

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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3rd Floor

Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	March 10, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
8:04 a.m.	<p>CEBCO Health Insurance Plan review & 3rd and 4th quarter. reports – Melissa Bodey</p> <ul style="list-style-type: none"> • Provided 3rd and 4th quarter reports for review • Provided information on the Auditor of State awarding CEBCO an Award of Excellence for Accounting • Review and discussion on 4th Quarter Review • Discussion on Annual Renewal date -more time will now be allotted moving forward for determining plans for the following year • General discussion on possibility of implementing a Health Savings Account (HSA) -review of current plan designs -discussion on how prescription costs are handled with an HSA -review of plan designs available through CEBCO if the county leaves current plan design -general discussion on HSA vs. PPO
9:55 a.m.	RECESS
10:03 a.m.	<p>Staff Update/County Projects Discussion</p> <p>John Willamowski Jr.—</p>

- **Bath Township Deputy Services Agreement has been drafted**
-will send to Commissioners for review
- **Continuing to work on City Club Agreement draft**
- **Discussion on Road Dedication/Vacation**
-continuing to work with the property owner and Brittany Woods on the process
-road dedication will need to be approved prior to any road vacation
- **Discussion on outside counsel for taxation questions**
-Rachael Gilroy did receive information that she needed and will continue working with Sielschott on moving forward
-at this time additional outside counsel is not needed
- **Continuing to work on draft of Regional Planning Bylaws revisions**
- **Discussion on annual Regional Planning Commission Membership Agreement**
-agreement has been sent to County Engineer Brion Rhodes for his review and signature
-once he signs, it will be placed on the Commissioners Agenda for approval
- **General discussion on County Engineer's request for funding to provide services for Stormwater Management and MS4 administration**

Brittany Woods—

- **Received an invitation for the Board of Developmental Disabilities Annual Partnership Luncheon**
-will be held March 31, 2026
- **Discussion on T-Shirt Fundraiser Shirts for Board of Developmental Disabilities/Marimor Legacy Foundation**
-Brittany Woods has the order form if anyone is interested in purchasing
- **Discussion on moving costs to the Government Center once project is complete**
-due to ARPA Funding being part of the project, the Federal Uniform Guidance Policy will need to be followed in addition to State procurement requirements
-will need to get an idea on what costs will be so we can determine what procurement method should be used—Jason Patchet is working on this
- **Discussion on Procurement Uniform Guidance Policy**

-current policy needs to be updated for current state and federal guidelines

-Brittany Woods will reach out to Bricker Graydon to discuss revisions

- **Received a request from Children Services Board for May's National Foster Care Month**
-Foster Parent Appreciation Banquet will be held April 30th at 6:00 p.m. and would like a Commissioner to attend to read the proclamation at the event if possible
- **Discussion on Veterans & Military Development Committee meeting**
-Brittany Woods will send invite to Task Force Lima to invite them to said meeting

Susan Wildermuth—

- **Discussion on OPERS correction**
-funds will be moved on this week's agenda for correction
- **Discussion on return of funds for the advance of two-stage ditch projects**
-funds will be reimbursed on this week's agenda
- **Discussion on possible utilization of AI services through AI Owl within the office**
-will be working on scheduling a meeting to discuss training options

At 10:31 a.m., Jason Patchet and Mark Evans joined the meeting

- **Discussion on Courthouse Renovation Project Request for Qualifications for a Design Professional**
-review and discussion of items needed to complete the Request for Qualifications
-general discussion on budget—Commissioners would like to work with the Design architect to determine the budget for the project
-general discussion on schedule
-general discussion on Scope of Project
-Mark Evans, Bricker Graydon, will revise Request for Qualifications for Commissioners to review

At 11:31 a.m. Mark Evans left the meeting

- **Discussion on potentially moving fiber and analog wiring for the Government Center that is currently located in the Courthouse**

	<p align="center">-Commissioners would like said wiring to be relocated prior to the Courthouse Renovations</p> <p>Commissioners would like to recess and continue Staff Update after the Dog Warden’s Update at 1:00 p.m.</p>
11:38 a.m.	RECESS
1:05 p.m.	<p>Dog Warden Quarterly Update – Julie Shellhammer</p> <p>**Commissioner Noonan not present**</p> <ul style="list-style-type: none"> • Review of statistics for incoming dogs • Review of dog license tag sales -tag sales are up and non-renewed amount is down • Discussion on increase of postage for dog tags -amount will be increase from current postage amount of \$0.78 to \$1.27 per license -discussion on possibly increasing the cost of dog tags by \$2.00 -ORC does permit the Commissioners increasing the dog tag amount, but must be done by resolution between February 1st and August 31st -discussion on implementing the responsibility of the dog owner to cover the cost of mailing of the dog tags by providing a pre-paid mailing envelope rather than increasing the dog tag license cost -will further discuss at the Dog Warden’s next update <p>Commissioner Noonan entered the meeting at 1:19 p.m.</p> <ul style="list-style-type: none"> • Discussion on Building Updates -waiting on Jason Patchet and Architect to move forward with bidding • Provided an update on staffing -will be meeting with Apollo students to see if there are any interested candidates • Discussion on updates to Avery’s Law in regards to dangerous dogs
1:35 p.m.	RECESS
1:44 p.m.	<p>Staff Update/County Projects Discussion Continued</p> <p>Susan Wildermuth (Cont.)—</p> <ul style="list-style-type: none"> • A meeting has been scheduled with Jack Spiller, AI Owl, to review AI possibilities

- **Review and discussion on revisions to the annual agreement with Allen Economic Development Group**
-Susan Wildermuth will make revisions and send back to the Commissioners for review
- **Review and discussion on the annual TIRC Agreement**
-Commissioners are good with revisions and are prepared to be sent for signature

Brian Winegardner—

- **Discussion on Union employees that have left employment and need to return part of received supplemental pay per the Union Contract**
-forms of agreement to pay due funds have been sent to the four (4) employees that have terminated employment
-one signed form has been received
-discussion on what steps need to be made to ensure payment is received on additional employees no longer employed – Commissioners will plan to act per individual but will confirm once further discussing with Auditor Gilroy

Commissioner Winegardner stepped out of the office to call Auditor Gilroy

- **Auditor Gilroy is comfortable with an email from the Commissioners requesting accrued time payout be withheld is funding from the supplemental pay is due back at the time of terminating employment with the Sheriffs Office**
-Commissioner Winegardner will send an email to the Auditor for the three (3) employees that have not been paid their accrued time to implement said time to be withheld until supplemental pay funds are paid back
- **Discussion on if an employee is transferring accrued time to another PERS position**
-a check can be cut by the Auditor in the accrued amount, however the physical check would be held until payment of amount owed is paid in full
-transfer of accrued time can also be held until payment of amount owed is paid in full

Cory Noonan—

- **Discussion on current Revenue**
-Currently down \$337,000.00 from last year

- **Discussion on Cash Balance as of the end of February—\$4.5M available to be used**
-discussion on utilizing said funds toward the Courthouse Renovation Project

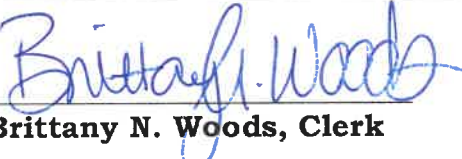
At 2:51 p.m., Commissioner Seibert left the meeting

- **Discussion on proposed extension of project completion date for the Government Center Project**

2:53 p.m.


ADJOURN


Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert


Cory Noonan