

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 22, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
TIME:	GENERAL SESSION - RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Under Consent, add Resolution #46-26, Intradepartmental transfers. <p><i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>
	<p style="text-align: center;">ITEMS FOR REVIEW AND APPROVAL</p> <ol style="list-style-type: none"> 1. Approve the minutes of December 23, 2025 general session. 2. Approve the minutes of December 30, 2025 general session. 3. Approve the minutes of January 6, 2026 general session. 4. Approve the minutes of January 8, 2026 general session. 5. Approve the minutes of January 13, 2026 general session. 6. Approve the minutes of January 15, 2026 general session.

Commissioner Seibert moved to approve the minutes. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.

7. Consent Agenda:

- a. Resolution #33-26.** Approve travel expenses.
- b. Resolution #34-26.** Supplemental appropriation for the DARE Fund 2825.
- c. Resolution #35-26.** Supplemental appropriation for the Help Me Grow Fund 8075.
- d. Resolution #36-26.** Supplemental appropriation for the WORTH Center Capital Fund 8879.
- e. Resolution #37-26.** Supplemental appropriation for the Veterans Garage Fund 4024.
- f. Resolution #3-26A.** Amend Resolution #3-26, authorize membership and payment of membership dues Northwest District Ohio Director's Association for 2026.
- g. Resolution #38-26.** Authorize membership and payment of membership dues to the Bluffton Area Chamber of Commerce.
- h. Resolution #46-25.** Intradepartmental transfers.

Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #39-26.** Appoint Madelyn Downing to the Allen County Regional Transit Authority (ACRTA) Board of Trustees. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #40-26.** Renew contract with I Do Windows! LLC to provide window cleaning services for various county buildings. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

3. **Resolution #41-26.** Declare various personal property at the Allen County Prosecutor's Office unsuitable for county use and authorize the items to be discarded by disposal. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

4. **Resolution #42-26.** Resolution to designate the official representative and alternate for the purpose of voting at the Annual Meeting of the County Commissioners Association of Ohio in 2026. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

5. **Resolution #43-26.** Authorize submission of the Coroner/Medical Examiner Toxicology Reimbursement Agreements with the Ohio Department of Health and authorize the Allen County Coroner, John T. Meyer, to execute same. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

6. **Resolution #44-26.** Accept the filing of a petition for annexation of real property in Marion Township to the City of Delphos, Scott M. Federoff, Agent for the petitioners. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**





7. **Resolution #45-26.** Set date, time and place for an annexation hearing on a petition of real property located in Marion Township, Allen County, Ohio to the city of Delphos, petitioned for by Scott M. Federoff, Agent for the petitioners. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

DISCUSSION

ANNOUNCEMENTS

9:04 a.m.	RECESS
9:34 a.m.	<p>Building and Grounds Weekly Update – Jason Patchet and Chris Widener</p> <ul style="list-style-type: none"> • Discussion on heating at the courthouse -electric heaters have been purchased and provided to offices for use while waiting on compressor to arrive to make repairs to the HVAC system • Discussion on frozen waterlines at the Blodgett Building and Veterans Garage -lines have thawed • Discussion on upcoming weather with snow, wind and cold temperatures -Civic Center has an event Sunday afternoon which will require Building and Grounds to maintain parking and sidewalk areas -general discussion on Weather Policy • Commissioner Winegardner spoke with Jared Gesler in preparation for the upcoming cold temperatures -notification of shelters for those in need will be put out to the community • Commissioner Seibert shared received praises of the Building and Grounds Department with Jason Patchet • Discussion on the north face of the Savings and Loans Building -Building and Grounds does inspect monthly -will discuss potential tuckpointing/repairs when Capital is discussed for 2026 -Commissioners would like Jason Patchet to get a quote for tuckpointing on the Savings and Loan building in preparation for Capital discussions • Discussion on Cory Meredith Law Office moving out of the savings Building February 4th through February 6th -files will remain stored in the space for a time after the move • Provided an overview of walk through with Clerk of Courts at relocation space -walk through went well and Jen McBride, Clerk of Courts, is happy with the space • Provided an overview on Elected Official/Department Head walk through of the Government Center building -walk through went well and feedback from Elected Officials/Department Heads was positive

	<p>-Chris Widener has meetings scheduled with Elected Officials/Department Heads to review each suites case works and furnishings</p> <ul style="list-style-type: none"> • General discussion on uniformity of common spaces of the Government Center Building • General discussion on signage for office suites as well as directory for the first floor of the Government Center building • Review and general discussion on Construction Meeting notes for the Government Center Building • Review of Correction Letter received from the City of Lima Building Department in regards to the Plan Review for the Government Center Building Project <p>-Commissioners would like Brittany Woods to schedule a meeting with the City of Lima Building Department to further discuss</p> <ul style="list-style-type: none"> • Chris Widener reported that RediRock is working on preparing a proposal for the corner elevation work • Discussion on revision to public restroom • Review of updated cost summary • General discussion on elevation/grade correction on the North/East corner of the building site
<p>11:33 a.m.</p>	<p>RECESS</p>
<p>11:39 a.m.</p>	<p>Government Center Parking Discussion—Jason Patchet and Chris Widener</p> <ul style="list-style-type: none"> • Review of proposed parking at the Government Center <p>-general discussion on Elected Official parking area</p> <p>-general discussion on staff and public parking</p> <p>Beth Seibert left the meeting at 12:13 p.m.</p> <ul style="list-style-type: none"> • Discussion on revisions to be made to current drawings • Discussion on fencing around elected officials parking <p>-Jason Patchet and Chris Widener will work on getting quotes</p>
<p>12:48 p.m.</p>	<p>RECESS</p>

2:05 p.m.	Task Force LIMA Meeting 951 Commerce Parkway Lima, OH 45804 **Please see Task Force LIMA Minutes**
3:18 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Brian Winegardner</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p>