

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>February 19, 2026</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:02 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE—Cory Noonan</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <i>Commissioner Noonan moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.</i>
	<b>ITEMS FOR REVIEW AND APPROVAL</b>  <b>1. Consent Agenda:</b>  <b>a. Resolution #99-26.</b> Approve travel expenses. <b>b. Resolution #100-26.</b> Supplemental appropriation for the Dutch Hollow Ditch Fund 4344. <b>c. Resolution #101-26.</b> Supplemental appropriation for the Motor Vehicle & Gas Tax Fund 2002. <b>d. Resolution #102-26.</b> Establish the AG Opioid Remediation Fund. <b>e. Resolution #103-26.</b> Reclassify Nathan Parker as a Wastewater Collections Operator II at the Wastewater Collection Division in the Allen County Sanitary Engineering Department.

- f. Resolution #104-26.** Accept the resignation of Robert Fisher from the Allen County Department of Job and Family Services.
- g. Resolution #105-26.** Appoint Philip Zimmerly as the Allen County 9-1-1 Coordinator.
- h. Resolution #916-25A.** Amend Resolution #916-25, establish the 2026 Allen County OneOhio Recovery Delegation to the Region 15 Board.

***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Request from Ohio Division of Liquor Control- Dolgen Midwest LLC, Dollar General Store 18818-C-2 Permit**

***Commissioner Winegardner moved to not request a hearing. Motion seconded by Commissioner Noonan. The roll was called and was approved unanimously.***

- 2. Resolution #106-25.** Approve a Late Fee/Penalty Waiver Request Form and authorize payment of Late Fee/Penalty. ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

- 3. Resolution #107-26.** Enter into an Agreement with the Allen County Sheriff's Office and the Perry Township Board of Trustees for Safety Services Dispatching. ***Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.***

- 4. Resolution #108-26.** Authorize membership of Allen County, Ohio into the Statewide Security Services Contract through Ohio Buys. ***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

5. **Resolution #109-26.** Adopts Community Development Block Grant Citizens' Participation Plan. **Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.**
  
6. **Resolution #110-26.** Authorize Clerk of Board to solicit Request for Qualifications for FY'26 Community Development Block Grant Program funds. **Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.**
  
7. **Resolution #111-26.** Set date, time and place for a view and hearing for the vacation of a portion of B Street located between Lots #11379 and #11395 of Zurmehly Re-Subdivision, Shawnee Township, petitioned for by Elite Builders via Kent Miller, pursuant to section 5553, ORC. **Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.**
  
8. **Resolution #112-26.** Instruct the County Engineer to proceed with the Report of the County Engineer for the partial vacation of Street B located between Lots #11379 and #11395 of Zurmehly Re-Subdivision, Shawnee Township, petitioned for by Elite Builders via Kent Miller, pursuant to section 5553, ORC. **Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.**

**DISCUSSION**

**A. Sanitary Engineer**

1. **Resolution #113-26.** Enter into contract with Garman/Miller & Associates, Inc. DBA Access Engineering Services for the Shawnee Oaks Sewer System Project. **Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. Contract is for a feasibility study to reroute Cridersville customers at a cost of \$161,000.00. The roll was called and the resolutions were approved unanimously.**

**B. County Engineer**

1. **Resolution #114-26.** Approve the 2026 Road Program meeting dates. **Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan.** Meeting with Township Trustees will be March 25<sup>th</sup> and 26<sup>th</sup>, with the Final Meeting being April 8<sup>th</sup>. **The roll was called and the resolutions were approved unanimously.**
  
2. **Resolution #115-26.** Resolution fixing the time of Final Hearing and acknowledging receipt of Engineer's Reports, estimates assessments and watershed map for the Bixel Petitioned Ditch #1349. **Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert.** Hearing will be conducted for **Maintenance Assessments at the project will be funded through H2Ohio grant funds. The roll was called and the resolutions were approved unanimously.**
  
3. **Resolution #116-26.** Approve one (1) permanent easement for county road purposes with Bonnie R. Kirchner for the Allen County Engineer to remove the existing bridge on Kerr Road. **Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner.** Easement is needed for the removal and installation of new bridge on Kerr Rd., at a cost of \$1,305.00. **The roll was called and the resolutions were approved unanimously.**

**ANNOUNCEMENTS**

9:11 a.m.

**RECESS**

9:44 a.m.

**Building and Grounds Weekly Update – Jason Patchet and Chris Widener, WDC Group**

- **Review of updated cost summary for the Government Center Project**
  - discussion on East/North Site Wall Elevation Change Order—\$118,093.82
  - review of pending items including fencing, flooring changes, toilet partitions and Room #118 revisions
  - general discussion on project budget
- **General update on progress of the construction of the Government Center Project**

- **Discussion on construction schedule for the Government Center Project**
- **Provided an update on Concrete and Drainage Project at the Soil and Water Conservation District**  
-project is complete

**Chris Widener left the meeting at 11:01 a.m.**

- **Air Conditioning unit in the Sheriff's Office IT Server Room has quit working**  
-quote for replacement is \$9,208.00  
-currently utilizing portable A/C units for cooling  
-Commissioners are in agreeance with moving forward with replacement  
-Susan Wildermuth will get a Purchase Order and contract will be placed on the agenda for approval
- **Provided an update on Cook Tower walk through with Tony Collins**  
-discussion on HVAC system that the owner would like the county to take on responsibility as it supports the 1<sup>st</sup> and 2<sup>nd</sup> floor of the building—unit is currently 3-4 years old  
-Brittany Woods and Jason Patchet will further discuss with Bricker Graydon to determine who would be responsible for the unit
- **Discussion on potential State Capital funding for an Ag Building at the Fairgrounds for rehousing of OSU Extension and potentially the Fair Board**  
-Commissioner Noonan will work on preparing an application and then will place on agenda for approval

**11:27 a.m.**

**RECESS**

**1:00 p.m.**

**Sanders Alley Vacation Hearing**

**Present: Melissa Sanders Carrol, Sharon Sanders, Joe Sanders and Chad Scott**

- **Chad Scott provided an overview of the Engineer's Report**  
-there does not seem to be any reason for denying the alley vacation
- **Sharon Sanders expressed her desire for the alley vacation to be approved**

**Resolution #117-26, Resolution to consider the vacation of an alley between lot #5 and outlot No. 3 of the Plat of the Town of Westminster.**

	<p><i>Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.</i></p>
<p><b>1:03 p.m.</b></p>	<p><b>ADJOURN</b></p>
	<p><b>Submitted by:</b> <u><i>Brittany Woods</i></u> <b>Brittany N. Woods, Clerk</b></p> <p><b>Approved by: Board of Allen County Commissioners</b></p> <p><u><i>Brian Winegardner</i></u> <b>Brian Winegardner</b></p> <p><u><i>Beth Seibert</i></u> <b>Beth Seibert</b></p> <p><u><i>Cory Noenan</i></u> <b>Cory Noenan</b></p>