

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

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Clerk-Brittany Woods-[bwoods@allencountyohio.com](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>February 26, 2026</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE—Cory Noonan</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <b>Resolution #138-26 should read:</b>  <b>Resolution #138-26.</b> Accept bid and enter into contract with Armcorp Construction, Inc. for the Allen County Board of Developmental Disabilities Miscellaneous Projects.  <i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL</b>  <b>1. Consent Agenda:</b>  <b>a. Resolution #126-26.</b> Supplemental appropriation for the Mixed Enforcement Fund 2830. <b>b. Resolution #127-26.</b> Supplemental appropriation for the Drug Use and Prevention Fund 2848.

- c. Resolution #128-26.** Supplemental appropriation for the Handgun License Fund 2849.
- d. Resolution #129-26.** Supplemental appropriation for the Sheriff's Rotary Fund 1860.
- e. Resolution #130-26.** Supplemental appropriation for the Guardian Ad Litem Costs Fund 2717.
- f. Resolution #131-26.** Supplemental appropriation for the Admin Building Fund 4022.

***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #132-25.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022-All Temp Refrigeration-Plumbing, Pay App 4.  
***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***
- 2. Resolution #133-26.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022-Koester Electric, Inc.-Pay App 5. ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***
- 3. Resolution #134-26.** Enter into an agreement with the Allen County Sheriff's Office and the Office of Mayor for the City of Delphos for Safety Services Dispatching. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**DISCUSSION**

**A. Sanitary Engineer**

- 1. Resolution #135-26.** Authorize the Allen County Sanitary Engineer to apply for, accept and enter into a Water Pollution Control Loan Fund (WPCLF) on behalf of the Hamlet of Hume for the construction of wastewater facilities and designating a dedicated repayment source for the loan.

***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. This application is for a \$2M principle forgiveness loan. The roll was called and the resolutions were approved unanimously.***

- 2. Resolution #136-26.** Authorize the Allen County Sanitary Engineer to apply for, accept and enter into a Water Pollution Control Loan Fund (WPCLF) on behalf of an unincorporated area of Shawnee Township for the construction of wastewater facilities and designating a dedicated repayment source for the loan.

***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. Loan will be for \$1M at 0% interest. Project will allow 200+ homes be added to current system and allow current Cridersville customers be moved to Shawnee. The roll was called and the resolutions were approved unanimously.***

- 3. Resolution #137-26.** Authorize the Allen County Sanitary Engineer to post request for qualifications (RFQ) electronically on the Allen County Commissures website for Construction Manager at Risk (CMAR) Services for the BOSC Pump Station and Forcemain Project and approve Evaluation Committee to review RFQ for CMAR Services in accordance with OAC 153:1-6-01(C).

***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**B. Board of Developmental Disabilities**

- 1. Resolution #138-26.** Accept bid and enter into contract with Armcorp Construction, Inc. for the Allen County Board of Developmental Disabilities Miscellaneous Projects.

***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. Project cost is not to exceed \$1,150,882.50, not including architect fees. The roll was called and the resolutions were approved unanimously.***

**C. Department of Job and Family Services**

- 1. Resolution #251-25B.** Amend Resolution #251-25, approve a contract between the Allen County Department of Job and Family Services and Croy's Mowing.

***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. Contract to be increased by \$604.00 for additional mowing. The roll was called and the resolutions were approved unanimously.***

**ANNOUNCEMENTS**

**9:10 a.m.**

**RECESS**

**9:48 a.m.**

**Building and Grounds Weekly Update – Jason Patchet**

- Provided an update on relocation of Clerk of Courts**
  - received proposal for additional cameras—\$4,790.55**
  - Commissioners would like to use funds from the Vandemark Building Fund since it will no longer be renovated for the Clerk of Courts for the additional cameras at the previous Public Defenders office for the relocation of Clerk of Courts**
  - move is scheduled for March 16<sup>th</sup>**
- Received proposal for cameras/security system devices at the Veterans Garage—\$6,998.75**
  - current Purchase Order for various vendors has a balance of \$9,149.78, which will cover said cameras/security system devices as well as additional interior materials needed for the facility**

- **Discussion on signage for the Veterans Garage**  
-Jason Patchet will work on getting quotes for signage options
- **Discussion on leak in a drain pipe at the Justice Center**  
-pipe has been repaired and leak is fixed

**Chris Widener joined the meeting at 10:18 a.m.**

- **Discussion on HVAC responsibility for Cook Tower**  
-Jason Patchet will follow up with owner, Tony Collins on responsibility per Bricker Graydon's review of lease language
- **Discussion on contractor questions in regards to CSEA Bid Documents**  
-Bricker Graydon has provided response to all questions to WDC Group to provide to the contractor
- **Continued discussion on HVAC System and responsibilities at Cook Tower for CSEA Relocation**  
-Commissioners propose to be responsible for VAV and ductwork from the main HVAC System/Air Handlers  
-Jason Patchet will discuss with owner, Tony Collins and Mark Evans, Bricker Graydon to determine how to revise lease, if necessary
- **Discussion on lead and asbestos testing completed at Cook Tower**  
-lead and asbestos was detected  
-discussed abatement/remediation plans  
-air quality test will be completed once renovations are complete to ensure safety of county employees
- **Provided an update on Government Center Building Project**  
-discussion on needed electrical changes in the amount of \$559.99 for HVAC controls—this will leave a balance of \$383.69 in the electrical allowances  
-Commissioners are in agreeance with moving forward with the changes
- **Review and discussion on Government Center Parking Plans and fencing**
- **Discussion on Agricultural Society/Fairgrounds Application for State Capital Funding to be utilized for an Agriculture Building**  
-Commissioners are in agreeance with said application

12:12 p.m.

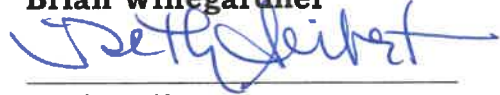
ADJOURN

Submitted by:   
Brittany N. Woods, Clerk


Approved by: Board of Allen County Commissioners



Brian Winegardner



Beth Seibert



Cory Noonan