildermuth will schedule
- **Discussion on Chambers of Commerce request for a Ribbon Cutting for the Veterans Garage Facility**
-working with Tamara Wilson on scheduling a time that the Commissioners are able to attend
- **Discussion on the Auditors CRA and TIF Informational Meeting—April 27th at 10:00 a.m.**
-Brittany Woods and Susan Wildermuth will plan to attend
- **Meeting has been scheduled to discuss Investment Inventory with the Budget Commission next week**
- **Discussion on email received from Jessie Andrews in regards to the possibility of reimbursement of overtime for WCOCTF members through a grant**
-Susan Wildermuth will review the grant for how the funds would be reimbursed
- **Discussion on vacation payout reimbursement for Carole Enneking in the amount of \$8,909.24**

	<ul style="list-style-type: none"> -warrant of transfer has been initiated • Discussion on part time employment of Mary Hoersten for the summer -Commissioners are in agreeance with moving forward with part time employment for the summer • Next Budget Update will be next Wednesday <p>Beth Seibert—</p> <ul style="list-style-type: none"> • Discussion on Regional Planning Commission delegations -review of proposed delegates and alternates -resolution will be on Thursdays Agenda for approval <p>Cory Noonan—</p> <ul style="list-style-type: none"> • Discussion on administration of the MS4 -Beth Seibert and John Willamowski Jr. are working on drafting a Memorandum of Understanding with the County Engineer for transitioning the administration from the County Engineer to Soil and Water Conservation District
<p>10:02 a.m.</p>	<p>RECESS</p>
<p>1:05 p.m.</p>	<p>Civic Center Semi-Annual Update—Brian Dykstra</p> <ul style="list-style-type: none"> • Review of financials -Provided an overview of plans to bring in additional revenue • Provided an update on staffing • Discussion on Lodging Tax that is designated for the Civic Center • Discussion on relationship between the Civic Center and the amphitheater -general discussion on agreements with the Commissioners regarding the amphitheater • Discussion on City Club Agreement between the Chamber of Commerce, Civic Center and Board of Commissioners -John Willamowski Jr. is working on a draft agreement for all parties to review • Discussion on funding for janitorial services at the Civic Center -Commissioners will have Susan Wildermuth remit payment • General discussion on upcoming events

1:52 p.m.	RECESS
2:17 p.m.	<p>OneOhio Grant Report—Tammie Colon</p> <ul style="list-style-type: none"> • Thanked the Commissioners for the funding provided for the projects • Provided an overview of projects <ul style="list-style-type: none"> -1. Lighthouse Recovery Peer Center Activities Therapist -position is a funded through a reconcilable grant through the Mental Health and Recovery Services Board (MH&RSB) and then reimbursed by Region, County and City OneOhio funds -moving forward it would be a desire to have the facility opened on holidays and in the evenings -2. Juvenile Substance Abuse Intervention Specialist -position is being funded through Region, County and City OneOhio Funds -MH&RSB is looking for other funding to continue this position -Both projects have been submitted to OneOhio Region 15 for consideration for continued funding • General discussion on funding for said positions if the grant funding is not received going forward
2:46 p.m.	ADJOURN
	<p>Submitted by:  Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p> Brian Winegardner</p> <p> Beth Seibert</p> <p> Cory Noonan</p>