

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	November 18, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION - RECORDED
8:03 a.m.	<p>Fairgrounds Capital Project Discussion—Susan Wildermuth, Troy Elwer and Brian Langhals</p> <ul style="list-style-type: none"> • Discussion on Farm Bureau's plan to build a new building at the fairgrounds -Troy Elwer provided the plans for the proposed building for review • Review of proposal for potential building for Fairgrounds and OSU Extension -Fairgrounds believes with edits, the cost would be approximately \$750,000.00 -Fairgrounds will make edits and will review/discuss with OSU Extension • Discussion on potential funding for the proposed building -excess funding from the Waterline Project would be used • Discussion on the need for additional waterline work, as there are still high usage numbers -several leaks have been discovered -cost is approximately \$50,000.00 for a replacement line • General discussion on funding for the Waterline Replacement and Fairgrounds/OSU Extension Building

	<p align="center">-Commissioners are in agreeance with moving forward with providing funds for the Waterline Replacement</p>
9:00 a.m.	RECESS
9:09 a.m.	<p>Budget Discussion-Veterans Service Commission</p> <p>Present: Susan Wildermuth, Tamara Wilson, Coleman Clark, Butch Brewer, Bill King, Chad Cupples and Mike Burkholder</p> <ul style="list-style-type: none"> • General discussion on budget process and 2026 Budget requests • Discussion on items that can be purchased with Capital Funds rather than the Operating Budget • Discussion on military plaques for the Veteran's Garage -Veteran's Service Commission will discuss options
10:04 a.m.	RECESS
10:19 a.m.	<p>Staff Update/County Projects Discussion</p> <p>Brittany Woods—</p> <ul style="list-style-type: none"> • Discussion on 2026 Museum Memorandum of Understanding -Commissioners continuing to review -Brittany Woods will get insurance information • Discussion on Veterans Service Commission Health Insurance rates -Brittany Woods will place on resolution for approval • Discussion on Cooperative Agreement with Toledo-Lucas County Port Authority -Commissioners are prepared to sign upon approval by resolution <p>Susan Wildermuth—</p> <ul style="list-style-type: none"> • Auditor's Office has requested a new signatory sheet for the office -Susan Wildermuth will complete and have a Commissioner sign prior to providing to the Auditors Office • Discussion on renewal of Allen Soil and Water Conservation District lease

- lease has been provided to Casey Heilman for their Board to review
- Discussion on Auditor's communication asking if a fund for grant reimbursements need to be created
- Discussion on monthly Allen Economic Development Group invoices
 - all have been paid to date, including EZ Agreement payment
 - Commissioners would like such created
- Discussion on extension of SBA Cell Tower Lease on Cole Street
 - Susan Wildermuth will discuss with Assistant Prosecutor John Willamowski on status of his review
- Discussion on ODOT Rolling Lease with AEP
 - Susan Wildermuth will discuss with Assistant Prosecutor John Willamowski
- Discussion on Prevailing Wage records request
 - Brittany Woods has asked the requester to provide new request dates
- Currently working on updating the budget

Brittany Woods—

- Discussion on negative ditch balances
 - Susan Wildermuth will review

Beth Seibert—

- Discussion on Cole Street Farm Lease
 - Gabe Miller is currently renting and would like to renew lease if possible
 - John Willamowski Jr. is reviewing if the lease needs to be rebid or if we can extend/renew current lease
- Discussion on request for Veteran records from the VFW being stored in the Title Building where the various veteran agencies are housed as they will need keys for individuals to access said records
 - John Willamowski Jr. is working on an agreement
- Discussion on Opioids Records Request
 - Beth Seibert will continue working on providing said request
- Discussion on potential Board appointment of Melanie Weldy to the Veteran's Memorial Civic and Convention Center Board

-Melanie Weldy would like to have conversation with current board members prior to deciding if she is interested in being appointed

- **Discussion on structure of Mental Health and Recovery Services Board**

-currently they have an 18 member board, which 2/3 is to be appointed by the counties

-current board only has 9 appointed by the counties, but should be 12

-Tammie Colon would like to have Amber Martin appointed as a county member, as she is currently appointed by the state

-Commissioner Seibert would like to have a Joint Board meeting with Auglaize County, Hardin County and Allen County to discuss and determine how to correct the current structure – will further discuss with Tammie Colon and ask her to schedule a Joint Board meeting

Cory Noonan—

- **Discussion on Allen Water District Fiscal Agent Agreement**

-Cory Noonan and Sofia Clifton have been working with CEBCO to determine if said employee would be eligible for insurance and county workers compensation

-Commissioners are in agreeance with the employee joining the county health, dental and vision insurance as well as workers compensation

- **Discussion on Council on Aging Levy structure of disbursement of funds**

- **Discussion on grant for implementing AI capabilities for the office/county**

-Susan Wildermuth will reach out to further discuss with Hardin County

11:08 a.m. Recess to receive Alley Vacation documents

Back in session at 11:41 a.m.

Susan Wildermuth—

- **Discussion on Dog Warden request to move funds for medical premiums and vehicle repair**

-Susan Wildermuth will move funds from Building Repair to cover expenses

	<p>County Projects—</p> <ul style="list-style-type: none"> • Received communication from owner of Cook Tower asking status and next steps for the renovation of said building for the relocation of the Child Support Enforcement Agency -Brittany Woods will keep them updated on progress • Discussion on volunteers providing labor and materials for the flooring portion of the Restroom Renovation Project at the Civic Center -Commissioners believe the flooring project will need to be handled separately from the restroom renovation project -will further discuss with Jason Patchet on Thursday • Received Pay App 3 from All Temp Refrigeration-Mechanical -will review with Susan Wildermuth prior to placing on agenda for approval • Discussion on Thanksgiving Week schedule
<p>11:50 a.m.</p>	<p>RECESS</p>
<p>1:00 p.m.</p>	<p>Department of Job and Family Services Quarterly Update—Joe Patton</p> <ul style="list-style-type: none"> • Provided an overview on 2025 expenditures • Discussion on 2026 budget -minimal changes from 2025 • Discussion on Family Children First Council fees -will pay \$1,000.00 from adjusted cash, as it can not be paid from federal funds • Provided an update on food stamps • Discussion on GWOB and the potential of Allen County branching off as their own county group • Update on Student of the Month program and Career Coaches back in the schools • Building has been winterized and inspections have been completed for the boilers and elevators • Discussion on employee Thanksgiving meal -will be paid from the adjusted cash
<p>1:15 p.m.</p>	<p>RECESS</p>
<p>2:04 p.m.</p>	<p>Child Support Enforcement Agency Quarterly Update—Vicki Tarr</p> <ul style="list-style-type: none"> • Currently working on four (4) audits

- **Discussion on bid specifications for furniture for the relocation of Child Support Enforcement Agency to Cook Tower**
-Brittany Woods will schedule a meeting with Bricker Graydon and Vicki Tarr to further discuss as well as to discuss prevailing wage
- **Vicki Tarr asked to speak in executive session to discuss wages**

At 2:11 p.m., Commissioner Winegardner made a motion to enter into executive session to consider compensation of a public employee per ORC 121.22(G)(1). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.

Back in general session at 3:06 p.m.

- **While in executive session, discussion was had regarding how to retain and attract employees**
-Vicki Tarr plans to leave some current positions vacant and utilize funding toward increased wages for retainage/obtaining new employees
-Commissioners are in agreeance with Vicki Tarr moving forward with proposed increases as well as filling one position, leaving two (2) vacant
- **Discussion on prevailing wage and how it will come in to play for furniture install and also with the state installing IT needs**
- **Discussion on upcoming holidays**
-Commissioner's Office will be closed December 26th, but staff will be utilizing paid time off
-Child Support Enforcement Agency employees will also take the 26th off, with utilizing paid time off or unpaid time

3:14 p.m.

ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners

Beth Seibert
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Cory Noonan
Cory Noonan

Brian Winegardner
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