

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

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Clerk-Brittany Woods-[bwoods@allencountyohio.com](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>February 12, 2026</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE—Cory Noonan</b>
	<b>APPROVE AGENDA AS PRESENTED</b>  <ul style="list-style-type: none"> <li>• Add 11:00 a.m. Budget Discussion</li> </ul> <p><i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>
	<b>ITEMS FOR REVIEW AND APPROVAL</b>  <ol style="list-style-type: none"> <li>1. Approve the minutes of February 3, 2026 general session.</li> <li>2. Approve the minutes of February 4, 2026 special session.</li> </ol> <p><i>Commissioner Seibert moved to approve the minutes. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.</i></p>

### **3. Consent Agenda:**

- a. Resolution #78-26.** Authorize warrant of transfer from the Sanitary Engineer Capital Surplus Fund 5035 to the Shawnee Oaks Reroute Fund 4565.
- b. Resolution #79-26.** Authorize warrant of transfers between various Allen Water District Funds.
- c. Resolution #80-26.** Supplemental appropriation for the Administration Building Fund 4022.
- d. Resolution #81-26.** Supplemental appropriation for the Abatement Fees Fund 2406.
- e. Resolution #82-26.** Supplemental appropriation for the Drive Safe Fund 2878.
- f. Resolution #83-26.** Supplemental appropriation for the Guardianship Services Fund 2713.
- g. Resolution #84-26.** Supplemental appropriation for the Mental Illness Fund 1992.
- h. Resolution #85-26.** Supplemental appropriation for the Dutch Hollow Construction Fund 4344.
- i. Resolution #86-26.** Supplemental appropriation for the 911 Systems Fund 2004.
- j. Resolution #87-26.** Supplemental appropriation for the General Fund 1001.
- k. Resolution #88-26.** Rename Fund 9866 to the Ohio Election Integrity Fund.
- l. Resolution #89-26.** Accept resignation of Sierra Lester from the Allen County Department of Job & Family Services.
- m. Resolution #90-26.** Accept resignation of Victoria Phillips from the Allen County Department of Job & Family Services.
- n. Resolution #91-26.** Authorize the annual membership and payment dues to the Ohio State Coroner's Association for calendar year 2026.
- o. Resolution #92-26.** Authorize membership and payment of 1<sup>st</sup> Quarter Membership Dues for the Department of Job and Family Services to the Lima Rotary Foundation.

***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #93-25.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022-Charles Construction-Pay App 13. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**DISCUSSION**

**A. Sanitary Engineer**

- 1. Resolution #94-26.** Authorize the Sanitary Engineering Department to purchase one (1) 2026 Envirosight Sanitary Sewer CCTV Inspection System. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Current unit is a 2013 and will be to sold to the County Engineer's Office and will be replaced with a 2026 model at the cost of \$481,338.31. The roll was called and the resolution was approved unanimously.**

**B. County Engineer**

- 1. Resolution #95-26.** Authorize the Clerk of Board to post notice and advertise to receive bids for the Columbus Grove-Bluffton Road Bridge Replacement Project. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Engineer's estimate is # \$1.4M and bid opening is scheduled for March 19<sup>th</sup> at 1:00 pm. The roll was called and the resolution was approved unanimously.**
- 2. Resolution #96-26.** Approve estimate of material and labor necessary for a structure replacement on Begg Road. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. Engineer's estimate is \$240,000.00. The roll was called and the resolution was approved unanimously.**

	<p><b>3. Resolution #97-26.</b> Authorize the Clerk of Board to post notice and advertise to receive bids for the Begg Road Bridge Replacement Project. <b>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. Engineer estimate is \$122,500.00 and Bid Opening is March 19<sup>th</sup> at 1:15 p.m. The roll was called and the resolution was approved unanimously.</b></p> <p><b>4. Resolution #98-26.</b> Approve estimate of material and labor necessary for a structure replacement on Kerr Road. <b>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Engineer's estimate is \$195,428.74. The roll was called and the resolution was approved unanimously.</b></p>
	<p><b>ANNOUNCEMENTS</b></p>
<p><b>9:08 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:40 a.m.</b></p>	<p><b>Building and Grounds Weekly Update – Jason Patchet</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Vicki Tarr's concerns on some items at Cook Tower that need to be addressed</b> <ul style="list-style-type: none"> <li>-Commissioner Winegardner spoke with the owner, Tony Collins, and he stated that the additional parking lot will be constructed this Spring</li> <li>-Commissioners will attempt to have Tony Collins join the meeting via phone later in this meeting</li> </ul> </li> <li>• <b>Discussion on security cameras for the relocation of the Clerk of Courts</b> <ul style="list-style-type: none"> <li>-working on getting a quote for two (2) cameras</li> </ul> </li> <li>• <b>General discussion on actual relocation of the Clerk of Courts Office</b> <ul style="list-style-type: none"> <li>-signage of the building will need to be changed—cost is \$195.99</li> <li>-general discussion on moving the current safe or replacing with a smaller safe for the new location</li> <li>-quote from Lanes for physically moving the Clerk of Courts to new location—\$7,533.75 (Seven (7) men for 20 hours)</li> <li>-move is tentatively scheduled to be done in mid-March</li> </ul> </li> </ul> <p><b>At 9:50 a.m., Brian Winegardner called Tony Collins, and he joined the meeting via phone</b></p>

- **General discussion on items to be addressed at Cook Tower**
  - Parking lot work will begin next week and should be completed by early Spring
  - Tony Collins will provide a copy of the approved print of the parking lot plans to the Commissioners and Jason Patchet
  - discussion on elevator access control—programming should be completed next week
  - camera system for the building is being updated by Tony Collins—Jason Patchet stated that additional cameras will also be added through the county's system
  - discussion on window repairs that need to be addressed –Tony Collins stated that all windows that are damaged on the second or third floor will be repaired and front windows on the first floor are being replaced
  - general discussion on HVAC and Air Handlers systems –Tony Collins and Jason Patchet will plan to do a walk through together to determine responsibilities for lease and lessor
  - Discussion on basement space not being used for the Child Support Enforcement Agency IT
  - discussion on available furnishings at Cook Tower—Jason Patchet and Vicki Tarr will walk through and determine if any items are needed for the Child Support Enforcement Agency
  - discussion on removal of the safety deposit boxes—Tony Collins will let the Commissioners and Jason Patchet know if he will be removing or if they will need to be removed by the contractors

**Tony Collins left the meeting at 10:12 a.m.**

- **Discussion on fire rated filing cabinets for the Treasurer's Office in the Government Center Building**
  - Jason Patchet will look at the available furnishings at Cook Tower to see if there are any filing cabinets available to meet needed fire rating
- **Discussion on another failed compressor for the second floor of the Courthouse**
  - replacement cost is \$5,246.89
  - Commissioners are in agreeance with moving forward to purchase the replacement through the Courthouse Services Account
- **Discussion on joining Ohio Buys for state term purchasing of items through Northwest Ohio Security System**

	<p><b>-Jason Patchet and Brittany Woods will work together on getting the County registered to be a part of the state-term purchasing</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Retainage Agreement to continue holding retainage on all materials for the entirety of the project of the Government Center</b></li> </ul> <p><b>-Charles Construction agreement has been approved</b></p> <p><b>-Agreements for all other contractors' part of the Government Center Project will be signed by the contractors and be placed on resolution for approval</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on substantial completion date in the contractor contracts is listed as May 28, 2026, however the construction schedule does not align with that date</b></li> </ul> <p><b>-the contractors have requested the substantial completion date has been requested to be amended to September 30, 2026</b></p> <p><b>-Jason Patchet will further discuss with WDC Group and the Contractors at todays Construction Meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Provided a general progress update on construction at the Government Center Building Project</b></li> <li>• <b>Discussion on elevation site work</b></li> </ul> <p><b>-working on getting finalized plans and costs</b></p> <ul style="list-style-type: none"> <li>• <b>Garage door opener and analog phone has been installed at the Veteran's Garage</b></li> </ul>
10:58 a.m.	<b>RECESS</b>
11:11 a.m.	<p><b>Budget Discussion—Susan Wildermuth</b></p> <ul style="list-style-type: none"> <li>• <b>General budget discussion for 2026</b></li> <li>• <b>Brittany Woods provided an overview and quote for recording equipment</b></li> </ul> <p><b>-Commissioners authorized to move forward with purchase of needed equipment, up to \$1,000.00</b></p> <p><b>-purchase will be made from Capital Fund</b></p>
11:58 a.m.	<b>RECESS</b>
1:00 p.m.	<p><b>Sanders Alley Vacation View</b></p> <p><b>6640 Bellefontaine Rd-Harrod, Ohio</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioners viewed the petitioned alley vacation in preparation for the hearing to be held next week</b></li> </ul>

1:10 p.m.	<b>RECESS</b>
2:00 p.m.	<p><b>EMA Quarterly Update – Jared Gesler</b></p> <ul style="list-style-type: none"> <li>• <b>911 Upgrade has been completed</b> -provided an overall of upgrades and capabilities</li> <li>• <b>Provided an update on usage of Language Links for translation services for dispatching</b></li> <li>• <b>Hazmat Plan has been updated and will continue to be updated yearly</b></li> <li>• <b>Provided an overview on Local Emergency Planning Committee exercises</b></li> <li>• <b>Discussion on Hazard Mitigation Plan Grant</b> -grant has been awarded, and are working on getting plan updated -plan is updated every five years in regards to risks to the community</li> <li>• <b>Discussion on upcoming tabletop exercises</b></li> <li>• <b>General discussion on Emergency Management Agency involvement in local schools</b></li> <li>• <b>Discussion on Bomb Squad personnel</b> -currently have two (2) certified and four (4) will be certified soon</li> <li>• <b>Discussion on grant for a Bomb Squad K-9</b> -currently have a trained K-9 through the grant</li> <li>• <b>Provided an update on newly certified Hazmat Technicians</b></li> <li>• <b>Provided an update on recent hazardous spills</b></li> <li>• <b>Emergency Management Agency website is continuing to be updated</b> -wanting to make website usage easy for individuals to find any needed information</li> <li>• <b>Discussion on mass casualty trailer</b> -Lima Memorial has offered to store, stock and maintain said trailer -Jared Gesler will be meeting with Lima Memorial to further discuss</li> <li>• <b>Provided an update on vehicles</b></li> <li>• <b>Discussion on Lima Fire Department Urban Search and Rescue Program</b> -Trench Rescue exercise is scheduled and Lima Fire Department would like to utilize old jail concrete for practice -Commissioners directed Jared Gesler to discuss with Jason Patchet and if the concrete is available, a release of liability would need to be signed</li> <li>• <b>Discussion on emergency sirens in Allen County</b> -currently have 43 functioning emergency sirens</li> </ul>

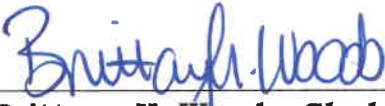
-general discussion on responsibility of supplying said sirens as well as maintenance  
-it costs \$11,440.00 every year to check each siren  
-maintenance this year was over \$8,000.00 which was paid for by Emergency Management Agency and technician stated the sirens are reaching replacement time  
-general discussion on replacing current sirens or begin phasing said sirens out/requiring the municipalities that house the sirens be responsible for any maintenance or replacement

- Discussion on Bomb Truck  
-State is finalizing the specs and once completed will be placed out to bid

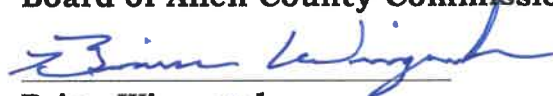
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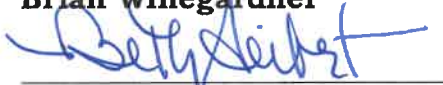
ADJOURN

Submitted by:

  
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

  
Brian Winegardner

  
Beth Seibert

  
Cory Noonan