

**MINUTES  
BOARD OF ALLEN COUNTY  
COMMISSIONERS**

204 N. Main Street

3<sup>rd</sup> Floor

Lima, Ohio 45801

Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183

[commissioners@allencountyohio.com](mailto:commissioners@allencountyohio.com)

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
<b>DATE</b>	<b>September 30, 2025</b>
<b>LOCATION</b>	<b>COMMISSIONER'S MEETING ROOM</b>
	<b>PRESENT: Beth Seibert Cory Noonan Brian Winegardner</b>
<b>TIME:</b>	<b>GENERAL SESSION – RECORDED</b>
<b>8:30 a.m.</b>	<p style="text-align: center;"><b>Joint Board Conference Call re: West Jennings Creek Project</b></p> <p style="text-align: center;"><b>**Please see Van Wert County's Minutes **</b></p>
<b>8:37 a.m.</b>	<b>RECESS</b>
<b>9:00 a.m.</b>	<p><b>Staff Update/County Projects</b></p> <p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on VSP Renewal for Vision Insurance</b> -no increase for 2026 -renewal exhibit will be sent and placed on the agenda for approval</li> <li>• <b>Current Delta Dental Insurance Agreement continues through 2026</b></li> <li>• <b>Discussion on Mental Health and Recovery Services Board coming off of CORSA INsruance</b> -Webb Insurance will be discussing with Stolly Insurance to recive in writing that the Board is no longer covered by the county</li> <li>• <b>Discussion on Builders Risk Insurance for the CSEA Renovation Project</b> -working with Webb Insurance on determining who is responsible on holding Builders risk Insurance for the Project</li> </ul>

- **Working with Webb Insurance and Cindy Leis, AEDG on insurance coverage for a property with a pond on Jay Begg Parkway**
- **Wellness Completer list has been received from CEBCO**
  - Sofia Clifton is working with the Auditor's Office on finalizing the list in preparation for Open Enrollment
- **Provided an update on Workers Compensation Claim Settlements**
  - County Engineer's Office employee did accept the settlement and case is closed
  - Sheriff's Office former employee has not responded to the settlement offer at this time and claims are still being handled through BWC
- **Provided an update on the recent BWC Hearing for the potential claim of an intern at Juvenile Court**
  - claim has been denied through BWC due to the intern not being a paid employee
  - Mother and Intern have filed an appeal on the BWC denial
- **Discussion on potential claim at the County Engineer's Office**
  - County Engineer waived vehicle through work zone, however the driver of the vehicle went off the road and into the ditch
  - accident report has been filed
  - parent of driver believes that the County Engineer's Office should be responsible for the damages to the driver's vehicle due to the County Engineer employee waiving the vehicle through the work zone
  - Sofia Clifton will be submitting the claim to CORSA for review
- **Blood pressure checks and flu shots will be held October 7<sup>th</sup> and 8<sup>th</sup>**
- **Working on planning the Health Fair with the City of Lima**
  - event will be held December 10<sup>th</sup>
- **Received communication from Cheryl Morgan, Veterans Memorial Civic and Convention Center Board, proposing an Alex Sheer as a possible board appointment for current vacancy**
  - Commissioners would like to further ponder to determine if they are any other candidates they would like to interview as well
- **Received communication from John Leahy Jr. in regards to a request for a reappointment of Bruce Showalter to the WORTH Center Board**

**-Commissioners are in agreeance with proceeding with reappointment**

**Kelli Singhaus (per Brittany Woods)—**

- **Discussion on additional funds needed for Witness/Juror Fees**  
**-Commissioners would like to move the \$10,000.00 from Contingency for now and reevaluate if more funds are needed by the end of the year**
- **Budgets are coming in and four (4) are still outstanding**  
**-will have spreadsheet updated and provide a copy to the Commissioners for review prior to Budget Meetings**

**Brittany Woods—**

- **Received communication from the Bureau of Infectious Disease in regards to the ODH-Tuberculosis Program Funding Agreement**  
**-Brittany Woods spoke with Brandon Fischer, Health Department, and confirmed the amount for this year matched their records, which would be for the agreement to provide funding in the amount of \$1,665.57**
- **Discussion on Electric Aggregation Renewal**  
**-Amy Hoffman, Palmer Energy, would like to do the refresh and signing of the contract this Thursday**  
**-discussion on length of contract**  
**-Commissioners would like to see the refresh on both the one (1) and two (2) year contract**

**John Willamowski Jr.—**

- **Discussion on DRC Easement**  
**-John Willamowski Jr. will finish up review**
- **Discussion on review of proposed Standard Indemnification Agreement to be included with Financial Agreements**
- **Discussion on request for Outside Counsel for the Courthouse Renovation project**  
**-John Willamowski Jr. will send over resolution for the agenda**

- **Discussion on Bricker Graydon's request for a Conflict Waiver in regards to W.P. Carey Affiliate representation in a project in connection with a sale leaseback transaction and related tax abatement agreement with Novus Foods, LLC and Allen County**
  - due to Bricker Graydon representing W.P. Carey Affiliate, a Conflict Waiver is necessary per Ohio Rules of Professional Conduct
  - John Willamowski Jr. will respond to Bricker Graydon
- **Discussion on the Port Authority Collaboration Agreement**
  - review of potential concerns
  - Commissioners and John Willamowski Jr. are both good with the agreement and are ready to proceed
- **Discussion on requirements for sanitary sewer lines to be connected as new systems are installed**
  - review of ORC and Health Department guidelines
  - John Willamowski Jr. will revise the agreement per the Commissioners discussion
- **Discussion on timeline for the Shawnee Township Christmas tree**
  - Commissioners would like John Willamowski Jr. to create a Memorandum of Understanding to be entered into with the township to outline roles and responsibilities for the Christmas Tree being placed in the roundabout
- **Discussion on Agreement with Regional Planning Commission in regards to Community Development Block Grant**
  - John Willamowski Jr. will draft an agreement for review
- **Discussion on revisions to the Personnel Policy**
  - Kelli Singhaus is making revisions and will provide to John Willamowski Jr. to review
- **Discussion on contract with Bath Township for deputy services**
  - Bath Township is wanting to change from three (3) deputies to two (2) deputies and contract needs to be revised
  - John Willamowski Jr. will review current agreement and make revisions

**Beth Seibert—**

- **Discussion on Mental Health and Recovery Services Board**

**-Commissioner Seibert believes the three joint counties need to meet to rectify the correct number of members on the Board prior to considering appointing the 18<sup>th</sup> Board member  
-Commissioner Seibert and Sofia Clifton will continue working with Tammie Colon to ensure the Board is being conducted correctly**

**Cory Noonan—**

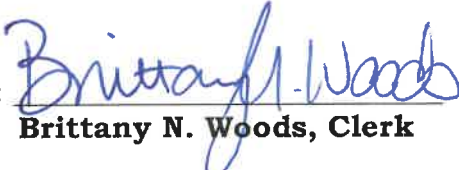
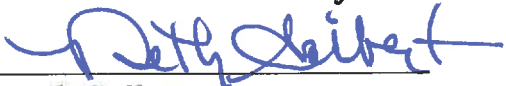


- **Provided an overview on Parking Garage  
-two (2) RFQs were received for Management of the Garage—Civic Center, and Parking Management Company  
-Parking Garage Committee will continue to review  
-discussion on potential maintenance that needs to be completed on the facility—planning to have a structural inspection review**
- **Discussion on request from a Union if State Prevailing Wage is being utilized for the Administration Building  
-No state funds are being used and Kelli Singhaus will communicate with the requestor**
- **Discussion on upcoming Union Negotiations with the Sheriff's Office**

**Brian Winegardner—**

- **Discussion on demolition of the Old Jail  
-Auditor Gilroy spoke with Doug Ditto, City of Lima, and he stated that the project can move forward according to schedule**

**County Projects—**

- **Discussion on CSEA Lease Agreement revisions provided by Bricker Graydon  
-Commissioners would like Bricker Graydon to respond to Tony Collins, Cook Tower Owner, with proposed revisions**
- **General discussion on Administration Building progress**
- **Brittany Woods is working on scheduling a meeting with the Judges to discuss the relocation of the Clerk of Courts and to discuss the future project for Courthouse Renovations**
- **Funds for Body Cameras are being transferred on this weeks agenda**

	<p><b>Sofia Clifton—</b></p> <ul style="list-style-type: none"> <li>• <b>Discussion on the BWC Tick Bite Claim</b>  -estimated cost for going to trial is approximately <b>\$25,000.00</b>  -Attorneys highly recommend taking the case to trial, and the Commissioners agree to move forward with same</li> </ul>
<p><b>10:45 a.m.</b></p>	<p><b>RECESS</b></p>
<p><b>11:30 a.m.</b></p>	<p><b>Board of Developmental Appointing Authority Luncheon—2500 Ada Rd., Lima, Ohio 45801</b></p> <p><b>**Please see Board of Developmental Appointing Authority Minutes**</b></p>
<p><b>1:00 p.m.</b></p>	<p><b>ADJOURN</b></p>
	<p><b>Submitted by:</b> <u></u>  <b>Brittany N. Woods, Clerk</b></p> <p><b>Approved by:</b> <b>Board of Allen County Commissioners</b></p> <p><u></u>  <b>Beth Seibert</b></p> <p><u></u>  <b>Cory Noonan</b></p> <p><u></u>  <b>Brian Winegardner</b></p>