

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

Clerk-Brittany Woods-[bwoods@allencountyohio.com](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>December 23, 2025</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
	<b>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</b>
<b>7:30 a.m.</b>	<p><b>Elected Officials/Department Heads Budget Meeting— 4<sup>th</sup> Floor Courtroom 301 N. Main Street, Lima, Ohio</b></p> <p style="text-align: center;"><b>**NOT RECORDED**</b></p> <ul style="list-style-type: none"> <li>• <b>Commissioner Winegardner discussed the 2026 budget -2026 will begin with 2025 budget numbers being entered into MUNIS -budgets will be updated for 2026 appropriations once Sheriff Office Union Negotiations are complete</b></li> <li>• <b>Rachael Gilroy provided information on how Departments are to enter budgets and obtain Purchase Orders for 2026</b></li> </ul> <p><b>Commissioner Winegardner noted that the Staff Meeting will be held at 8:00 a.m.</b></p>
<b>7:42 a.m.</b>	<b>RECESS</b>
<b>8:08 a.m.</b>	<p><b>Staff Update/County Projects:</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Children Services vehicle accident</b></li> </ul>

**-repairs were under deductible and agency will pay for repairs**

**-near miss form was submitted for BWC**

- **Discussion on BWC Hearing re: Tick Bite Claim**  
**-general discussion on the impact to premiums depending the outcome of the hearing**
- **Discussion on intern at Juvenile Detention claim re: pepper spray incident**  
**-received notification that the intern is filing suit against the county**  
**-CORSA and Prosecutor's Office has been notified**

**Brittany Woods—**

- **Discussion on Allen Water District full time employee joining CEBCO for insurance coverage**  
**-Sofia Clifton will get a request from the Board and Brittany Woods will prepare the resolution**
- **Discussion on approval of 2026 budget**  
**-Brittany Woods will place on next week's agenda for approval**

**Susan Wildermuth—**

- **Working on end of year accounting**
- **Discussion on Cyber Policy**  
**-Policy was approved last week and Commissioners will need to sign off on the documents**
- **Will be scheduling a Month End Budget Review of September through December in January**

**Beth Seibert—**

- **Provided an overview of recent Court Security Meeting**  
**-Common Pleas Court Judges have a desire for physical panic buttons to be installed as well as a request for an additional camera at the Courthouse**
- **Discussion on Activate Allen County Annual Chili for Charity Event, which will be Opioid Recovery themed this year**  
**-Kayla Monfort will be providing a proposal/request for assistance in funding of the event for the Commissioners to review**  
**-Beth Seibert will let her know that the Commissioners typically do not provide funding for these types of events**

	<ul style="list-style-type: none"> <li>• Continuing to look for potential appointments for the Regional Transit Authority Board</li> <li>• Discussion on Mayor Smith’s panel discussion in January in Washington D.C. in regards to the county/city collaboration in Opioid Settlement Funding <ul style="list-style-type: none"> <li>-Commissioner Seibert will be attending</li> </ul> </li> </ul> <p><b>Brian Winegardner—</b></p> <ul style="list-style-type: none"> <li>• Discussion on damage to loading dock door at the Justice Center <ul style="list-style-type: none"> <li>-Juvenile Detention employee damaged the door while picking up meals but did not report</li> <li>-Jason Patchet is researching cost of repairs and has provided Berlin Carroll with the video footage of the accident to discuss with the employee</li> </ul> </li> </ul> <p><b>County Projects—</b></p> <ul style="list-style-type: none"> <li>• Brittany Woods will schedule a meeting with Bricker Graydon to discuss the next steps of the Courthouse Renovation Project</li> </ul>
8:51 a.m.	RECESS
9:00 a.m.	AGENDA MEETING
	PLEDGE-Brian Winegardner
	<p><b>APPROVE AGENDA AS PRESENTED</b></p> <ul style="list-style-type: none"> <li>• Under the Consent Agenda, add Resolution #995-25, Supplemental appropriation for the Bixel Two Stage Ditch Fund 4349.</li> </ul> <p><i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i></p>
	<p><b>ITEMS FOR REVIEW AND APPROVAL</b></p> <p><b>1. Consent Agenda:</b></p> <ul style="list-style-type: none"> <li>a. <b>Resolution #977-25.</b> Approve travel expenses.</li> <li>b. <b>Resolution #978-25.</b> Intradepartmental transfers.</li> <li>c. <b>Resolution #979-25.</b> Supplemental appropriation for the VMCCC General Fund 8010.</li> </ul>

- d. Resolution #980-25.** Supplemental appropriation for the Hotel Lodging Fund 8095.
- e. Resolution #981-25.** Supplemental appropriation for the Hotel Lodging Fund 8095.
- f. Resolution #982-25.** Supplemental Appropriation for the Unclaimed Money Fund 1700.
- g. Resolution #983-25.** Supplemental Appropriation for the General Fund 1001.
- h. Resolution #984-25.** Authorize a warrant of transfer from the General Fund 1001 to the Bath Rotary Fund 1860.
- i. Resolution #985-25.** Supplemental Appropriation for the Admin Building Fund 4022.
- j. Resolution #951-25A.** Amend Resolution #951-25, Supplemental Appropriation for the ACDBB Unrestricted Fund 2930.
- k. Resolution #986-25.** Accept the resignation of Aneesa Langhals from the Allen County Department of Job and Family Services.
- l. Resolution #987-25.** Approve a wage increase for full time employees at the Allen County Dog Warden's Office.
- m. Resolution #988-25.** Approve a wage increase for Administrative employees at the Allen County Sanitary Engineering Department.
- n. Resolution #989-25.** Accept payment from County Risk Sharing Authority for damage to a police cruiser operated by the Allen County Sheriff's Office.
- o. Resolution #995-25.** Supplemental appropriation for the Bixel Two Stage Ditch Fund 4349.

***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Resolution #990-25.** Authorize an agreement between the Allen County Regional Transit Authority and the Allen County Dog Warden. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**2. Resolution #991-25.** Authorize an agreement between the Allen County Regional Transit Authority and the Allen County Sheriff's Office. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**3. Resolution #992-25.** Authorize an agreement between the Allen County Regional Transit Authority and the West Central Ohio Crime Task Force. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**4. Resolution #993-25.** Enter into a Memorandum of Understanding with the Allen County Historical Society. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

## **DISCUSSION**

### **A. Sanitary Engineer**

**1. Resolution #975-25 (Previously tabled on December 18, 2025).** Approve the First Amendment to the Sanitary Sewer Development Agreement with Project BOSCO Developer.

**Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. Funds will be placed into a Star Ohio account rather than an escrow account to streamline funding. The roll was called and the resolution was approved unanimously.**

### **B. County Engineer**

**1. Resolution #994-25.** Authorize the Allen County Engineer's Office to enter into contract with EMH&T, Inc. for surveying, engineering and plan preparation for the Bixel Two-Stage Ditch #1349.

**Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

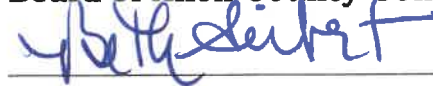
**ANNOUNCEMENTS**

**9:06 a.m.**

**ADJOURN**

Submitted by:   
Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**

  
Beth Seibert

  
Cory Noonan

  
Brian Winegardner