

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 19, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION - RECORDED
8:45 a.m.	Financial Transaction Device Discussion—Rachael Gilroy and Krista Bohn <ul style="list-style-type: none"> • Discussion on adding an additional Financial Transaction Device for e-filing of deeds for the Auditor's Office • Review of received proposals for Financial Transaction Device <ul style="list-style-type: none"> -Rachael Gilroy and Krista Bohn would like to move forward with contracting with eRecording Partners Network (ePN), LLC. for financial transaction device services -April 13th is the proposed go live date -contract will be on today's agenda for approval
8:50 a.m.	RECESS
9:02 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED <ul style="list-style-type: none"> • 1:00 p.m. Bid Opening— Columbus Grove-Bluffton Road Bridge has been postponed

Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.

ITEMS FOR REVIEW AND APPROVAL

1. Consent Agenda:

- a. Resolution #178-26.** Approve travel expenses.
- b. Resolution #179-26.** Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.
- c. Resolution #180-26.** Supplemental appropriation for the Admin Building Fund 4022.
- d. Resolution #181-26.** Supplemental appropriation for the Motor & Vehicle Gas Tax Fund 2002.
- e. Resolution #182-26.** Authorize a warrant of transfer from various funds to various funds.
- f. Resolution #183-26.** Supplemental appropriation for the General Fund 1001.
- g. Resolution #184-26.** Supplemental appropriation for the WORTH Center Fund 8880.
- h. Resolution #185-26.** Approves a onetime supplemental pay for current full-time Non-Union General Fund employees.
- i. Resolution #186-26.** Approves a onetime supplemental pay for current full-time employees within the Tax Map and GIS Offices.
- j. Resolution #187-26.** Approves a onetime supplemental pay for current full-time within the REA and EMA Offices.
- k. Resolution #188-26.** Resolution to hire Kali Newell as an Eligibility/Referral Specialist 2 at the Allen County Department of Job and Family Services.
- l. Resolution #189-26.** Resolution to hire Cheyenne Brown as an Eligibility/Referral Specialist 2 at the Allen County Department of Job and Family Services.
- m. Resolution #161-21A.** Amend Resolution #161-26, to hire Alexander Goldsberry as a Wastewater Treatment Plant Operator 1 at the Allen County Sanitary Engineer Department, Shawnee II Wastewater Treatment Plant.
- n. Resolution #166-26. (Previously Tabled on March 12, 2026)** Approve the purchase of duty weapon to retired Deputy Tim Enyart.

- o. Resolution #190-26.** Declare various personal property at the Allen County Children Services unsuitable for county use and authorize to discard of same.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #191-26.** Approve change Order #1A-4 with Charles Contracting, LLC. DBA Charles Construction Services for 1A-General Work & Labor and Site Contractor contract for the New Administration Building Project. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #192-26.** Declare various county owned property obsolete and no longer needed for county purposes, authorizes the sale of same by auction and authorizes a contract with Springbrook Auto Auction LLC. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #193-26.** Authorize an agreement between the Allen County Board of Commissioners and Northwestern Ohio Security Systems. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #194-26.** Authorize an agreement between the Allen County Board of Commissioners and Koester Electric, Inc. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 5. Resolution #195-26.** Authorize an agreement between the Allen County Board of Commissioners and All Temp Refrigeration, Inc.-Plumbing.
Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.
- 6. Resolution #196-26.** Authorize an agreement between the Allen County Board of Commissioners and All Temp Refrigeration, Inc.-Mechanical.
Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.
- 7. Resolution #197-26.** Resolution receiving recommendations from Allen County Treasurer regarding financial transaction device proposals solicited on behalf of the Allen County Auditor for online deed and other real estate filings and payment and agreement to enter into contract in accordance with ORC 301.28 and other applicable provisions devices.
Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

DISCUSSION

A. County Engineer

- 1. Resolution #198-26.** Authorize the County Engineer to post load limits for the Hay Road Bridge.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

B. Sanitary Engineer

- 1. Resolution #199-26.** Accept a permanent easement from Kaylee Murphy and John Plummer for the Hamlet of Hume Sanitary Sewer Project.

Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

2. Resolution #200-26. Accept a permanent easement from Joann Yoakam for the Hamlet of Hume Sanitary Sewer Project.

Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

C. Department of Job and Family Services

1. Resolution #201-26. Approve the Greater Ohio Workforce Board, Inc. PY 2026/2027 Sub-Grant Agreement.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

ANNOUNCEMENTS

9:10 a.m.



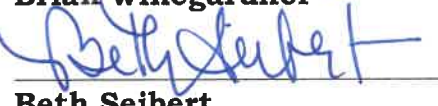
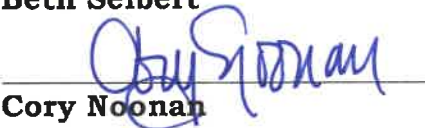
RECESS

9:49 a.m.

Building and Grounds Weekly Update – Jason Patchet and Chris Widener

- **Provided an update on the move of Clerk of Courts Office**
- **Commissioners asked Susan Wildermuth to move funds from the Cash Balance in an amount of \$8,500.00 for the Auditor to move forward with contracting with NOW Media for them to provide IT ADA Compliance services**
- **Veterans Garage renovations is complete and flag poles will be set today**
 - legal is working on sending a letter to terminate current lease and Veterans should be able to move in by the end of the month
 - review of proposed signage for the building—Commissioners are good with moving forward with the design
- **General discussion on shifting of staffing for janitorial services**
- **Installation of the new roof for the Veterans Garage should be completed later this month**
- **Review of current cost summary for the Government Center Project**
 - general discussion on allowances and change orders

	<ul style="list-style-type: none"> • Discussion on IT equipment needs for the Government Center Building <ul style="list-style-type: none"> - \$43,500.00 had been set aside for roller window shades, furnishings and IT equipment -discussion on costs for IT switches needed— • Brittany Woods will reach out to Auditor Gilroy to get a quote for needed items for the Commissioners to move forward with getting funds in place • Review of proposed furnishings budget for the Government Center from programming completed in 2023 <ul style="list-style-type: none"> -estimate of new furnishings is approximately \$910,000.00 -estimate for alternate of new furnishing for Domestic Relations was approximately \$345,000.00 -discussion on Auditor’s Office Rolodex— estimated cost for new unit is \$70,000.00 -discussion on creating a Furniture Committee for the Government Center building -Commissioners will plan to meet with the departments moving into the Government Center to determine a Furniture Committee and begin the committee moving forward with the process of choosing furnishing options for the procurement of items <p>Beth Seibert left the meeting at 11:30 a.m.</p> <ul style="list-style-type: none"> • General discussion on common area furnishings 										
11:35 a.m.	RECESS										
1:00 p.m.	Bid Opening-Construction of Columbus Grove-Bluffton Road Bridge Postponed to March 26, 2026 at 1:30 p.m.										
	RECESS										
1:15 p.m.	Bid Opening for supply, delivery, and erection of prestressed concrete box beams for Begg Road Bridge <table data-bbox="511 1785 1404 2013"> <tr> <td>Engineer Estimate</td> <td style="text-align: right;">\$122,500.00</td> </tr> <tr> <td>R & I Construction, Inc.</td> <td style="text-align: right;">\$112,952.00</td> </tr> <tr> <td>R. G. Zachrich Construction, Inc.</td> <td style="text-align: right;">\$113,699.95</td> </tr> <tr> <td>Eagle Bridge Co.</td> <td style="text-align: right;">\$126,875.00</td> </tr> <tr> <td>The Crawford Construction Co Inc.</td> <td style="text-align: right;">\$134,499.96</td> </tr> </table>	Engineer Estimate	\$122,500.00	R & I Construction, Inc.	\$112,952.00	R. G. Zachrich Construction, Inc.	\$113,699.95	Eagle Bridge Co.	\$126,875.00	The Crawford Construction Co Inc.	\$134,499.96
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1:18 p.m.	RECESS
2:00 p.m.	<p>Road Vacation View-B Street, Shawnee Township, 1798 S. Dixie Hwy</p> <ul style="list-style-type: none"> • Commissioners Winegardner and Noonan viewed the proposed Road Vacation in preparation for the upcoming hearing
2:30 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p>