

MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 23, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED <i>Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.</i>
	ITEMS FOR REVIEW AND APPROVAL
	1. Consent Agenda: <ol style="list-style-type: none"> a. Resolution #716-25. Approve travel expenses. b. Resolution #717-25. Interdepartmental transfers. c. Resolution #718-25. Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035. d. Resolution #719-25. Supplemental appropriation for the Drive Safe Fund 2878. e. Resolution #720-25. Supplemental appropriation for the Ditch Maintenance Fund 2099. f. Resolution #721-25. Supplemental appropriation for the Motor Vehicle & Gas Tax Fund 2002.

- g. Resolution #722-25.** Supplemental appropriation for the Capital Improvement Fund 4017.
- h. Resolution #723-25.** Resolution to hire Gracee Warniment to an Eligibility/Referral Specialist 1 position at the Allen County Department of Job and Family Services.
- i. Resolution #724-25.** Resolution to hire Riley Smith to a Social Service Worker 2 position at the Allen County Department of Job and Family Services.
- j. Resolution #725-25.** Resolution to hire Amara Kinstle to an Eligibility/Referral Specialist 1 position at the Allen County Department of Job and Family Services.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #726-25.** Authorize Sofia Clifton, Wellness Coordinator, to enter into an agreement between the Allen County Commissioners and Walgreen Company. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #727-25.** Resolution authorizing Allen County's approval of the Purdue Pharma Bankruptcy Plan in relation to Opioid Litigation. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #728-25.** Resolution authorizing the execution of a Governmental Entity Settlement Agreement in relation to Opioid Litigation. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #729-25.** Resolution authorizing the execution of a Settlement Participation form in relation to Opioid Litigation. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. County Engineer

- 1. Resolution #730-25.** Certify final costs and authorize issuance of assessments for the Idianbrook Wildbrook Petitioned Ditch #1322 Amendment #3. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. Project was dismissed at the Final hearing, however there were costs incurred in the planning process. \$89,092.26 will be assessed to the property owners included in the project. The roll was called and the resolution was approved unanimously.***

B. Juvenile Court

- 1. Resolution #731-25.** Authorize submission of a grant application to the Ohio Department of Youth Services for Capital Project-Dehumidification. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. Grant is a reimburseable grant for 2026 for HVAC improvements, applying for \$99,732.00. The roll was called and the resolution was approved unanimously.***

C. Department of Job and Family Services

- 1. Resolution #794-24D.** Amend Resolution #794-24, authorize the Allen County Department of Job and Family Services to enter into contracts with various providers for transportation services. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. Agreement will be extended for an additional year at the original contract amounts. The roll was called and the resolution was approved unanimously.***

	ANNOUNCEMENTS
9:07 a.m.	RECESS
9:30 a.m.	<p>Staff Update/County Projects Discussion</p> <p>John Willamowski Jr.—</p> <ul style="list-style-type: none"> • Discussion on request for outside council for the Courthouse Renovation Project -will continue working on the request to the courts • Discussion on Shawnee Twp. request for Christmas Tree to be placed in the roundabout -reviewing who is the responsible party to review the permit application to approve or deny, County Engineer or the Commissioners • Discussion on Port Authority agreement with Lucas County -John Willamowski Jr. will review • Discussion on agreement for individuals utilizing space in the Annex Building -will work with Beth Seibert on drafting an agreement • Dave Stratton, greater Lima Region/Port Authority would like to schedule a meeting with the Commissioners to discuss potential options for Memorial Hall -Commissioners would like John Willamowski Jr. present for the meeting -Brittany Woods will work on scheduling <p>Rachael Gilroy—</p> <ul style="list-style-type: none"> • Bid has been awarded to Advanced Demolition for the demolition of the Old Jail -City of Lima has requested Land Bank to present to the Design Review Board on October 9th the reasoning for the need of demolition -Rachael Gilroy will request for an expedited hearing for herself and the Commissioners to attend—the Commissioners agree to pay for the cost of the expediting hearing as a Capital Project expense <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Allen Soil and Water proposed drone usage items have been sent to John Willamowski Jr. to review in preparation of creation of a MOU

- **Completed several BWC Webinar's last week for credits**
-received completion certificate
- **Discussion on CORSA reimbursement for Body Cameras**
-\$7,500.00 reimbursement per year is available
- **Provided an update on a Workers Compensation Tick Bite claim**
-Summary Judgement denied dismissal in the county's favor
-to proceed to trial, would be approximately \$25,000.00
Sofia Clifton will be further discussing with Bugbee Conckle attorneys tomorrow and will provide information to the Commissioners after the call
- **Discussion on injured intern at Juvenile Court**
-attorneys are attempting to obtain medical records
-Workers Compensation hearing is today and will have more information once completed
- **Discussion on Builders Risk Insurance Coverage for the Child Support Enforcement Agency Project**
-CORSA's reinsurance does not cover Builders Risk, if the county does not own the building
-Webb Insurance has offered to inquire if another agency can provide Builders Risk Insurance coverage
-Sofia Clifton has asked Jason Patchet to discuss with Chris Widener, WDC Group, to see if Builders Risk Insurance can be covered by the contractor for the project
- **Discussion on VSP Vision Insurance**
-current contract expires December 31, 2025
-Sofia Clifton will work with VSP on renewal documents
- **Discussion on Board Appointments**
-Amy Buchner's term for the Children Services Board expires October 31st and the Board and Amy Buchner are requesting for her to be re-appointed
-Commissioners are in agreeance with reappointment
-John Rhode's term for the Allen County Regional Airport Authority Board expires October 31st
-John Rhodes would like to be re-appointment and Commissioners agree
- **Sofia Clifton is waiting for the Wellness Completer list from CEBCO and will hopefully have that list update for Open Enrollment**

Kelli Singhaus—

- **Discussion on Sheriff's Office request for bullet proof vests**
 - invoice received in the amount of \$5,70.75 is for all the vests needed for 2025
 - moving forward the Commissioners would like the Sheriff's Office to include in their budget request how many vests are needed each year
- **Received a request from the Sheriff's Office for an additional \$25,000.00 in the Vehicle Repair line**
 - need for increase is due to invoices that were paid to Reineke as well as increased vehicle repairs due to wrecked vehicles
 - Commissioners would like to the Sheriff's Office to move funds from the Uniform Line and will monitor if funds are needed in that line
- **Discussion on Bath Township Contract for Deputy Services**
 - Sheriff's Office stated there is a special fund for payment and reimbursement for Deputy Services
 - discussion on revisions to the agreement that need to be made
 - Commissioners will discuss with the Sheriff's Office, as they believe the General Fund provides the funding for the Deputy Services
- **Kelli Singhaus has invited the Allen County Treasurer, Krista Bohn, to the Budget Update tomorrow to review Capital Projects/funding**

Brittany Woods—

- **Received invitation for the Domestic Violence Awareness Month Kickoff and Memorial Walk –**
 - October 1st
- **Received invitation for the 30th Annual Crossroads Candle Light Vigil—October 16th**
- **Working with the Auditor's Office on scheduling a meeting to discuss the Grant Procedure Policy and Grant Form**

Beth Seibert—

- **Provided a draft letter to Putnam County and GLCAP for Allen County's response to Ohio Department of Development**
 - working on providing updated information on Delgatto Property provided by Putnam County

-will have all three Commissioners sign the letter and submit to the Office of Development by Friday

- **Discussion on the Auditor's Request for Email Server Updates**

-cost is approximately \$66,000.00 for a two (2) year period

-Kelli Singhaus will inquire if the cost can be split into two payments (one for each year) for budgeting purposes

- **Discussion on vacancy on the Veterans Memorial Convention and Civic Center Board**

-Beth Seibert is continuing to look for a possible appointment

- **Received a communication from the Mental Health and Recovery Services Board member vacancy**

Cory Noonan—

- **Discussion on Sheriff's Office K-9 Deputy that is leaving employment and is requesting to have the dog retired**

-Cory Noonan spoke with the Chief and he informed him that the K-9 is nine (9) years old and also has some medical issues, therefore will be requesting to have the K-9 retired and allow the deputy to purchase said K-9

- **Discussion on permit for the Shawnee Township Trustees for the temporary installation of an artificial Christmas Tree**

-Commissioners are working with the Assistant Prosecutor to determine who issues the permit— County Engineer or the Commissioners

County Projects—

- **Brittany Woods received redlined lease agreement from Tony Collins in regards to the Child Support Enforcement Agency lease agreement**

-Brittany Woods will send to Bricker Graydon for their review



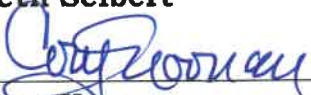

11:17 a.m.

RECESS

1:06 p.m.

Public Defender Bi-Annual Update—Kenny Sturgill

- **General discussion on transition from County Public Defender Office to the Regional Public Defender Office under the State**

	<p>-working on onboarding as employees of the state -final day as county employees will be October 3rd -first day as state employees will be October 6th</p> <ul style="list-style-type: none"> • Office will be relocated to the enterprise Building on October 3rd and ready for work on October 7th— October 6th staff will be in Columbus for onboarding • Discussion on copier leased through Perry ProTech in the current Public Defender Building -Kenny Sturgill has directed the Perry ProTech Representative to discuss the future of the machine with the Commissioners Laptops will be turned into the Auditor once all county network work is completed • General discussion on open positions for additional staffing needed for the Regional Public Defender Office
1:30 p.m.	RECESS
2:00 p.m.	<p>HB96 Discussion—Homeland Security, Sheriff’s Office, Treasurer and Auditor—NOT RECORDED</p> <p>**Meeting will be held in the First Floor Conference Room**</p> <ul style="list-style-type: none"> • HB96 was discussed as well as cyber safety
3:30 p.m.	ADJOURN
	<p>Submitted by: <u></u> Brittany N. Woods, Clerk</p> <p>Approved by: Board of Allen County Commissioners</p> <p><u></u> Beth Seibert</p> <p><u></u> Cory Noonan</p> <p><u></u> Brian Winegardner</p>