

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

204 N. Main Street

3rd Floor

Lima, Ohio 45801

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Clerk-Brittany Woods-bwoods@allencountyohio.com

Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 15, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Brian Winegardner Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	AGENDA MEETING
	PLEDGE—Cory Noonan
	APPROVE AGENDA AS PRESENTED <ul style="list-style-type: none"> • The minutes listed at #40, the date should read December 10, 2026 <p style="text-align: center;"><i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>
	ITEMS FOR REVIEW AND APPROVAL <ol style="list-style-type: none"> 1. Approve the minutes of September 23, 2025 general session. 2. Approve the minutes of September 24, 2025 special session. 3. Approve the minutes of September 25, 2025 general session. 4. Approve the minutes of September 30, 2025 general session. 5. Approve the minutes of October 1, 2025 special session.

- 6. Approve the minutes of October 2, 2025 general session.**
- 7. Approve the minutes of October 7, 2025 general session.**
- 8. Approve the minutes of October 9, 2025 general session.**
- 9. Approve the minutes of October 14, 2025 general session.**
- 10. Approve the minutes of October 15, 2025 special session.**
- 11. Approve the minutes of October 16, 2025 general session.**
- 12. Approve the minutes of October 17, 2025 special session.**
- 13. Approve the minutes of October 20, 2025 special session.**
- 14. Approve the minutes of October 21, 2025 general session.**
- 15. Approve the minutes of October 22, 2025 special session.**
- 16. Approve the minutes of October 27, 2025 special session.**
- 17. Approve the minutes of October 28, 2025 general session.**
- 18. Approve the minutes of October 29, 2025 special session.**
- 19. Approve the minutes of October 30, 2025 general session.**
- 20. Approve the minutes of November 3, 2025 special session.**
- 21. Approve the minutes of November 4, 2025 general session.**
- 22. Approve the minutes of November 6, 2025 general session.**
- 23. Approve the minutes of November 12, 2025 special session.**
- 24. Approve the minutes of November 13, 2025 general session.**
- 25. Approve the minutes of November 14, 2025 special session.**
- 26. Approve the minutes of November 17, 2025 special session.**
- 27. Approve the minutes of November 18, 2025 general session.**
- 28. Approve the minutes of November 19, 2025 special session.**
- 29. Approve the minutes of November 20, 2025 general session.**
- 30. Approve the minutes of November 24, 2025 special session.**

- 31. Approve the minutes of November 25, 2025 general session.**
- 32. Approve the minutes of November 26, 2025 special session.**
- 33. Approve the minutes of December 1, 2025 special session.**
- 34. Approve the minutes of December 2, 2025 general session.**
- 35. Approve the minutes of December 4, 2025 general session.**
- 36. Approve the minutes of December 8, 2025 special session.**
- 37. Approve the minutes of December 9, 2025 general session.**
- 38. Approve the minutes of December 11, 2025 general session.**
- 39. Approve the minutes of December 16, 2025 general session.**
- 40. Approve the minutes of December 10, 2025 general session.**
- 41. Approve the minutes of December 18, 2025 general session.**

Commissioner Seibert moved to approve the minutes. Motion seconded by Commissioner Winegardner. The roll was called and the minutes were approved unanimously.

42. Consent Agenda:

- a. Resolution #12-26.** Approve travel expenses.
- b. Resolution #13-26.** Authorize a warrant of transfer from the Certificate of Title Admin Fund 2402 to the clerk of Courts-Title Fund 1070.
- c. Resolution #14-26.** Supplemental appropriation for the General Fund 1001.
- d. Resolution #15-26.** Supplemental appropriation for the General Fund 1001.
- e. Resolution #16-26.** Supplemental appropriation for the Admin Building Fund 4022.
- f. Resolution #17-26.** Supplemental appropriation for the Admin Building Fund 4022.
- g. Resolution #18-26.** Supplemental appropriation for the Mounted Posse Fund 2405.
- h. Resolution #19-26.** Supplemental appropriation for the WCOCTF Fund 2854.
- i. Resolution #20-26.** Establish the Ohio Secretary of State Fund.
- j. Resolution #21-26.** Establish the Shawnee Oaks Sewer Reroute Fund.

- k. Resolution #1-26A.** Amend Resolution #1-26, Resolution of the Board of County Commissioners, Allen County, Ohio, for the purpose of setting regular and special meetings and establishing rules for the meetings of the Board of Allen County Commissioners.
- l. Resolution #22-26.** Accept the resignation of Emily Marks from the Allen County Department of Job and Family Services.
- m. Resolution #23-26.** Authorize membership and payment of membership dues to Lima SHRM.
- n. Resolution #24-26.** Authorize membership and payment of membership dues to the Job and Family Services Human Resource Association.

Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

- 1. Resolution #25-26.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022-Koester Electric, Inc.-Pay App 3. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
- 2. Resolution #26-26.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA Fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022-All Temp Refrigeration, Inc. Plumbing-Pay App 3. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #27-26.** Enter into a 2026 Wellness grant Agreement with the County Employee Benefits Consortium of Ohio (CEBCO). ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

- 4. Resolution #28-26.** Accept proposal and enter into contract with Integrity Contractors, LLC. for the sidewalk and drainage project at Allen County Soil and Water Conservation District. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 5. Resolution #415-25A.** Amend Resolution #415-25, accept proposal and enter into contract with Parr Public Safety Equipment for the removal and installation of equipment on two (2) vehicles for the Allen County EMA/Homeland Security Office. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**
- 6. Resolution #29-26.** Appoint Jacob M. Rigali to the Allen County Regional Transit Authority (ACRTA) Board of Trustees. **Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.**
- 7. Resolution #30-26.** Set date, time and place for a View and Hearing for the Vacation of an Alley in Auglaize Township, petitioned for by Sharon L. Sanders and Melissa JS Carroll, pursuant to section 5553.04 of the Ohio Revised Code. **Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.**
- 8. Resolution #31-26.** Resolution to instruct the County Engineer to proceed with the Report of the County Engineer for the Vacation of an Allen in Auglaize Township, petitioned for by Sharon L. Sanders and Melissa JS Carroll, pursuant to section 5553.04 of the Ohio Revised Code. **Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.**

	<p>DISCUSSION</p> <p>A. Sanitary Engineer</p> <p>1. Resolution #32-26. Enter into contract with Garmann Miller & Associates, Inc., dba Access Engineering Solutions to provide professional engineering services for the Indianbrook Lift Station Upgrades.</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.</i></p>
	ANNOUNCEMENTS
9:05 a.m.	RECESS
9:31 a.m.	<p>Building and Grounds Weekly Update – Jason Patchet</p> <ul style="list-style-type: none"> • Discussion on shorted out compressor in one of the Mitsubishi units at the Courthouse <ul style="list-style-type: none"> -electric heaters have been distributed to staff until unit can be repaired -All Temp has provided a quote of \$5,246.89 to replace with an estimate of 5-7 days for shipping -Commissioners are in agreeance for Jason Patchet to move forward with payment of such from services and will sign off on quote • Discussion on fencing around the Old Jail area <ul style="list-style-type: none"> -proposal for chain link fence—\$3,947.00 -proposal for temporary panels—\$3,680.00 -After discussion, the Commissioners do not believe fencing is needed at this time but will reevaluate if circumstances change • Discussion on Veterans Garage projects <ul style="list-style-type: none"> -Flagpole, garage door operator, studs, insulation, OSB, drywall, paint, exterior lighting, wireless county network, and security/cameras -total cost of outstanding projects to be completed is estimated at \$12,093.85 -Commissioners would like an analog phone placed at the facility, which will be paid monthly through Building and Grounds phone funds -General discussion on needed amount of security cameras—Jason Patchet will get an updated quote with interior cameras as well -Commissioners are in agreeance with Susan Wildermuth obtaining a Various Vendor Purchase Order for \$15,000.00 to complete various projects

	<ul style="list-style-type: none"> • Discussion on Clerk of Courts relocation to previous Public Defender Building -meeting with Jen McBride to review space layout and any needs in preparation for relocation -discussion on the need for security camera installation-Jason Patchet will get a proposal for review • General discussion on demolition/parking layout for the Vandemark Building site • Discussion on purchase of property in 2025 for audit reporting • Discussion on Government Center Building drainage and retaining wall plans
10:58 a.m.	RECESS
11:04 a.m.	<p>Regional Transit Authority Board Potential Appointment Interview—Maddie Downing</p> <ul style="list-style-type: none"> • Maddie Downing is the Head of Ag Business at University of Northwestern Ohio • Beth Seibert provided an overview of her meeting with Maddie Downing in regards a potential appointment to the Regional Transit Authority Board • Maddie Downing provided a background of herself and her interest in serving on the Regional Transit Authority Board • General discussion on time commitment of being appointed to the Regional Transit Authority Board and involvement in Board committees • Commissioners will further discuss potential appointment during the next staff meeting
11:20 a.m.	RECESS
1:01 p.m.	<p>Community Development Block Grant Neighborhood Relief Grant Discussion—Susan Wildermuth and Brittany Woods</p> <ul style="list-style-type: none"> • Discussion on potential burden to the office staff to administer the Neighborhood Relief Grant if applied for • Discussion on the potential of contracting through Great Lakes Community Action Partner (GLCAP) for administration -cost of administration would be the responsibility of Spencerville if the Commissioners decide to proceed with application on behalf of the Village of Spencerville

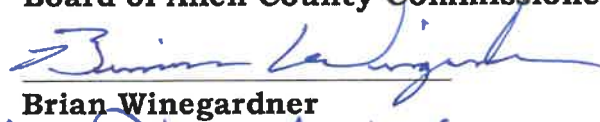
- Commissioners would like to schedule a meeting with GLCAP to further discuss potential administration of the Neighborhood Relief Grant

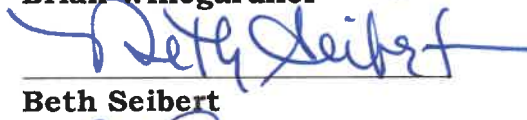
1:32 p.m.

ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Brian Winegardner


Beth Seibert


Cory Noonan