

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

<b>DESCRIPTION</b>	<b>GENERAL SESSION</b>
<b>DATE</b>	<b>December 16, 2025</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:02 a.m.</b>	<p><b>Staff Update/County Projects Discussion</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Health Fair was held last week and was a huge success</b>  -65 vendors  -increased attendance for both the City and the County</li> <li>• <b>General discussion on the trial budget for the BWC court case</b>  -estimate for costs is to be approximately \$30,000.00  -pre-trial is scheduled for the end of January and trial date is scheduled for February 23<sup>rd</sup></li> <li>• <b>Discussion on Cory Meredith Lease in regards to general liability</b>  -there are no issues for items to remain in the premises during transition to obtaining new location</li> <li>• <b>Discussion on Civic Center Liquor Liability Insurance</b>  -currently insured at \$3 million  -Webb Insurance believes it is sufficient coverage</li> <li>• <b>CEBCO sent a communication notifying the county that some members may have been impacted by a security breach</b></li> </ul>

**-if an employee was impacted, they will be contacted individually**

- **Task Force Enterprise vehicle was involved in an accident with an FBI accident**
  - Task Force was not at fault**
  - claim has been submitted to CORSA, with damages amounting to approximately \$13,000.00/ potentially totaled**
  - correspondence has been sent to Enterprise to determine how to handle**

**Brittany Woods—**

- **Received request for dues for the Ottawa River Coalition and CCAO**
  - approval of dues will be placed on Thursday's agenda for approval**
- **Discussion on Museum Memorandum of Understanding for 2026**
  - Brittany Woods will send to the Museum for review**
- **Received the Judgement Entry from Common Pleas Court to allow us to hire Bricker Graydon/InCompliance for legal counsel of the Courthouse Renovations Projects**

**Susan Wildermuth—**

- **Discussion on payment of subpoenas**
  - Susan Wildermuth will check to see where bond was paid into**
- **CASA needs a Commissioner signature on Fair Market Value for their property**
  - Brian Winegardner signed off**
- **Discussion on correcting retainage funding for the Administration Building**
  - Susan Wildermuth is continuing to work on**

**John Willamowski Jr.—**

- **Discussion on agreement with Bath Township for two (2) Deputies**
  - Beth Seibert would like the agreement to state that Bath Township owns the cruisers and will hold insurance on said cruisers**
  - discussion on responsibility of maintenance of the cruisers**
  - general discussion on proposed revisions**
- **Discussion on upcoming annexation hearing**

- Report of the County Engineer has been received, however, requested edits are marked
- Brittany Woods will ensure the petitioner has received the Report of the County Engineer
- Discussion on proposed alley vacation in Westminster
  - Brittany Woods will communicate with petitioners on options to move forward
- Discussion on DRC Easement
  - John Willamowski Jr. is continuing to work with Jacob Bailey

**Susan Wildermuth (Cont.)—**

- Discussion on meeting with Department Heads and Elected Officials regarding 2026 Budget
- General discussion on holiday scheduling

**Cory Noonan—**

- General discussion on upcoming annexation hearing
  - will have planning meeting next week with John Willamowski Jr.
- General discussion on budgeting for 2026

**Beth Seibert—**

- Discussion on Regional Transit Authority Board appointments
  - Beth Seibert discussed possible appointments
  - interview of potential appointments will be scheduled by Sofia Clifton
- Discussion on Mental Health and Recovery Services Board revisions to appointments re: state and county appointments
  - Beth Seibert will discuss with Tammie Colon, as the Commissioners believe the by-laws of the board need to be revised prior to any revisions to the appointments
- Beth Seibert will be serving on the CCAO Board for one year in 2026

**Cory Noonan (Cont.)—**

- Discussion on email re: Dog Warden situation
  - email response has been made
- Discussion on Children Services situation
  - Court decision has been made, therefore any complaints will need to be taken to the courts

	<ul style="list-style-type: none"> <li>• <b>Discussion on Tax Map wages</b> -will further discuss with Brion Rhodes this afternoon</li> <li>• <b>Discussion on Two-Stage Ditch advances for reimbursable project</b> -Susan Wildermuth will check to see if funding has been returned</li> <li>• <b>Discussion on next roundabouts planned by ODOT</b></li> </ul>
<p><b>11:47 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>2:04 p.m.</b></p>	<p><b>Tax Map Discussion—Brion Rhodes and Susan Wildermuth</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on Report of County Engineer for the upcoming annexation hearing</b> -County Engineer Brion Rhodes provided the report to the Commissioners, Marion Twp Trustees, Engineer, Surveyor, Developer, Delphos Safety Service Director and Agent for the Petitioner</li> <li>• <b>Brion Rhodes would like to discuss compensation of a public employee</b></li> </ul> <p><b>At 2:10 p.m., Commissioner Winegardner made a motion to enter executive session per ORC 121.22 (G)(1) to discuss compensation of a public employee/employees-Tax Map Office employees. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.</b></p> <p><b>Susan Wildermuth and Brion Rhodes will remain present during executive session.</b></p> <p><b>Back in general session at 2:58 p.m.</b></p> <ul style="list-style-type: none"> <li>• <b>Compensation increase for Tax Map employees was discussed while in executive session, and the Commissioners will take under advisement and consideration</b></li> <li>• <b>Discussion on BWC claim of former County Engineer employee</b> -review of costs regarding moving forward with the court hearing -\$30,000.00</li> <li>• <b>Discussion on County Engineer function as the Drainage Engineer</b> -County Engineer does not feel that the current fees for plan reviews is covering costs of services</li> </ul>


**Commissioner Noonan left the meeting at 3:07 p.m.**

- discussion on responsibility of review of Stormwater and Development Plans**
- Brion Rhodes stated that per the ORC, the County Engineer shall be compensated for such services, but is currently not being compensated**
- Brion Rhodes will plan to provide a proposed fee schedule to the Commissioners for review for compensation**

**3:21 p.m.**

**ADJOURN**

**Submitted by:**

  
Brittany N. Woods, Clerk

**Approved by: Board of Allen County Commissioners**

  
Beth Seibert

  
Cory Noonan

  
Brian Winegardner