

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	April 9, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: <ul style="list-style-type: none"> a. Resolution #259-26. Approve travel expenses. b. Resolution #260-26. Supplemental appropriation for the General Fund 1001. c. Resolution #261-26. Supplemental appropriation for the Admin Building Fund 4022. d. Resolution #239-26A. Amend Resolution #239-26, authorize a warrant of transfer from the General Fund 1001 to the EMA Fund 2091 and 911 Fund 2004. e. Resolution #262-26. Re-appoint Tara Joyce to the Allen Water District Board of Trustees. f. Resolution #263-26. Appoint Amber Martin to the Mental Health & Recovery Services Board.

- g. Resolution #264-26.** Resolution to hire Za'Kyla McClellan as Kennel Tech at the Allen County Dog Warden's Office.
- h. Resolution #265-26.** Resolution to hire Jierre Dansby as a MIS Specialist 2 position at the Allen County Department of Job and Family Services.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #266-26.** Authorize submission of a grant application to the Ohio Pet Fund for 2026. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #267-26.** Enter into a contract with West Ohio Community Action Partnership (WOCAP) to provide Fair Housing Services specific to the PY 2026 Community Development Block Grant Allocation Grant and General Fair Housing Services. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #268-26.** Accept qualifications and proposal for implementation of the Community Development Grant Program based on the procurement process for the PY 2026 Community Development Block Grant Allocation and competitive grant programs. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #269-26.** Set the date, time and place for the first public hearing for the PY 2026 Community Development Block Grant Allocation and authorize the Clerk of the Board to advertise for same. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. Allen County Public Health

- 1. Resolution #270-26.** Authorize Allen County Public Health to enter into a Water Pollution Control Loan Assistance Agreement through Ohio EPA. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Grant is for a Principle Forgiveness Loan in the amount of \$150,000.00 to assist with repairs/installation of septic systems and connections to the sanitary sewer. The roll was called and the resolution was approved unanimously.***

B. WORTH Center

- 1. Resolution #271-26.** Approve the Pre-Award Condition Forms from the Ohio Office of Criminal Justice Services for a Residential Substance Abuse Treatment Grant and authorizes the Vice president of the Board of Allen County Commissioners to execute same. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

C. County Engineer

- 1. Resolution #272-26.** Authorize the Clerk of Board to post notice and advertise to receive bids for the Bixel Petitioned Ditch #1349. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. Bid opening will be on April 30, 2026 at 2:00 p.m. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #273-26.** Accept bid and enter into contract with R.G. Zachrich Construction, Inc. for the Columbus Grove-Bluffton Road Bridge Replacement Project. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Contract is in the amount of \$989,364.14, which was approximately 20% below the Engineer's estimate. The roll was called and the resolution was approved unanimously.***

	<p>3. Resolution #274-26. Approve one (1) permanent easement for Township Road purposes with Panda, LLC. for the Allen County Engineer to remove the existing bridge on Kerr Road, Perry Township, Ohio. <i>Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:10 a.m.</p>	<p>RECESS</p>
<p>9:35 a.m.</p>	<p>Various Agreements with the Allen County Engineer Discussion—Brion Rhodes</p> <ul style="list-style-type: none"> • Discussion on Regional Planning Commission Memorandum of Understanding -Brion Rhodes is in agreeance with continuing the current agreement with the Commissioners and County Engineer sharing the membership costs -Brittany Woods will place on resolution for approval • General discussion on delegation and alternates for Regional Planning Commission -Ella Nickles will replace Susan Wildermuth as the county Engineer’s alternate • Discussion on administration of the Stormwater Management and Sediment Control Regulations -Soil and Water Conservation District is prepared to move forward with taking over administration -discussion on the timeline of the County Engineer ending his office administering said regulations and how agreements between the County Engineer and other Municipalities separate from the Stormwater Management and Sediment Control Regulations—said municipalities have been notified that they will need to work with a consultant for said services -Brion Rhodes is willing to work with Soil and Water Conservation District during the transition period of administration of the Stormwater Management and Sediment Control Regulations • General discussion on next steps for administering of Stormwater Management and Sediment Control Regulations
<p>11:01 a.m.</p>	<p>RECESS</p>

<p>1:12 p.m.</p>	<p>Sheriff Semi Annual Update—Chief Deputy Mohler and Jessie Andrews</p> <ul style="list-style-type: none"> • Working on determining capital needs • Discussion on Jail Medical Contract -will need to review and determine if we can review or if we will need to go out for bid • Discussion on increased hospital costs -several cases have required extensive medical attention that could not be managed through Southern Health Medical Contract • Discussion on Bath Township Deputy Services Contract -current vehicle repair invoices have been received—Jessie Andrews will send to Bath Township for payment • Discussion on increased outsourcing of vehicle maintenance -Sheriff’s Office Mechanic would be better to answer those questions -discussion on Enterprise program for the Sheriff’s Office—Chief Deputy Mohler will revisit with Sheriff Treglia • Discussion on outsourcing of kitchen staff needs for the jail -continuing to try to schedule meetings with entities to provide services, but are not having any luck getting interest -Jessie Andrews will share with the Commissioners the monthly report for food costs to review
<p>1:40 p.m.</p>	<p>RECESS</p>
<p>2:14 p.m.</p>	<p>Wiltsie-Beckner Annexation Deliberation – John Willamowski Jr.</p> <ul style="list-style-type: none"> • Received one post hearing briefing from the Agent for Petitioners • Review of requirements for approving or denying a petition for annexation per ORC 709.033 • General discussion on the findings for the six subsections of ORC 709.033(A) -709.033(A)(1)—all required information was received per ORC 709.02 -709.033(A)(2)—all requirements were met

-709.033(A)(3)— The municipal corporation to which the territory is proposed to be annexed has complied with division (D) of section 709.03 of the Revised Code, which the Municipality did provide a listing of services they would provide if property were to be annexed via Exhibit 3

-709.033(A)(4)—the territory proposed to be annexed is not unreasonably large

-709.033(A)(5)—benefits of the proposed property to be annexed outweighs any detriments as the property's present use as residential

-709.033(A)(6)—no street or highway will be segmented and no road maintenance issues will be incurred if the proposed annexation is approved

- **Commissioners asked the Assistant Prosecutor to prepare verbiage on paper for review of the findings as outlined in ORC 709.033(A)**
- **Commissioners would also like a draft letter be prepared to the City of Delphos to ensure all requirements/due diligence is completed regarding any future change in use of property of these properties by the city of Delphos and Marion Township**

2:48 p.m.

ADJOURN

Submitted by:



Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners



Brian Winegardner



Beth Seibert



Cory Noonan