

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	November 13, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION - RECORDED
9:02 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED <i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL <ol style="list-style-type: none"> 1. Approve the minutes of August 21, 2025 general session. 2. Approve the minutes of August 26, 2025 general session. 3. Approve the minutes of August 28, 2025 general session. 4. Approve the minutes of September 2, 2025 general session. 5. Approve the minutes of September 4, 2025 general session. 6. Approve the minutes of September 8, 2025 special session. 7. Approve the minutes of September 9, 2025 general session. 8. Approve the minutes of September 10, 2025 special session.

- 9. Approve the minutes of September 11, 2025 general session.**
- 10. Approve the minutes of September 16, 2025 general session.**
- 11. Approve the minutes of September 18, 2025 general session.**

Commissioner Noonan moved to approve the minutes. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.

12. Consent Agenda:

- a. Resolution #840-25.** Approve travel expenses.
- b. Resolution #841-25.** Interdepartmental transfers.
- c. Resolution #842-25.** Supplemental appropriation for the Highway Escrow Fund 4701.
- d. Resolution #843-25.** Supplemental appropriation for the Highway Escrow Fund 4701.
- e. Resolution #844-25.** Supplemental appropriation for the OPOTA Training Fund 2851.
- f. Resolution #845-25.** Supplemental appropriation for the AWD Operating Fund 8751.
- g. Resolution #846-25.** Supplemental appropriation for the AWD Operating Fund 8751.
- h. Resolution #847-25.** Supplemental appropriation for the Ditch Maintenance Fund 2099.
- i. Resolution #848-25.** Supplemental appropriation for the EMA Fund 2091.
- j. Resolution #849-25.** Supplemental appropriation for the EMA Fund 2091.
- k. Resolution #850-25.** Authorize 18-Month Step Wage Increase per the Collective Bargaining Agreement for Amanda Meyer at the Allen County Child Support Enforcement Agency.
- l. Resolution #851-25.** Authorize 18-Month Step Wage Increase per the Collective Bargaining Agreement for Emma Williams at the Allen County Child Support Enforcement Agency.
- m. Resolution #852-25.** Authorize 18-Month Step Wage Increase per the Collective Bargaining Agreement for Sarah Pisel at the Allen County Child Support Enforcement Agency.
- n. Resolution #853-25.** Authorize the allocation and encumbrance of Unrestricted ARPA Funds from the ARPA Fund 2893 and authorize the issuance of payment to the Administration Building Capital Fund 4022-Koester Pay App 2.

- o. Resolution #854-25.** Authorize the allocation and encumbrance of Unrestricted ARPA Funds from the ARPA Fund 2893 and authorize the issuance of payment to the Administration Building Capital Fund 4022-Charles Construction pay App 10.

Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #855-25.** Enter into an agreement with the Allen County Sheriff's Office and the Richland Township Board of Trustees for Safety Services Dispatching. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #856-25.** Submit a request for a time extension for the Community Development Block Grant Program. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #857-25.** Authorize a Memorandum of Understanding with the Local Emergency Planning Committee. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #858-25.** Enter into an Agreement with the State of Ohio, Department of Administrative Services for the Implementation of Ohio's Next Generation 9-1-1 System. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

5. Resolution #328-07A. Amend Resolution #328-07, adopt a Grant Application/Agreement Procedure Policy for Allen County Departments. **Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

6. Resolution #859-25. Renew Customer Service Agreements with Republic Services, Inc. for various county buildings. **Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

7. Resolution #652-25A. Amend Resolution #652-25, enter into a Subgrant Agreement with the Ohio Department of Children and Youth on behalf of the Allen County Family and Children First Council. **Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

DISCUSSION

A. Sanitary Engineer

1. Resolution #860-25. Authorize the President of the Board to enter into a Mutual Agreement with Peterson Construction to create a Retainage Account as required by the Ohio Revised Code. **Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**

B. County Engineer

1. Resolution #861-25. Authorize the Allen County Engineer to execute an LPA Federal local-LET Project Agreement for the ALL-Pavement Condition Index and authorize Brion Rhodes, Allen County Engineer, to serve as the LPA Representative for said project on behalf of the Board of Allen County Commissioners. **Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

2. **Resolution #862-25.** Approve Change Order #2 for the County and Township Roads Resurfacing 2025 Project. **Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. This is the final change order for the project for additional asphalt needed in the amount of \$16,744.80 bringing the project total cost to \$1,948,021.60. The roll was called and the resolution was approved unanimously.**

C. Allen County Regional Airport Authority

1. **Resolution #863-25.** Authorize the Allen County Regional Airport Authority to submit a Matching Grant Application to the Ohio Department of Transportation for funding under the SFY2026 Ohio Airport Improvement Grant Program for additional funding for the Reconstruction of Airport Apron Lighting Project. **Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Winegardner. This application is to obtain the needed 5% local match funds through ODOT for a grant already received through the FAA, providing funding for 95% of the project. The roll was called and the resolution was approved unanimously.**

2. **Resolution #864-25.** Authorize the Allen County Regional Airport Authority to submit a Matching Grant Application to the Ohio Department of Transportation for funding under the SFY2026 Ohio Airport Improvement Grant Program for additional funding for the Reconstruction of Airport Drainage-Preliminary Design Project. **Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. This application is to obtain the needed 5% local match funds through ODOT for a grant already received through the FAA, providing funding for 95% of the project. The roll was called and the resolution was approved unanimously.**

	ANNOUNCEMENTS
9:11 a.m.	RECESS
9:36 a.m.	Building and Grounds Weekly Update – Jason Patchet and Susan Wildermuth **Commissioner Seibert joined the meetings**

- **Sprinkler and Fire Alarm inspection has been completed at the Justice Center**
- **Provided an update on the Veterans Memorial Civic and Convention Center Air Handler Project**
- **Discussion on the Parking Garage Elevator**
 - the circuit board is needing to be repaired or rebuilt if repairing is not possible
 - Shindler Elevator provided a quote for the circuit board to be repaired in the amount of \$5,220.00
 - if the circuit board is beyond repair a quote will be provided for a rebuilt circuit board
 - Commissioners would like Jason Patchet to proceed with attempting to have the circuit board repaired
 - Jason Patchet will need additional funds in his Services Line for paying—Commissioners will move funds from Contingency to cover the costs
- **Provided an update on projects at the Veteran's Garage**
 - discussion on options to add air conditioning to the building
 - Option 1—\$10,364.00
 - Option 2—\$15,000.00 to \$16,000.00, which would require the furnace to be replaced as well
 - Option 3—install a window/wall unit or free standing due to the space being small
 - Commissioners would like to go with a freestanding unit at this time to see how it does
- **Discussion on Civic Center Restroom Renovation Project**
 - Contract has been received from the Contractor and Susan Wildermuth will move funds to obtain a Purchase Order for the project total in the amount of \$204,700.00
 - Jason Patchet did discuss with Chris Widener, WDC Group, in regards to the flooring portion of the project being completed by a donating contractor—Chris Widener believes we will need to get a legal opinion on how to handle such donation of time and materials
- **Discussion on HVAC options at the Administration Building**
 - \$18,043.00 is currently available in allowances in our contract
- **Discussion on cost of corrective measure to infill the red iron on all three (3) floors for structural support \$46,199.00**
 - Commissioners signed off on this allowance/Change Order and Jason Patchet will provide the Change Order form once received


-once allowances are used, approximately \$36,000.00 will be used from Contingency for said corrective measure

- Review of plans from WDC Group in regards to the necessity for a vault in the Administration Building
- Provided an update on the Administration Building roof
- Commissioner Noonan made a call to the City of Lima in regards to the Parking Garage Elevator
 - Jason Patchet will communicate with the Civic Center and the City of Lima on the elevator issues and repairs
 - City of Lima will work on getting out to the media that the elevator is out of commission

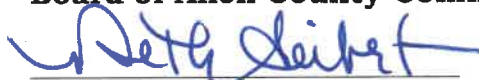
10:51 a.m.

ADJOURN

Submitted by:


Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Beth Seibert


Cory Noonan


Brian Winegardner