

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	February 24, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Cory Noonan
TIME:	GENERAL SESSION - RECORDED
7:30 a.m.	<p>Budget Meeting with Elected Officials and Department Heads—4th Floor Courtroom—NOT RECORDED</p> <ul style="list-style-type: none"> • Commissioner Noonan provided an update on the delay to moving forward with the 2026 Budget due to Union Negotiations with the Sheriff's Office -Negotiations are complete and the Commissioners have agreed to an adjustment for Full Time and Part Time Non-Union General Fund employees -once accounting supplemental appropriations are completed the 2026 budget will be adjusted to reflect the balanced budget for 2026 • Commissioner Winegardner discussed that salary line increases and stated that they would be retroactive to January 1, 2026 • Auditor Rachael Gilroy explained the process for departments to complete to ensure payroll is entered correctly • Commissioner Noonan stated that the Commissioners are continuing to discuss the possibility of a supplemental pay for general fund employees • Susan Wildermuth, Finance Director, provided all Department Head/Elected Officials in attendance a copy of the updated 2026 Budget Packet
7:41 a.m.	RECESS

9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	<p>APPROVE AGENDA AS PRESENTED</p> <p><i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Winegardner. The roll was called and the agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #118-26. Approve travel expenses. b. Resolution #119-26. Supplemental appropriation for the Community Development Fund 2414. c. Resolution #120-26. Supplemental appropriation for the General Fund1001. d. Resolution #121-26. Supplemental appropriation for the Real Estate Assessment Fund 2014. e. Resolution #122-26. Accept the retirement of Dan Dickman from the Allen County Building and Grounds Department. f. Resolution #123-26. Authorize membership and payment of 2026 membership dues for the Allen County Department of Job and Family Services to the Lima/Allen County Chamber of Commerce. <p><i>Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <p>1. Request from Ohio Division of Liquor Control- Royal Curry Co LLC-D-3, D-1 and D-2 Permit</p> <p><i>Commissioner Noonan moved to not request a hearing. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.</i></p>

	<p>2. Resolution #124-25. Renew a lease agreement with the Allen County Educational Service Center for property located at 1920 Slabtown Road, Lima, Ohio. Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</p> <p>3. Resolution #125-26. Approve Change Order #1A-3 with Charles Contracting, LLC. DBA Charles Construction Service for 1A-General Work & Labor and Site Contractor for the New Administration Building Project. Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.</p>
	<p>DISCUSSION</p>
	<p>ANNOUNCEMENTS</p>
<p>9:01 a.m.</p>	<p>RECESS</p>
<p>9:31 a.m.</p>	<p>Staff Update/County Projects Discussion</p> <p>John Willamowski Jr.—</p> <ul style="list-style-type: none"> • Letter has been sent to the Lima Mall in regards to their Sewer Bill last week • Revised Cory Meredith Lease has been sent to them for review • Continuing to work on City Club Agreement and revisions on Personnel Policy • Discussion on Supplemental Pay per Union Negotiations for employees that may leave employment <ul style="list-style-type: none"> -Commissioners would like to draft an agreement to have with any union employee if they terminate employment on how portion of supplemental pay funds are required to be returned based on when they terminate employment -John Willamowski Jr. will work with Attorney Ben Albrecht on drafting an agreement • Discussion on Grant Agreements for Allen County Regional Airport Authority <ul style="list-style-type: none"> -the airport is asking if approval through the Commissioner's Office is necessary for grants not requiring co-sponsors -John Willamowski Jr. is reviewing

Sofia Clifton—

- **Sofia Clifton will be meeting with Melissa Bodey, CEBCO, and representative from Smart Shopper, tomorrow to discuss the Smart Shopper Program**
- **Provided an update on BWC claim that will be going to trial next month**
 - individual has met Maximum Medical Improvement, however that does not affect the trial**
 - Sofia Clifton reached out to OSU Extension for information on their education of tick bites, however they do not wish to be involved—Director Brandon Fisher, Health Department, and Tyler Black, Mets Parks, will plan to testify for the County**
- **Provided an update on Sheriff Office Dispatch Contracts**
 - continuing to work on obtaining all contracts to be approved by resolution**
 - all payment has been received for 2026**
- **Received notification of the County being named in a lawsuit in regards to a tax issue with a citizen**
 - has been submitted to CORSA and counsel will be appointed**
- **General update on ongoing lawsuits within the county**

Brittany Woods—

- **Received communication from Mike and Mark Clements stating they received their subpoenas for the upcoming Annexation Hearing, however they will be in Florida**
 - Assistant Prosecutor John Willamowski Jr. stated if they were able to provide in writing their position to be read into record during the hearing, their subpoena could be excused**
 - I have received such communication from both individuals**
- **Discussion on renewal of agreement for janitorial services at Children Services**
 - Brittany Woods will work with Jason Patchet to provide renewal language for approval**
- **Discussion on Memorandum of Understandings with Regional Planning Commission for Planning Program Services and Metropolitan Planning Organization**

-Commissioners are in agreeance with moving forward as long as County Engineer Brion Rhodes is willing to continue

- **Discussion on Child Abuse Prevention Month Proclamation**

-Flag raising will be held March 31st at 10:30 a.m. at Lima Senior

- **Discussion on HVAC responsibility for Cook Tower**
-Bricker Graydon responded stating the owner would be responsible

Susan Wildermuth—

- **Discussion on Regional Planning Commission invoice in the amount of \$35,772.10**
-Commissioners would like Susan Wildermuth to hold off on payment until the agreements are signed
- **Review and discussion on tax statements**
- **Email has been sent to elected officials and department heads to explain the salary increase for general fund employees**
- **Working on providing ARPA documents for auditing purposes**
- **Working on filling Records Requests for the Administration Building Project**

Cory Noonan—

- **Fairgrounds is preparing an application for State Capital funding for an Ag Building**

County Projects—

- **Discussion on furnishings for the Government Center Project**
-WDC Group is currently working with Department Heads/Elected Officials on needs
- **General discussion on Projects Manager role and involvement for the upcoming Courthouse Project**

10:22 a.m.

RECESS

1:00 p.m.

Visit Greater Lima-Convention & Visitors Bureau Update-Betsey Billingsley

- **Provided an overview of the 2025 Directors Report**
-Overview of Marketing and Advertising
-Overview of Digital Programs

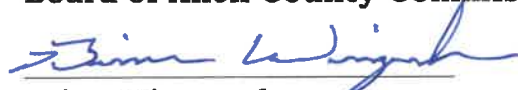
- Overview of the Elevate Expo
- Overview of Conferences and Education
- recipient of the Ruby Award and listed in the Top 5 Charming Towns to Explore
- Overview of grants awarded through Visit Greater Lima-Convention & Visitors Bureau
- Review of 2025 Statement of Revenue and Expenditures

1:15 p.m.

ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert


Cory Noonan