

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	December 4, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
9:01 a.m.	AGENDA MEETING
	PLEDGE
	<p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Under Consent, add Resolution #921-25, Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022. <p><i>Commissioner Winegardner moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.</i></p>
	<p style="text-align: center;">ITEMS FOR REVIEW AND APPROVAL</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #896-25. Approve travel expenses. b. Resolution #897-25. Authorize a warrant of advance from the Sanitary Engineers Surplus Fund 5035 to the Slabtown Bluelick Sewer Improvement Project Fund 4570. c. Resolution #898-25. Supplemental appropriation for the General Fund 1001.

- d. Resolution #899-25.** Authorize a warrant of transfer from the General Fund 1001 to various ditch funds.
- e. Resolution #900-25.** Supplemental appropriation for the AWD Debt Service Fund 8750.
- f. Resolution #901-25.** Supplemental appropriation for the AC Transport Improve District Fund 8000.
- g. Resolution #902-25.** Supplemental appropriation for the Stormwater Fund 5037.
- h. Resolution #903-25.** Supplemental appropriation for the Flat Fork Ditch Fund 2224.
- i. Resolution #904-25.** Supplemental appropriation for the Unclaimed Money Fund 1700.
- j. Resolution #905-25.** Supplemental appropriation for the Get Vaccinated Fund 8806.
- k. Resolution #906-25.** Supplemental appropriation for the Swimming Pool Fund 8817.
- l. Resolution #907-25.** Supplemental appropriation for the Harm Reduction Fund 8819.
- m. Resolution #908-25.** Supplemental appropriation for the Public Health Workforce Fund 8812.
- n. Resolution #909-25.** Supplemental appropriation for the Food Service Fund 8811.
- o. Resolution #910-25.** Supplemental appropriation for the Sewage Fund 8828.
- p. Resolution #911-25.** Supplemental appropriation for the Court Computerization Fund 2706.
- q. Resolution #868-25A.** Amend Resolution #868-25, Supplemental appropriation for the Health Department Fund 8810.
- r. Resolution #912-25.** Authorize “then and now” purchases.
- s. Resolution #913-25.** Authorize membership and payment of membership dues to the Ohio Job and Family Services Directors Association.
- t. Resolution #914-25.** Accept the resignation of Victoria Lauk from the Allen County Department of Job and Family Services.
- u. Resolution #915-25.** Authorize wage increase for Mitchell Ewald at the Allen County Department of Job and Family Services.
- v. Resolution #916-25.** Resolution establishing the 2026 Allen County OneOhio Recovery Delegation to the Region 15 Board.
- w. Resolution #921-25.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Request from Ohio Division of Liquor Control-Beer Barrel Inc-Stock Permit**

Commissioner Winegardner moved to not request a hearing. Motion seconded by Commissioner Noonan. The roll was called was approved unanimously.

- 1. Resolution #917-25.** Enter into an agreement with G&A Miller Farms, Inc. for the lease of county property for agricultural purposes. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #918-25.** Accept proposal and enter into contract with Civil & Environmental Consultants, Inc. for a closure in place of an underground storage tank system. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. EMA

- 1. Resolution #919-25.** Enter into an agreement with the State of Ohio, Department of Administrative Services to cooperate in the operation of the State of Ohio's Next Generation 9-1-1 System.

Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

- 2. Resolution #920-25.** Enter into Amendment #1 Work Order with NextGen Communications, Inc.

	<p><i>Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:06 a.m.</p>	<p>RECESS</p>
<p>9:39 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet and Chris Widener</p> <ul style="list-style-type: none"> • Team has been working on snow removal this week • Circuit Board for the elevator at the Parking Garage has been evaluated and it is not able to be repaired <ul style="list-style-type: none"> -Jason Patchet is discussing with Schiendler Elevator as he believes there could be fault on Schiendler for damaging the circuit board when a new soft start was installed -Schiendler Elevator Sales Representative is discussing with his team -Circuit Board has been sent to another vendor to determine if they can fix the circuit board or if a new board will need to be built • Discussion on concrete work to be done at Soil and Water, Public Defender Parking Lot and Museum <ul style="list-style-type: none"> -Commissioners would like to move forward with work to be completed at the Public Defender Parking Lot for the amount of \$44,330.54 • Discussion on plans for demolishing the Vandermark Building <ul style="list-style-type: none"> -Commissioners would like it paved immediately after if the building is demolished -Jason Patchet will begin working on plan options for parking if the building is demolished • Discussion on drainage issue at the Soil and Water Building <ul style="list-style-type: none"> -proposal for concrete work is \$24,356.91 -discussion on potential other options • Provided an update on Civic Center Restroom Renovation Project <ul style="list-style-type: none"> -Contractor and WDC Group are working on preparing for work to begin on December 15th -flooring portion of the renovation will be done at a later date • General discussion on Building and Grounds protocol for snow management


- **Discussion on status of elevator for the Administration Building**
-fabrication order should be placed soon
- **Discussion on proposal forms that are being reviewed**
-general discussion on door options for the vault room
-continuing to review options
- **Discussion on CSEA Renovation Project at Cook Tower**
-working on scheduling bidding timeline
-bid opening tentatively scheduled on February 6th
-Chris Widener will work with Bricker Graydon on Bid Specs prior to advertising

11:02 a.m.

ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Beth Seibert


Cory Noonan


Brian Winegardner