

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

204 N. Main Street
3rd Floor
Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 30, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION - RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED <i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Consent Agenda: <ul style="list-style-type: none"> a. Resolution #996-25. Approve travel expenses. b. Resolution #997-25. Intradepartmental transfers. c. Resolution #998-25. Supplemental appropriation for the Drug Use Prevention Fund 2848. d. Resolution #999-25. Supplemental appropriation for the Mixed Enforcement Fund 2830. e. Resolution #1000-25. Supplemental appropriation for the Dog & Kennel Fund 2005. f. Resolution #1001-25. Authorize "then and now" purchases. g. Resolution #1009-25. Approve use of credit cards for the 1st Quarter of 2026.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #1002-25.** Approval of the annual appropriations for the general fund for calendar year 2026. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #1003-25.** Approval of the annual appropriations for non-general funds for calendar year 2026. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #1004-25.** Establish Purchase Order Issuance Policy for calendar year 2026. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #1005-25.** Authorize the amount of the Then and Now Purchase Order Approval for various departments pursuant to Ohio Revised Code 5705.41 for calendar year 2026. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #1006-25.** Accept proposal and enter into contract with integrity Contractors LLC. for the reconstruction of parking lot and sidewalk at 417 M. West Street, Lima, Ohio. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #1007-25.** Resolution to dissolve the Allen County Public Defender Commission. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

	<p>7. Resolution #1008-25. Authorize the Allen County Health Insurance Rates for 2026 for full time employees of the Allen Water District. Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p> <p>8. Resolution #1010-25. Appropriate funds to the Executive Director’s Fund for the Children Services Board pursuant to section 5153.35 of the Ohio Revised Code. Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p> <p>9. Resolution #1011-25. Authorize an agreement between the Allen County Regional Transit Authority and the Allen County EMA. Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</p>
	DISCUSSION
	ANNOUNCEMENTS
9:03 a.m.	RECESS
9:32 a.m.	<p>Staff Update/County Projects Discussion</p> <ul style="list-style-type: none"> • Commissioners will be making a phone call to Attorney Ben Albrecht to discuss Sheriff Office Union Negotiations <p>At 9:34 a.m. Commissioner Winegardner made a motion to enter into executive session to discuss Sheriff Office Union Negotiations with Attorney Ben Albrecht per Ohio Revised Code 121.22(G)(4). Motion seconded by Commissioner Seibert. Susan Wildermuth will remain present during executive session. The roll was called and approved unanimously.</p> <p>Back in general session at 10:15 a.m.</p> <ul style="list-style-type: none"> • Attorney joined at 9:35 a.m. and exited at 9:51 a.m. -provided an update on Sheriff Office Union Negotiations and will continue to keep the Commissioners informed

Brittany Woods—

- **Received a request for a Letter of Support for a project regarding Lawrence Welk from Scott Wheeler Jr.**
 - other county Clerks have been inquiring and most are not providing requested letter
 - Commissioners are not inclined to provide requested letter
- **Discussion on potential withdrawal of annexation**
 - Agent for the petitioner is confirming with the Prosecutor's Office on how to proceed
 - will further discuss at the 1:00 p.m. meeting
- **Discussion on Sanders Alley Vacation**
 - will be placing on resolution for acceptance

Susan Wildermuth—

- **Discussion on Dog Warden Office wage increases**
 - increases were approved last week, Susan Wildermuth will provide status sheets to the Auditors Office
- **Discussion on new part-time hire at the Dog Warden's Office**
 - Susan Wildermuth will schedule a time to complete new hire paper work and provide a status sheet to the Auditor's Office
- **Discussion on Two-Stage Ditch Funding for Shieltz and Althaus**
 - grant funding has been received by the County Engineer and funds can be transferred back to the General Fund after the beginning of the year
- **Discussion on increase of attorney billing rates with Fishel, Downey, Ripenhoff and Albrecht Law Firm**
- **Discussion on CHIP '21 Delgatto Project**
 - project has been completed
 - wire from draw down funds has been received and invoice will be paid to the contractor
 - discussion on additional soft costs—Susan Wildermuth will continue to work on determining where available funds are to be distributed

Beth Seibert—

- **Discussion on proposed Street Vacation**
 - Elite Builders has reached out inquiring on the process for a street vacation within Shawnee Township

-inquiry has been sent to the Assistant Prosecutor for review

- **Potential RTA board appointment interview has been scheduled with Jacob Rigali**
- **Discussion on changes to the City of Lima Building Department office hours**
 - open office hours will be 11:00 am to 3:00 pm**
 - appointments may be scheduled outside of those times**
 - non-office hours will be utilized for inspections, plan reviews and other duties outside of the office**
 - Commissioners would like to further discuss with the City of Lima Mayor and Building Department**

John Willamowski Jr. entered the meeting at 10:43 a.m.

John Willamowski Jr. –

- **Discussion on upcoming Annexation Hearing**
 - petitioner will be withdrawing their petition and will plan to refile once corrections are made**
- **Discussion on Cory Meredith Lease Amendment**
 - John Willamowski Jr. is working on preparing an amendment for said lease to accommodate transition period of moving out of the premises**
- **Discussion on funds held at the Community Foundation in regards to Clocktower Funds**
 - John Willamowski Jr. is reviewing**
- **Continuing to work on agreement with Civic Center and City Club**
- **Discussion on Community Development Block Grant Memorandum of Understanding with Regional Planning Commission**
 - John Willamowski Jr. will provide to the Commissioners for review**

Beth Seibert (Cont.)—

- **Discussion on request for Opioid Settlement funds for the activate Allen County 2026 Chili for Charity Event**
 - City of Lima has pledged \$20,000.00 of Opioid Settlement funds**
 - Activate Allen County is requesting Allen County provide \$20,000.00 of funding from the Opioid Settlement funds**
 - Commissioners will agree to commit \$20,000.00 of Opioid Settlement funds if proposed projects meet requirements of the funds**

- **Discussion on other potential projects for Opioid Settlement funds be utilized for**

Cory Noonan—

- **Discussion on Administration Building restroom placement**

Brian Winegardner—

- **Discussion on status sheets for the Sheriff's Office that were sent to the Auditor's Office**
-communication will be made to the Auditor's Office stating that the Support and Blue Unions sheets can be processed, but the Gold Union has cannot be processed yet as negotiations are not complete

Brittany Woods (Cont.)—

- **Received a formal request for withdrawal of annexation for the upcoming hearing on January 6th**
-due to no agenda meeting prior to said hearing, a resolution accepting the withdrawal needs approved
-Resolution will be discussed at the 1:00 pm meeting

Sofia Clifton—

- **Requested to enter executive to discuss a litigation claim**

At 11:43 a.m., Commissioner Winegardner made a motion to discuss a liability litigation claim per ORC 121.22(G)(3). Motion seconded by Commissioner Seibert. The roll was called and was approved unanimously.

Sofia Clifton and Susan Wildermuth will remain present for executive session.

Back In general session at 12:01 p.m.

- **CORSA and Prosecutors Office has been notified of litigation and Sofia Clifton will keep the Commissioners updated as things progress**
-No action to take

	<p>County Projects—</p> <ul style="list-style-type: none"> • Discussion on Child Support Enforcement Agency Renovation project bid documents -legal is reviewing the bid documents prior to advertising for bids
<p>12:03 p.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Annexation Process Discussion—John Willamowski Jr.</p> <ul style="list-style-type: none"> • Request for withdrawal has been received from the Scott Federoff, agent for the petitioner • Agent for the Petitioner does plan to refile due to one of the petitioners changing the property from an individual ownership to a Trust <p>Resolution #1012-25, accepts the withdrawal of a petition for annexation of Real Property in Marion Township, to the City of Delphos, Scott M. Federoff, Agent for the Petitioners.</p> <p><i>Commissioner Winegardner made a motion to approve. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</i></p>
<p>1:04 p.m.</p>	<p>ADJOURN</p>
	<p>Submitted by: <u><i>Brittany Woods</i></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u><i>Beth Seibert</i></u> Beth Seibert</p> <p><u><i>Cory Noonan</i></u> Cory Noonan</p> <p><u><i>Brian Winegardner</i></u> Brian Winegardner</p>