

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street  
3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

Clerk-Brittany Woods-[bwoods@allencountyohio.com](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

|                    |  |
|--------------------|--|
| <b>DESCRIPTION</b> | <b>GENERAL SESSION</b>   |
| <b>DATE</b>        | <b>April 2, 2026</b>   |
| <b>LOCATION</b>    | <b>COMMISSIONER'S MEETING ROOM</b>   |
|                    | <b>PRESENT: Brian Winegardner<br/>Beth Seibert<br/>Cory Noonan</b>   |
| <b>TIME:</b>       | <b>GENERAL SESSION – RECORDED</b>  |
| <b>9:00 a.m.</b>   | <b>AGENDA MEETING</b>  |
|                    | <b>PLEDGE—Cory Noonan</b>  |
|                    | <b>PRAYER—Father David Ross</b>  |
|                    | <b>APPROVE AGENDA AS PRESENTED</b><br><br><b>Resolution #237-26 is a Warrant of Transfer, not a Warrant of Advance.</b><br><br><i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i> |
|                    | <b>ITEMS FOR REVIEW AND APPROVAL</b><br><br><b>1. Consent Agenda:</b><br><br><b>a. Resolution #236-26.</b> Approve travel expenses.<br><b>b. Resolution #237-26.</b> Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.                 |

- c. Resolution #238-26.** Authorize a warrant of transfer from the Conveyance Fee Fund 2093 to the Tax Map Fund 2088 and GIS Fund 2089.
- d. Resolution #239-26.** Authorize a warrant of transfer from the General Fund 1001 to the EMA Fund 2091 and 911 Fund 2004.
- e. Resolution #240-26.** Supplemental appropriation for the Althaus Ditch Fund 4353.
- f. Resolution #241-26.** Supplemental appropriation for the Shieltz Ditch Fund 4352.
- g. Resolution #242-26.** Supplemental appropriation for the Motor Vehicle & Gas Tax Fund 2002.
- h. Resolution #243-26.** Supplemental appropriation for the Sewer District Fund 5034.
- i. Resolution #244-26.** Supplemental appropriation for the Hamlet of Hume Fund 4561.
- j. Resolution #245-26.** Supplemental appropriation for the Dog and Kennel Fund 2005.
- k. Resolution #246-26.** Supplemental appropriation for the Admin Building Fund 4022.
- l. Resolution #247-26.** Supplemental appropriation for the Abatement Fees Fund 2406.
- m. Resolution #248-26.** Approve Then and Now Purchase Orders.
- n. Resolution #249-26.** Re-appoint Barbara Blass and Nate Garlock to the Allen County Children Services Board.

***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #250-26.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022-Charles Construction-Pay App 15. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #251-26.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022-Northwestern Ohio Security Systems-Pay App 2. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #252-26.** Enter into a 2027 Workers' Compensation Group Retrospective Rating Plan Agreement with CCAO Service Corporation. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #253-26.** Authorize the purchase of one (1) 2020 Chevrolet Tahoe from Plymouth Police Department for the Allen County Dog Warden's Office. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #254-26.** Enter into a Memorandum of Understanding with the Allen Soil and Water Conservation District for MS4 Stormwater Program Administration for CY'2026. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #226-26A.** Amend Resolution #226-26, Resolution to receive the 2026 Minute from the Tax Incentive Review Council, and the Tax Incentive Review Council's recommendations of amendments of Enterprise Zone (EZ) Agreements, and taking Board action pursuant to R.C. 5709.85, and declaring said act an emergency. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**DISCUSSION**

**A. EMA/Homeland Security**

- 1. Resolution #255-26.** Approve a contract between the Allen County Office of the Homeland Security and Emergency Management and Burton Planning Services, LLC. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. Contract is not to exceed \$36,952.00. The roll was called and the resolution was approved unanimously.***

**B. Allen County Regional Airport Authority**

- 1. Resolution #148-26. (Previously tabled on March 5, 2026)** Authorize the Allen County Regional Airport Authority to accept a matching grant offer from the Ohio Department of Transportation for funding under the SFY 2026 Ohio Airport Improvement Grant Program for additional funding for the Reconstruction of Airport Drainage-Preliminary Design Project. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Matching grant funds from ODOT in the amount of \$6,300.00. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #256-26.** Authorize the Allen County Regional Airport Authority to accept a matching grant offer from the Ohio Department of Transportation for funding under the SFY 2026 Ohio Airport Improvement Grant Program for additional funding for the Reconstruction of Airport Apron Lighting Project. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Matchign grant funds from ODOT in the amount of \$24,736.00. The roll was called and the resolution was approved unanimously.***

|                         |   |
|-------------------------|---|
|                         | <p><b>C. <u>County Engineer</u></b></p> <p>1. <b>Resolution #257-26.</b> Authorize the Allen County Engineer, Brion Rhodes, to enter into a grant agreement with the Ohio Department of Agriculture for the construction of a Two Stage Ditch-Bixel Ditch. <b>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan.</b> Available grant amount is \$563,605.00, and the project cost is \$480,000.00. <b>The roll was called and the resolution was approved unanimously.</b></p> <p>2. <b>Resolution #258-26.</b> Accept bid and enter into contract with R &amp; I Construction, Inc. for the Begg Road Bridge Replacement Project. <b>Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert.</b> Contract award amount is \$112,952.00. <b>The roll was called and the resolution was approved unanimously.</b></p>   |
|                         | <p><b>ANNOUNCEMENTS</b></p>   |
| <p><b>9:08 a.m.</b></p> | <p><b>RECESS</b></p>  |
| <p><b>9:31 a.m.</b></p> | <p><b>Building and Grounds Weekly Update/County Projects Discussion—Jason Patchet and Mark Evans</b></p> <ul style="list-style-type: none"> <li>• <b>Mark Evans provided an overview of his review of the contractors request for a time extension of substantial completion on the Government Center Project</b></li> <li>• <b>General discussion on the letter response to be provided to the contractors</b></li> </ul> <p><b>Mark Evans left the meeting at 9:49 a.m.</b></p> <p><b>Troy Elwer, Fairgrounds, joined the meeting at 9:52 a.m.</b></p> <ul style="list-style-type: none"> <li>• <b>Troy Elwer provided an overview of the proposed plans for a Farm Bureau Building</b></li> <li>• <b>Commissioners are comfortable with the Fairgrounds to proceed with construction</b></li> <li>• <b>Provided an update on request for state funding for a Fairgrounds Administration Building -estimates have been submitted to Senator Huffman’s office and will be sent to Senator Manchester’s Office as well</b></li> </ul> |

- **Provided an update on additional waterline project**  
-bills will be submitted to Susan Wildermuth for reimbursement up to \$50,000.00
- **Discussion on permanent structure to replace the Gospel Tent**  
-a local family has agreed to donate \$152,000.00 for the project  
-structure would be 60x100 and donation of funding should cover all costs  
-Commissioners are good with the Fairgrounds to proceed with the construction of said permanent structure

**Troy Elwer left the meeting at 10:15 a.m.**

- **Jason Patchet provided an update on water issues at the Government Center Building Project due to the sump pump not being properly plugged in**  
-discussion on damages to drywall and insulation  
-started the process of a Builders Risk Insurance Claim with Sofia Clifton—the county has a \$5,000.00 deductible, and Jason Patchet does not believe the damages exceed that amount and some of the damaged materials had not yet been installed, which would not be covered under Builders Risk Insurance
- **General discussion on Furnishings**  
-discussion on needed dedicated circuits for copiers in the Government Center Building  
-there will be a change order once locations of all copier locations are determined  
-discussion on Treasurers request for movement of wall to increase conference room space—Krista Bohn did state that she would fund the Change Order costs, if allowed  
-Commissioners asked Jason Patchet to get a cost estimate  
-general discussion on the 3<sup>rd</sup> floor courtroom layout changes
- **Discussion on potential moving costs from the Courthouse to the Government Center**  
-proposal quote was in the amount of \$47,316.50 with a 10% contingency  
-general discussion on logistics of moving
- **Received costs from Northwestern Ohio Security Services for CSEA Security/Access Control in the amount of \$172,508.63**

- Sheriff's Office drainage fixes have been holding up well and no water has been entering the building since work had been completed
- Skylight in the Clerk of Courts Office is currently leaking  
-working on repairs
- Discussion on Veterans Garage  
-vans have been moved to the new location  
-Northwestern Ohio Security Systems has been installing security system and cameras
- Working on getting chillers up and running for the warmer weather season

11:22 a.m.

ADJOURN

Submitted by:   
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
Brian Winegardner

  
Beth Seibert

  
Cory Noonan