

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

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| DESCRIPTION | GENERAL SESSION |
| DATE | September 25, 2025 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
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| | PRESENT: Beth Seibert Cory Noonan Brian Winegardner |
| TIME: | GENERAL SESSION – RECORDED |
| 9:00 a.m. | AGENDA MEETING |
| | PLEDGE—Brian Winegardner |
| | <p style="text-align: center;">APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Under the Consent Agenda, add Resolution #742-25, Intradepartmental Transfer • Add a 9:30 a.m. Update Meeting with Jason Patchet <p><i>Commissioner Winegardner moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.</i></p> |
| | <p style="text-align: center;">ITEMS FOR REVIEW AND APPROVAL</p> <p>1. Consent Agenda:</p> <ul style="list-style-type: none"> a. Resolution #732-25. Approve travel expenses. b. Resolution #733-25. Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Capital Debt Fund 5308. c. Resolution #734-25. Supplemental appropriation for the Capital Improvement Fund 4017. |

- d. Resolution #65-25A.** Amend Resolution #65-25, approve the 2025 estimated monthly expenditures for county-issued credit cards for various departments.
- e. Resolution #742-25.** Intradepartmental transfers.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #735-25.** Accept proposal and enter into contract with Axon Enterprises, Inc. for Body/Patrol Cameras and Tasers for the Allen County Sheriff's Office. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #736-25.** Accept proposal and authorize the Allen County Office of Homeland Security and Emergency Management to enter into contract with NextGen Communications, Inc. for the 911 Upgrade. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. County Engineer

- 1. Resolution #737-25.** Approve one (1) Standard Highway Easement and one (1) Slope Easement for County Road Purposes for the Allen County Engineer to remove the existing bridge on Columbus Grove-Bluffton Road. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Easement is needed to remove the existing bridge and replace with a new structure. The roll was called and the resolution was approved unanimously.***

- 2. Resolution #738-25.** Approve two (2) Standard Highway Easements, one (1) Temporary Easement and one (1) Bill of Sale for County Road Purposes for the County Engineer to remove the existing bridge on Columbus Grove-Bluffton Road. **Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Easements are needed to remove the existing structure and replace with a new structure. The roll was called and the resolution was approved unanimously.**
- 3. Resolution #739-25.** Authorize Brion E. Rhodes, Allen County Engineer, to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the Begg Road Bridge Replacement Project. **Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 4. Resolution #740-25.** Authorize Brion E. Rhodes, Allen County Engineer, to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the County Roads Resurfacing-26 Project. **Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. 11 miles of county roads will be paved. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #741-25.** Authorize Brion E. Rhodes, Allen County Engineer, to submit application and execute contract with the Ohio Public Works Commission for State Issue 1 Funds for the Thayer Road Project. **Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Application for local funding match for upcoming roundabout project. The roll was called and the resolution was approved unanimously.**

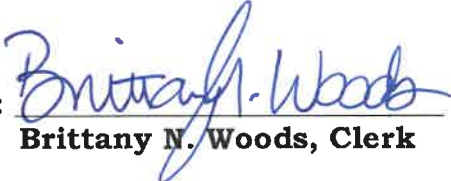



ANNOUNCEMENTS

9:18 a.m.

RECESS

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| <p>9:35 a.m.</p> | <p>Building and Grounds Weekly Update—Jason Patchet</p> <ul style="list-style-type: none"> • Discussion on issues with installation of DuPont Thermax and Brick Ties on the Administration Building to insure continuous insulation - discussion on proposed plan to allow for installation - Structure Engineer have reviewed and are in agreeance with proposed revision - costs for revisions will be \$42,966.00 - Jason Patchet has instructed the Contractor to move forward with the revisions as the work is needed to be completed as the Masonry's are scheduled to begin their next phase of work next week - WDC Group and Charles Construction will be discussing to determine if the cost will be bared by Charles Construction or a Change Order to the County • General discussion on furnishings for the Domestic Relations Court space - Received a quote from Craig May Cabinets for furnishings—\$20,616.00 • General discussion on color choices for flooring and walls - Jason Patchet will plan to have the color board samples for the Commissioners to review next week • Discussion on proposed relocation of Clerk of Courts to the current Public Defender Office once vacated - Commissioners would like to schedule a meeting with the Clerk of Courts, Judges and Jason Patchet to further discuss • Discussion on Civic Center Restroom Renovations - Pre-Bid meeting has been held and contractors have received the Bid Documents |
| <p>10:21 a.m.</p> | <p>RECESS</p> |
| <p>11:00 a.m.</p> | <p>Department of Job and Family Services Budgetary Discussion—Joe Patton and Mitchell Ewald</p> <ul style="list-style-type: none"> • Discussion on increased funding received for fiscal year through various funding mechanisms—\$111,000.00 from Social Service, CMP, TANF, etc. • Joe Patton is requesting a \$0.50 per hour increase with a \$300.00 to \$500.00 bonus for staff at the Allen County Department of Job and Family Services |

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| | <p>-would like the increases to be effective October 16th</p> <ul style="list-style-type: none"> • Commissioners are in agreeance with the wage increase of \$0.50 per hour effective October 16th with a bonus of \$400.00 to be provided to employees at a later date • Discussion on closing Allen County Department of Job and Family Services on December 26th with the employees utilizing their bonus personal day -Commissioners would like Joe Patton to discuss with HR Helpline to ensure that the bonus personal day can be designated as a specific day off |
| 11:18 a.m. | RECESS |
| 1:03 p.m. | <p>Sheriff's Office Bi-Annual Update—Chief Deputy Mohler</p> <ul style="list-style-type: none"> • Discussion on Sheriff's request for additional funds needed for the Garage Maintenance -Sheriff's Office will pull funds from Uniform Line to cover for now and if additional funds are needed in the Uniform Line by the end of the year, the Commissioners will review -general discussion on what services are being completed through the Sheriff's Garage—Chief Deputy Mohler will discuss with the Mechanic and provide feedback to the Commissioners • Commissioners have gotten information from Enterprise on possibly utilizing their program for Detective Vehicles -once reviewed, Commissioners will further discuss with the Sheriff's Office • Discussion on Body Camera Use -discussion on Body Camera Use Policy -Sheriff's Office is utilizing CORSA's template, once any revisions are made, policy will be sent to CORSA for their review • Discussion on yearly Ballistic Vests needs -Commissioners would like an estimate provided in the budget each year for the needed allotment • Discussion on Bath Township deputies -general discussion on funding for the county deputies and Bath Township deputies -Kelli Singhaus and Jessie Andrews are continuing to work through revisions for the agreement between the Commissioners and Bath Township • Provided an update on staffing -down three (3) deputies and jail staffing is overall down |

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| | <ul style="list-style-type: none"> • Discussion on the possibility of out-sourcing food services for the jail • General discussion on potential revenue loss if changes are made to property tax |
| <p>1:25 p.m.</p> | <p>RECESS</p> |
| <p>2:07 p.m.</p> | <p>Contract Services Discussion—Kelli Singhaus, Dr. Meyer, Allen County Coroner and Michelle Moeller</p> <ul style="list-style-type: none"> • Review of proposed 2026 contract costs for autopsy services with Lucas County <ul style="list-style-type: none"> -Allen County has sent 61 YTD autopsies this year, total sent last year was 94 last year -Lucas County has stated that due to lower amount of autopsies services, Lucas County has increased their costs to cover the loss • Review of proposed costs from Montgomery County <ul style="list-style-type: none"> -Autopsy \$1,850.00+toxicology -Transport costs would remain the same • Dr. Meyer would like to utilize Montgomery County for autopsy services for 2026 <ul style="list-style-type: none"> -Commissioners are in agreeance |
| <p>2:34 p.m.</p> | <p>ADJOURN</p> |
| | <p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p> |