

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street  
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Lima, Ohio 45801

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Clerk-Brittany Woods-[bwoods@allencountyohio.com](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>February 5, 2026</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Brian Winegardner Beth Seibert Cory Noonan</b>
<b>TIME:</b>	<b>GENERAL SESSION - RECORDED</b>
<b>9:00 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE—Cory Noonan</b>
	<b>PRAYER—Reverend Chip Bullock, Lima Community Church</b>
	<p style="text-align: center;"><b>APPROVE AGENDA AS PRESENTED</b></p> <ul style="list-style-type: none"> <li>• Under Consent, add Resolution #76-26, authorize a warrant of transfer from the General Fund 1001 to the 911 Systems Fund 2004 and Resolution #77-26, Supplemental appropriation for the General Fund 1001.</li> <li>• Under Discussion, add Resolution #63-26A, Authorize submission of a grant application to the Ohio Attorney General's Office for the Opioid Remediation Grant.</li> <li>• Add a Budget Discussion at 1:30 p.m.</li> <li>• Commissioners will be attending a Farm Bureau Lunch at 2:00 p.m.</li> </ul> <p><i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>

**ITEMS FOR REVIEW AND APPROVAL**

- 1. Approve the minutes of January 21, 2026 special session.**
- 2. Approve the minutes of January 22, 2026 general session.**
- 3. Approve the minutes of January 27, 2026 general session.**
- 4. Approve the minutes of January 29, 2026 general session.**
- 5. Approve the minutes of February 2, 2026 special session.**

***Commissioner Seibert moved to approve the minutes. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.***

**6. Consent Agenda:**

- a. Resolution #69-26.** Approve travel expenses.
- b. Resolution #76-26.** Authorize a warrant of transfer from the General Fund 1001 to the 911 Systems Fund 2004.
- c. Resolution #77-26.** Supplemental appropriation for the General Fund 1001.
- d. Resolution #70-26.** Approve Then and Now Purchase Orders.
- e. Resolution #380-16C.** Amend Resolution #380-16, policy for use of county issued credit cards.
- f. Resolution #71-26.** Approve the 2026 estimated monthly expenditures for county-issued credit cards for various departments.
- g. Resolution #72-26.** Accept the resignation of Deputy Dog Warden Seth Wright from the Allen County Dog Warden's Office.
- h. Resolution #73-26.** Declare county property located at the Allen County Department of Job and Family Services obsolete and unsuitable for county use and authorizes to discard of same pursuant to 307.12(I) ORC and authorize sale of items by internet auction pursuant to 307.12€ ORC.

***Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.***



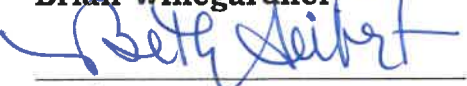

	<p><b>RESOLUTIONS/SIGNATURES:</b></p> <p><b>1. Resolution #74-26.</b> Approve a Memorandum of Understanding between the Board of Allen County Commissioners and the Mental Health and Recovery Services Board for opioid recovery programming. <b><i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>DISCUSSION</b></p> <p><b>A. <u>Department of Job and Family Services</u></b></p> <p><b>1. Resolution #75-26.</b> Approve an Update Procurement Plan for the Allen County Department of Job and Family Services. <b><i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></b></p> <p><b>B. <u>Department of Job and Family Services</u></b></p> <p><b>1. Resolution #76-26.</b> Resolution #63-26A, Authorize submission of a grant application to the Ohio Attorney General’s Office for the Opioid Remediation Grant. <b><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></b></p>
	<p><b>ANNOUNCEMENTS</b></p> <p><b>Tax Deadline—Krista Bohn</b></p> <ul style="list-style-type: none"> <li>• <b>First half of property taxes are due next Friday, February 13, 2026</b></li> </ul>
<p><b>9:08 s.m.</b></p>	<p><b>RECESS</b></p>
<p><b>9:30 a.m.</b></p>	<p><b>Correction Letter Discussion and Building and Grounds Weekly Update – Jason Patchet, Chris Widener and Doug Ditto</b></p> <ul style="list-style-type: none"> <li>• <b>Review and discussion on the Correction Letter received from the City of Lima Building Department in regards to the Government Center Building Project</b></li> </ul>

**-discussion on response time to submittals  
-review and discussion on outstanding items from  
the Correction Letter**

**At 9:52 a.m. Doug Ditto left the meeting**

- **Chris Widener provided an overview on the Child Support Enforcement Agency Renovations Project meeting**
  - drawing and specs have been released to any interested contractors**
  - walk through of the site is currently being held until 11:00 a.m. for any interested contractors**
- **Discussion on lock boxes and safe removal**
  - will need to discuss with the building owner on his timeline for removing said items**
- **General discussion on items that the owner of Cook Tower had agreed to complete prior to Child Support Enforcement Agency moving into the building**
- **Discussion on data cabling installation at Cook Tower for Child Support Enforcement Agency**
- **Discussion on Access Control for Child support Enforcement Agency**
- **Provided an update on the progress of the Government Center Building**
  - discussion on elevation revision costs**
  - quote has been received in the amount of \$135,807.90**
- **General discussion on other amendments to the project**
- **Discussion on quote for installation of panic buttons**
  - cost would be approximately \$8,000.00 per floor of the building**
- **Provided an overview on meetings with Elected Officials on case work for the Government Center Building offices**
  - Elected Officials have been asked to provide an update on a listing of furnishings that will be moving to the new building as well as what furnishings will be needed**
- **Review of quote filter boxes for the HVAC system**
  - Commissioners signed off on moving forward**
- **Review of proposals for plumbing amendment to the men's restrooms in the Government Center Building**
  - Chris Widener will discuss cost with All Temp Refrigeration to see if an updated quote can be prepared**

	<ul style="list-style-type: none"> <li>• Received payment is in the amount of \$400.00 for the Billboard located at the Veterans Garage Building -Brittany Woods will provide the check to John Willamowski Jr. to determine how to handle with plans to terminate the lease</li> <li>• Discussion on relocation of Clerk of Courts and placement of security cameras -discussion on moving of current phone system— Brian Mauk and IT Department will plan to make the move</li> <li>• Discussion on cost of removal of bridge -Brion Rhodes stated to Jason Patchet that he will not be submitting an invoice for the work completed</li> </ul>												
11:01 a.m.	RECESS												
11:08 a.m.	<p>Deputy Services Contract Discussion—Sheriff's Office and Assistant Prosecutor—John Willamowski Jr., Matt Treglia, Todd Mohler, Susan Wildermuth and Sofia Clifton</p> <ul style="list-style-type: none"> <li>• General discussion on revisions to the current Deputy Service Contract with Bath Township -cost of cruisers will maintain being the responsibility of Bath Township and will be labeled as Bath Township</li> </ul>												
11:33 a.m.	RECESS												
1:00 p.m.	<p>Bid Opening—Board of Developmental Disabilities Miscellaneous Projects</p> <p>Bids Received:</p> <table border="0"> <thead> <tr> <th></th> <th style="text-align: right;"><u>Base Bid</u></th> <th style="text-align: right;"><u>Bid Total w/ Alternates</u></th> </tr> </thead> <tbody> <tr> <td>All Temp Refrigeration</td> <td style="text-align: right;">\$1,056,303.00</td> <td style="text-align: right;">\$1,145,058.00</td> </tr> <tr> <td>Armcorp</td> <td style="text-align: right;">\$ 974,595.00</td> <td style="text-align: right;">\$1,068,475.00</td> </tr> <tr> <td>McDonalds Design &amp; Build</td> <td style="text-align: right;">\$1,130,700.00</td> <td style="text-align: right;">\$1,228,500.00</td> </tr> </tbody> </table>		<u>Base Bid</u>	<u>Bid Total w/ Alternates</u>	All Temp Refrigeration	\$1,056,303.00	\$1,145,058.00	Armcorp	\$ 974,595.00	\$1,068,475.00	McDonalds Design & Build	\$1,130,700.00	\$1,228,500.00
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1:18 p.m.	RECESS												
1:30 p.m.	Budget Discussion—CANCELLED												
	RECESS												

<p><b>2:33 p.m.</b></p>	<p><b>Sanitary Sewer and Waste Water Treatment Plant Discussion—Brad Niemeyer and Bill Horvath</b></p> <p><b>(Commissioner Winegardner not present)</b></p> <ul style="list-style-type: none"> <li>• <b>Received communication from a local community asking for the Allen County Sanitary Engineer to take over their sewer and waste water treatment</b>  <b>-currently have 75-80% combined sewers in the community</b>  <b>-community currently have industrial pre-treatment</b>  <b>-currently have 2,842 customers</b></li> <li>• <b>Discussion on potential revenue that could be gained</b></li> </ul> <p><b>At 2:38 p.m., Commissioner Winegardner joined the meeting</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioners are comfortable with Brad Niemeyer, Sanitary Engineer, to continue exploring the idea/possibility of taking over the sewer and waste water treatment of inquiring community</b></li> <li>• <b>Discussion on Ohio EPA grant</b>  <b>-\$2 Million of principal forgiveness for the Hamlet of Hume Project has been received once approved by the Commissioner to accept the grant funds</b></li> <li>• <b>Discussion on Shawnee Oaks Reroute Project</b>  <b>-received \$1.6M 0% loan for said project has been awarded once approved by the Commissioner to accept the grant fund</b></li> </ul>
<p><b>2:56 p.m.</b></p>	<p><b>ADJOURN</b></p>
	<p>Submitted by: <u></u>  Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u>  Brian Winegardner</p> <p><u></u>  Beth Seibert</p> <p><u></u>  Cory Noonan</p>