

**MINUTES**  
**BOARD OF ALLEN COUNTY**  
**COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

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Clerk-Brittany Woods-[bwoods@allencountyohio.com](mailto:bwoods@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>November 25, 2025</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
<b>8:00 a.m.</b>	<p><b>Clerk of Courts Relocation Discussion – Jen McBride, Judge Staley and Brian Mauk</b></p> <ul style="list-style-type: none"> <li>• <b>Provided general discussion over the relocation of the Clerk of Courts</b></li> <li>• <b>Discussion was had over electronic documents/court view through the Courts system - Brian Mauk will be adding more resources to the Domestic Relations servers</b></li> </ul>
<b>8:53 a.m.</b>	<b>RECESS</b>
	<b>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>9:03 a.m.</b>	<b>AGENDA MEETING</b>
	<b>PLEDGE- Brian Winegardner</b>
	<p style="text-align: center;"><b>APPROVE AMENDED AGENDA AS PRESENTED</b></p> <ul style="list-style-type: none"> <li>• <b>Under Resolution/Signatures, add Resolution #895-25, Appoint Melanie Weldy to the Allen County Veterans Memorial Civic and Convention Center Board</b></li> </ul> <p><i>Commissioner Winegardner moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.</i></p>

**ITEMS FOR REVIEW AND APPROVAL**

**1. Consent Agenda:**

- a. Resolution #877-25.** Approve travel expenses.
- b. Resolution #878-25.** Intradepartmental transfers.
- c. Resolution #879-25.** Authorize an advance from the Sanitary Engineer surplus fund 5035 to the Perry Sewer Improvement project fund 4007.
- d. Resolution #880-25.** Authorize Warrant of Transfer from the EMA Wireless Surcharge fund 2096 to the 911 System fund 2004.
- e. Resolution #881-25.** Supplemental Appropriation for the Allen Co Bd of DD Fund 2018.
- f. Resolution #882-25.** Supplemental Appropriation for the Capital Improvement Fund 4017.
- g. Resolution #883-25.** Supplemental Appropriation for the Dog Warden Fund 2005.
- h. Resolution #884-25.** Supplemental Appropriation for the Drive Safe Fund 2878.
- i. Resolution #885-25.** Supplemental Appropriation for the General Fund 1001.
- j. Resolution #886-25.** Supplemental Appropriation for the Ross Miller Ditch Fund 2263.
- k. Resolution #887-25.** Supplemental Appropriation for the VMCCC General Fund 8010.
- l. Resolution #888-25.** Accept the resignation of Tiffani Spaulding from the Allen County Department of Job and Family Services.
- m. Resolution #890-25.** Appoint Susan Wildermuth as assistant Clerk of the Board of County Commissioners of Allen County.
- n. Resolution #891-25.** Appoint Susan Wildermuth as Prevailing Wage Coordinator for Allen County Capital Improvement Projects.

***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

- 1. Request from Ohio Division of Liquor Control-Ber Barrel Inc-Stock Permit**

**Request a Hearing/do not request a Hearing**

**Commissioner Seibert moved to not request a meeting. Motion seconded by Commissioner Winegardner. The roll was called and was approved unanimously.**

**2. Resolution #889-25.** Renew agreement with Allen Soil & Water Conservation District for the lease of County Property for agricultural purposes.

**Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**3. Resolution #892-25.** Enter into a lease agreement with the Allen Soil & Water Conservation District for property located at 1870 Slabtown Road, Lima, Ohio.

**Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

**4. Resolution #893-25.** Authorize membership and payment of 2026 membership dues for the Allen County Department of Job and Family Services to the Ohio Economic Development Association.

**Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

**5. Resolution #894-25.** Authorize the appropriation of funds for the employee share of Vision, Health and Dental Insurance for employees of the Veteran's Service Commission Office.

**Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

**6. Resolution #895-25.** Appoint Melanie Weldy to the Allen County Veterans Memorial Civic and Convention Center Board.

**Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**

9:06 a.m.	<b>RECESS</b>
9:38 a.m.	<p><b>Staff Update/County Projects Discussion</b></p> <p><b>Sofia Clifton-</b></p> <ul style="list-style-type: none"> <li>• <b>Sofia completed the Loss Control Incentive Program and Bonus Program at 100% for year 2025 through CORSA</b></li> <li>• <b>Discussion was had over Worth Center fence that was damaged and should have been submitted through CORSA/Sofia</b> <ul style="list-style-type: none"> <li>- <b>The fence at the Worth Center is being fixed</b></li> </ul> </li> <li>• <b>Discussion over former Veterans employee that alleges discrimination and unlawful termination</b> <ul style="list-style-type: none"> <li>- <b>This claim has been submitted to CORSA for further review</b></li> </ul> </li> <li>• <b>General discussion was had over potentially covering Allen Water District Board members on Allen County Workers Compensation Policy</b> <ul style="list-style-type: none"> <li>- <b>The Commissioners have provided guidance to Sofia to express to Kimberly Stiles, Allen Water District employee that Allen County is not covering Board members on our policy</b></li> </ul> </li> </ul> <p><b>Susan Wildermuth</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion was had over negative ditch funds</b></li> <li>• <b>Provided discussion over GLCAP invoice</b></li> <li>• <b>General discussion was had over unpaid invoices</b></li> <li>• <b>General discussion over budget entry items that are due today</b> <ul style="list-style-type: none"> <li>- <b>Susan has entered all budget entries in MUNIS</b></li> </ul> </li> </ul> <p><b>Beth Seibert</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion over Farm rent on Cole Street, Lima, Ohio</b></li> <li>• <b>Provided discussion over RPC billing</b> <ul style="list-style-type: none"> <li>- <b>Beth will be working on this with Susan</b></li> </ul> </li> <li>• <b>General Discussion over City Club agreement in regards to insurance</b> <ul style="list-style-type: none"> <li>- <b>Sofia and Cory are working on this agreement</b></li> </ul> </li> </ul> <p><b>Cory Noonan</b></p>

	<ul style="list-style-type: none"> <li>• <b>General discussion over Airport Board Capital information</b></li> <li>• <b>Provided a general discussion over capital request and budget information</b></li> </ul> <p><b>Brian Winegardner</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion was had over a letter that has been received from an individual who lives in Tennessee in regards to a death certificate</b> <ul style="list-style-type: none"> <li>- <b>Brian will work with the Prosecutors Office on the letter</b></li> </ul> </li> </ul>
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<b>11:00 a.m.</b>	<b>RECESS</b>
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<b>1:04 p.m.</b>	<p><b>Sanitary Engineer Quarterly Update- Brad Niemeyer</b></p> <ul style="list-style-type: none"> <li>• <b>General Discussion over Capital Projects update and Sewer Extension Projects</b></li> </ul>
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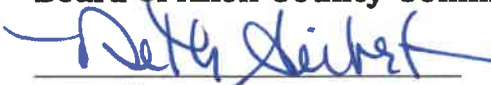
<b>1:47 p.m.</b>	<b>RECESS</b>
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<b>2:02 p.m.</b>	<p><b>Investment Committee Meeting</b></p> <ul style="list-style-type: none"> <li>• <b>See Investment Committee notes</b></li> </ul>
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<b>2:49 p.m.</b>	<b>ADJOURN</b>
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Submitted by:   
**Sofia A. Clifton, Asst. Clerk**

Approved by: **Board of Allen County Commissioners**

  
**Beth Seibert**

  
**Cory Noonan**

  
**Brian Winegardner**