

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 21, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION - RECORDED
8:00 a.m.	<p>Administration Building Update</p> <p>Present: Rachael Gilroy, Krista Bohn, Chad Scott, Judge Staley, Mona Losh, Tamara Wilson, Michelle Moeller, Jason Patchet and Chris Widener</p> <ul style="list-style-type: none"> • Chris Widener, WDC Group, provided an update on the progress of the Administration Building Project -plan to have the building enclosed by the end of 2025 • Discussion on the next phase of the project -Chris Widener will be meeting with the Department Heads/Elected Officials that will be relocating to the Administration Building to discuss furnishings • Review of color boards for material finishes in the Administration Building -Department Heads/Elected Officials will review the options and provide the Commissioners with final color decisions by November 4th
8:35 a.m.	RECESS

9:06 a.m.

Staff Update/County Projects

Brittany Woods (per Sofia Clifton)—

- **Provided an update on the potential BWC claim for an intern at Juvenile Court**
-no medical bills have been received from our attorneys for review to offer a potential settlement
- **Discussion on potential BWC settlement of \$2,100.00 for an employee at the County Engineer's Office**
-Attorney Kurt Kauffman is in favor of moving forward with offering the settlement, as it will be paid through BWC
-Commissioners are in agreeance to move forward with their attorneys advice and offer said settlement
- **Provided an update on a claim at the County Engineer's Office**
-claim has been submitted to CORSA, but was denied
- **Discussion on Delta Dental contract increase**
-per the current contract, there is a 5% increase for 2026
-Dental coverage is paid 100% by the employee

Brittany Woods—

- **Discussion on Addendum #3 for Allen Water District Fiscal Services**
-Commissioners are in agreeance to place on agenda for approval
- **Discussion on Auditor Capital Requests**
-Brittany Woods will work on transferring funds to obtain Purchase Orders
- **Continuing to work on revisions to the Grant Procedure Policy**
- **Working on recalculating retainage for Charles Construction pay apps**
- **Health Department is assisting in getting the TB Reimbursement Grant filed with Ohio Department of Health**
- **Annexation Filing has been provided to Tax Map/County Engineer for his review to provide the Report of the County Engineer**
- **Discussion on WORTH Center Addendum #8 Sublease for Capital Improvement**

-will plan to have on Thursdays Agenda, as long as the Assistant Prosecutor is good with the language

- **Discussion on Allen Soil and Water Leases for 2026**
 - Commissioners will review said lease and discuss revisions**
 - Casey Heilman stated Soil and Water would also like to make their farm rent payment**
 - Brittany Woods will work on providing an invoice**
- **Discussion on Health Insurance rate resolutions**




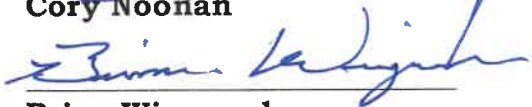
Beth Seibert—

- **Discussion on upcoming Health Department Advisory Council meeting**
 - review of proposed budget**
- **Discussion on Cole Street Farm Lease with Gabe Miller**
 - Discussion on revisions to the renewal lease for longer terms**
 - Commissioner Seibert will notify Mr. Miller that we intend to continue leasing to him with revisions to lease term**
- **Received a call from the Museum inquiring support for their Capital Campaign as they are preparing for public fundraising**
 - Commissioners have Jason Patchet assessing to determine the portion of the project that is within the county owned facility**
- **Discussion on Civic Center Board**
 - Steve Bryan will be leaving the Board, therefore a financial person will need to be appointed to fill the vacancy**
 - Commissioners would like to interview a potential candidate next week**

Cory Noonan—

- **Discussion on lease with the City Club for space located in the Civic Center**
 - Chamber of Commerce will be providing information to begin creating an agreement with the Civic Center for services as needed instead of a lease as it is currently outlined**

	<p>Brian Winegardner—</p> <ul style="list-style-type: none"> • Discussion on CSEA Lease -both party’s attorneys have come to an agreement on lease -Brittany Woods will get a clean copy of the final lease to place on an agenda for approval <p>Commissioner Winegardner stated that he had spoken to an individual on the open position within the office, and the individual is interested. The Commissioners would like to discuss in executive session</p> <p>At 10:42 a.m. Commissioner Winegardner made a motion to enter executive session to discuss potential employment of a public employee per ORC 121.22(G)(1). Motion seconded by commissioner Seibert. The roll was called and approved unanimously.</p> <p>Cory Noonan left executive session at 11:02 a.m. to attend another meeting</p> <p>Back in general session at 11:12 a.m.</p> <ul style="list-style-type: none"> • Commissioners would like to discuss potential employment with Susan Wildermuth -Commissioners will work on scheduling an interview • Commissioner Winegardner noted that the scheduled 10:30 a.m. Budget Discussion may be cancelled depending on when Commissioner Noonan’s meeting ends
11:14 a.m.	RECESS
10:30 a.m.	<p>Budget Discussion</p> <ul style="list-style-type: none"> • General review and discussion on 2026 budget requests
11:15 a.m.	RECESS
1:08 p.m.	<p>Allen Economic Development Group Bi-Annual Update—Cindy Leis, Phil Buell and Brion Rhodes</p> <p>Beth Seibert not present</p> <p>**Due to technical difficulties recording began at 1:10 pm **</p>

	<ul style="list-style-type: none"> • Cindy Leis provided an update on a Project Sloane that the Port Authority has been working on with the County Engineer -project is for the creation of a warehouse and distribution center for the owner, Vantrust • Discussion on the need to extend Jay Begg Parkway for proposed development and review of planned extension -company has agreed to funding the extension • General discussion on needed road way improvements due to Project Sloane as well as planned capital investments/development along Jay Begg Parkway and Commerce Parkway • Review of Developer Agreement with Vantrust to include \$1.5 M contribution to overall road way improvements along the entire corridor, over and above the extension of Jay Begg Parkway -proposed revisions have been provided to the Developer for their review -once revisions are finalized, Cindy Leis will provide to Brittany Woods to place on the agenda
1:55 p.m.	RECESS
2:00 p.m.	Budget Meeting—Treasurer—Krista Bohn **Beth Seibert not present** <ul style="list-style-type: none"> • Review and discussion on 2026 budget requests
2:20 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p>