

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 26, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED <i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: a. Resolution #218-26. Approve travel expenses. b. Resolution #219-26. Authorize a warrant of advance from the Sanitary Engineering Department Surplus Fund 5035 to the Hamlet of Hume Sewer Improvement Project Fund 4561. c. Resolution #220-26. Supplemental appropriation for the Admin Building Fund 4022. d. Resolution #221-26. Supplemental appropriation for the Other Community Development & Mortgages Fund 2413. e. Resolution #222-26. Establish Fund 2349-Bixel Ditch #1349.

- f. Resolution #223-26.** Establish Fund 2351-Carmen Ditch #1351.
- g. Resolution #224-26.** Establish Fund 2352-Shieltz Ditch #1352.
- h. Resolution #225-26.** Approve use of credit cards for the 2nd quarter of 2026.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Request from Ohio Division of Liquor Control-Racetrac Inc., -C-1, C-2 Permit**

Request a Hearing Do Not Request a Hearing

Commissioner Winegardner made a motion to not request a hearing. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.

- 2. Resolution #226-26.** Resolution to receive the 2026 Minute from the Tax Incentive Review Council, and the Tax Incentive Review Council’s recommendations of amendments of Enterprise Zone (EZ) Agreements, and taking Board action pursuant to R.C. 5709.85, and declaring said act an emergency. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 3. Resolution #227-26.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. Child Support Enforcement Agency

- 1. Resolution #228-26.** Authorize the Allen County Child Support Enforcement Agency to renew a IV-D Contract with the Allen County Domestic Relations Court. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. Contract is for magistrate services for an amount not to exceed \$490,073.33. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #229-26.** Authorize the renewal of a contract between the Allen County Child Support Enforcement Agency and the Allen County Sheriff's Office. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Contract is for Security Services for an amount not to exceed \$92,305.12. The roll was called and the resolution was approved unanimously.***

B. County Engineer

- 1. Resolution #230-26.** Allocate and encumber funds to the Village of Elida from the Motor Vehicle Permissive Tax Fund. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Funds in the amount of \$30,000.00 have been requested from the Village of Elida for micro surfacing. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #231-26.** Approve one (1) Standard Highway Easement for County Road purposes with the Village of Bluffton for the Allen County Engineer to remove and replace the existing bridge on Main Street, northeast of Riley Street, Richland Township, Ohio. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

3. **Resolution #232-26.** Approve one (1) Standard Highway Easement for County Road purposes with the Village of Bluffton for the Allen County Engineer to remove and replace the existing bridge on Main Street, northeast of Riley Street, Richland Township, Ohio. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

4. **Resolution #233-26.** Approve one (1) Standard Highway Easement for County Road purposes with the Village of Bluffton for the Allen County Engineer to remove and replace the existing bridge on Main Street, northeast of Riley Street, Richland Township, Ohio. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

5. **Resolution #234-26.** Approve multiple easements for Township Road purposes and work agreements with Stephanie L. Begg for the Allen County Engineer to remove and replace the existing bridge on Begg Road, East of Slabtown Road, Monroe Township, Ohio. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

6. **Resolution #217-26. (Previously tabled on March 24, 2026)** Authorize the Allen County Engineer to purchase four (4) 2027 Freightliner 114SD Plus Tandem Dump Truck Chassis from Stoops Freightliner. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Cost for each chassis is \$125,842.00. The roll was called and the resolution was approved unanimously.***

ANNOUNCEMENTS

- **Tammie Colon, Mental Health & Recovery Services Board requested a letter of consideration from the Commissioners for a Short-Term Rehabilitation Center –Commissioners agreed to have Beth Seibert send a letter on behalf of the Board**

	<ul style="list-style-type: none"> • Beth Seibert stated that the Lima/Allen County Chamber of Commerce AgriBusiness Committee is requesting nominations for Ag Hall of Fame -deadline is May 8th
<p>9:11 a.m.</p>	<p>RECESS</p>
<p>9:36 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet</p> <ul style="list-style-type: none"> • Final cleanup on the Veterans Garage is being completed -Veterans vehicles can be moved in next week -working with Northwestern Ohio Security Systems on getting security cameras installed • Clerk of Courts have been moved into their new location and have been operational for a week without any issues • General discussion on staffing and review of shifting of individuals due to retirements and medical leave -discussion on potential hiring of temporary/part time janitorial position if needed • Discussion on Children Services not being able to reimbursement/pay of supplemental pay for janitorial services -Commissioners will not invoice Children Services for reimbursement of the supplemental pay -general discussion on annual Janitorial Services Memorandum of Understanding with Children Services • General discussion on furnishings for the Government Center Project -review of email correspondence from Veterans Service Commission on office layout concerns -general discussion on shifting of walls to create space for copier -Jason Patchet will get a quote for changes -discussion on reconfiguration of Domestic Relations courtroom -Commissioners would like Jason Patchet to have contractors make proposed changes and get quote for changes • Discussion on millwork for the courtrooms and possible other offices in the Government Center -general discussion on preparations for bidding/request for proposals of work -Brittany Woods will work with Jason Patchet and Mark Evans, Bricker Graydon to begin moving forward with the process

	<ul style="list-style-type: none"> • Review of proposed bidding schedule for furnishings • Review of draft bid specifications 																
11:03 a.m.	RECESS																
11:00 a.m.	Furnishings Committee Meeting –Please refer to Committee Minutes																
	RECESS																
1:30 p.m.	<p>Bid Opening-Construction of Columbus Grove-Bluffton Road Bridge</p> <p>Bids Received:</p> <table> <tr> <td>R.G. Zachrich Construction, Inc.</td> <td>\$ 989,364.14</td> </tr> <tr> <td>R & I Construction, Inc.</td> <td>\$1,142,952.15</td> </tr> </table>	R.G. Zachrich Construction, Inc.	\$ 989,364.14	R & I Construction, Inc.	\$1,142,952.15												
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1:32 a.m.	RECESS																
2:00 p.m.	<p>Bid Opening—Child Support Enforcement Agency Renovation Project</p> <p>Bids Received:</p> <table> <tr> <td>Muhlenkamp Building Corporation</td> <td>\$ 1,934,089.00</td> </tr> <tr> <td>Alternate (Epoxy Flooring)</td> <td>\$22,560.00</td> </tr> <tr> <td>Westerheide Construction Co.</td> <td>\$ 2,199,000.00</td> </tr> <tr> <td>Alternate (Epoxy Flooring)</td> <td>\$78,900.00</td> </tr> <tr> <td>ACI Construction Co., Inc.</td> <td>\$ 2,469,000.00</td> </tr> <tr> <td>Alternate (Epoxy Flooring)</td> <td>\$22,400.00</td> </tr> <tr> <td>Rupp/Rosebrock Inc.</td> <td>\$ 2,850,000.00</td> </tr> <tr> <td>Alternate (Epoxy Flooring)</td> <td>-\$6,000.00</td> </tr> </table>	Muhlenkamp Building Corporation	\$ 1,934,089.00	Alternate (Epoxy Flooring)	\$22,560.00	Westerheide Construction Co.	\$ 2,199,000.00	Alternate (Epoxy Flooring)	\$78,900.00	ACI Construction Co., Inc.	\$ 2,469,000.00	Alternate (Epoxy Flooring)	\$22,400.00	Rupp/Rosebrock Inc.	\$ 2,850,000.00	Alternate (Epoxy Flooring)	-\$6,000.00
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2:12 p.m.	RECESS																
2:4 4p.m.	<p>Monthly Budget Update—Susan Wildermuth</p> <ul style="list-style-type: none"> • Discussion on Apollo’s request for a letter of support for federal capital funds through the U.S. Senator’s Office -review of proposed letter of support -Commissioners will plan to send said letter of support to the U.S. Senator’s Office for their consideration of providing Apollo federal capital funding 																

- **Provided an overview of General Fund budget spreadsheet**
 - review of increased lines
- **Review of Cash Balance**
- **Review of Contingency Fund**
- **Review of Transfer Out Fund**
- **Review of Advances and repayment of advance**
- **Review of Debt Services Fund 3999**
- **Review of Reserve Fund 1010**
- **Review of Paid Leave Fund 2000**
- **Review of Revolving Loan Fund**
- **Review of Conveyance Fund 2093**
- **Review of Rent/Lease Revenue**
- **Review of Capital Fund 4017**
- **Review of expected revenue and reimbursements**
- **Review of carryover funds and open purchase orders**
- **General discussion on Capital**

ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert


Cory Noonan