

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street
3rd Floor
Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	November 20, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED <i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL 1. Approve the minutes of October 23, 2025 general session. <i>Commissioner Noonan moved to approve the minutes. Motion seconded by Commissioner Seibert. The roll was called and the minutes were approved unanimously.</i> 2. Consent Agenda: a. Resolution #865-25. Approve travel expenses. b. Resolution #866-25. Supplemental appropriation for the WORTH Center Fund 8880. c. Resolution #867-25. Supplemental appropriation for the Capital Fund 4017.

- d. Resolution #868-25.** Supplemental appropriation for the Health Department Fund 8810.
- e. Resolution #869-25.** Supplemental appropriation for the Food Service Fund 8811.
- f. Resolution #870-25.** Supplemental appropriation for the Community Water Fund 8814.
- g. Resolution #871-25.** Supplemental appropriation for the Sewage Fund 8828.
- h. Resolution #872-25.** Declare various personal property at the Allen County Board of DD unsuitable for county use and authorizes the sale of the same by internet auction.
- i. Resolution #837-25A.** Amend Resolution #837-25, declare various personal property at the Allen County Engineer's Office unsuitable for county use and authorizes the sale of the same by internet auction.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #873-25.** Authorize the purchase of database software from Shelter Manager LTD. at the Allen County Dog Warden's Office. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #874-25.** Enter into a Cooperative Agreement with the Toledo-Lucas County Port Authority. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

	<p>3. Resolution #875-25. Resolution approving, solely for the purpose of section 147(f) of the Internal Revenue code of 1986, the issuance by Toledo-Lucas County Port Authority of not to exceed \$25,000,000.00 multifamily housing revenue obligation, series 2025 (Lima Towers) and approving the execution by the Port Authority of an agreement for purpose of section 4582.72 of the Revised Code. Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</p>
	<p>DISCUSSION</p> <p>A. <u>WORTH Center</u></p> <p>1. Resolution #876-25. Authorize submission of a grant application to the Ohio Department of Children and Youth for the Fatherhood Grant. Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</p>
	<p>ANNOUNCEMENTS</p>
<p>9:06 a.m.</p>	<p>RECESS</p>
<p>9:31 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet and Chris Widener</p> <ul style="list-style-type: none"> • Provided an update on masonry work on the Administration Building Project -All Temp is scheduled to install flute pipes prior to mason work is completed • Provided an update on the roofing install of the Administration Building -building should be dried in today and then will complete additional layers of asphalt • Provided an overall update on the interior of the Administration Building • Administration Building generator has been delivered • Review of Contract Cost Summary provided by Chris Widener, WDC Group • Discussion on color board selections for the Administration Building interior • General discussion on vault accommodations in the Administration Building

- **Provided an update on Elevator submittals for the Administration Building**
- **General review of project budget**
-discussion on allowances—used vs. available
- **Discussion on items that still need finalization**
-front elevation
-parking lot and fencing
-overall parking lot flow

Chris Widener left the meeting at 10:45 a.m.

- **Discussion on parking at the Public Defender Building**
-City of Lima is in agreeance with the renderings provided by Jen McBride
-Integrity Contracting has provided a verbal quote of \$44,330.54 to reformat the parking
-once Jason Patchet gets the actual proposal from Integrity contracting, he will provide to the Commissioners
- **Discussion on Allen Soil and Water Conservation District drainage issue near the front door**
-received a proposal of \$24,356.91 to adjust the concrete slope and tie the downspouts into a drain
- **Discussion on parking lot work at the museum for the parking lot approach from the street—**
quote is in the amount of \$5,520.00
- **Discussion on request for employee bonuses**
-Jason Patchet would like to give a \$1,000.00 bonus for all Building and Grounds employee, excluding himself
-Commissioners will further discuss
- **Discussion on Civic Center Restroom Renovation Project**
-Commissioners believe that the donation of the flooring portion of the project will need to be completed separately
-Jason Patchet has notified the Civic Center that the project will need to be done separately

11:04 a.m.

RECESS

11:11 a.m.

Allen County Regional Airport Authority Budget Meeting

Present: Dalton Smith, Cindy Pyles, John Pisle, John Rhodes, Josh Tattrie, and Dave Buetner

	<ul style="list-style-type: none"> • Discussion on funding of Capital Budget vs. Operating Budget • General discussion on Capital Requests for the Allen County Regional Airport Authority in the amount of \$275,00.00 • Review of prioritization of projects • Allen County Regional Airport Authority will provide a prioritized list of projects to the Commissioners for their review • Discussion on potential development of property owned by the Allen County Regional Airport Authority
11:45 a.m.	RECESS
1:01 p.m.	<p>MS4 Project Funding Discussion—Joe Gearing, Nathan Davis, Lydia Archambo and Jarrod Wehinger</p> <ul style="list-style-type: none"> • Discussion on potential project on Swaney Road-Shieltz Two Stage Ditch Project meeting Ohio EPA requirements for TMDL Permit -waiting on response from Ohio EPA • Discussion on if the Crider Neely Ditch Project could be considered as the next five (5) year cycle project to meet Ohio EPA requirements for TMDL Permit
1:36 p.m.	RECESS
2:06 p.m.	<p>County Engineer Bi-Annual Update—Brion Rhodes</p> <ul style="list-style-type: none"> • Working through lots of Development projects throughout the county • Preparing for winter weather/plowing • Discussion on imbalances between the County and Townships in regards to plowing -working with townships to help correct the imbalances and have consistency with plowing on all roads within the county • Discussion on Project BOSC Development Project -Brion Rhodes discussed potential concerns with proposed drainage plans • Discussion on Proctor Gamble Round-about Project -project is complete • General discussion on current development projects • General discussion on implementing AI within Allen County departments

-discussion on how it could be useful in the Tax Map Office

- Discussion on Tax Map Budget

-Brion Rhodes discussed that he would like to increase the salary of an individual in the Tax Map Office

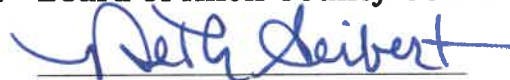
-Brion Rhodes will send a proposal to the Commissioners for their review

2:56 p.m.

ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Beth Seibert


Cory Noonan


Brian Winegardner