

MINUTES

BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
beginning at 9:00 a.m. and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 8, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
9:00 a.m.	Re-Organizational/Agenda Meeting
	PRAYER—Pastor Bucher
	PLEDGE—Brittany Woods
	<p style="text-align: center;">1. Nomination of President and Vice-President for 2026.</p> <p>Brian Winegardner nominated Cory Noonan for President of the Board of Allen County Commissioners for 2026. Motion seconded by Beth Seibert. The roll was called and approved unanimously.</p> <p>Brian Winegardner nominated Beth Seibert for Vice-President of the Board of Allen County Commissioners for 2026. Motion seconded by Cory Noonan. The roll was called and approved unanimously.</p>

	<p>APPROVE AGENDA AS PRESENTED</p> <ul style="list-style-type: none"> • Under Resolution/Signatures, add Resolution #11-26, Authorize the Clerk of Board to post notice and advertise to receive bids for the renovation of leased space at Cook Tower for the Child Support Enforcement Agency. <p><i>Commissioner Noonan moved to approve the amended agenda. Motion seconded by Commissioner Seibert. The roll was called and the amended agenda was approved unanimously.</i></p>
	<p>ITEMS FOR REVIEW AND APPROVAL</p> <ul style="list-style-type: none"> a. Consent Agenda: b. Resolution #1-26. Resolution Establishing regular and special meetings and establishing rules for the meetings of the Board of Allen County Commissioners for calendar year 2026. c. Resolution #2-26. Approve travel expenses. d. Resolution #956-25A. Amend Resolution #956-25, Authorize warrant of transfer from the General Fund 1001 to the Bixel Two Stage Ditch Fund 4349. e. Resolution #3-25. Authorize membership and payment of membership dues to the Northwest District CDJFS Ohio Director’s Association dues for 2026. <p><i>Commissioner Winegardner moved to approve the resolutions. Motion seconded by Commissioner Noonan. The roll was called and the resolutions were approved unanimously.</i></p>
	<p>RESOLUTIONS/SIGNATURES:</p> <ul style="list-style-type: none"> 1. Resolution #1002-25A. Amend Resolution #1002-25, approval of the annual appropriations for the General Fund for calendar year 2026. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i>

- 2. Resolution #4-26.** Approve the 2025 estimated monthly expenditures for county-issued credit cards for Veterans Memorial Civic and Convention Center. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 3. Resolution #5-26.** Enter into an agreement with the Allen County Sheriff's Office and the American Township Trustees for Safety Services Dispatching. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
- 4. Resolution #6-26.** Enter into an agreement with the Allen County Sheriff's Office and the Westminster Fire Department for Safety Services Dispatching. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 5. Resolution #7-26.** Declare a 2006 Hyundai Tucson at the Allen County Sheriff's Office unsuitable for county use and authorizes the sale of same as salvage to Army's Auto Wrecking. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***
- 6. Resolution #8-26.** Enter into an agreement with the Local Government Services Section of the Office of Auditor of State for compilation of basic financial statements for Allen County. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

	<p>7. Resolution #944-25A. Amend Resolution #944-25, authorize the Board of County Commissioners, Allen County, Ohio, to enter into an Enterprise Zone Agreement with Murfin, Inc. and declaring this act an emergency. <i>Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.</i></p> <p>8. Resolution #11-26. Authorize the Clerk of Board to post notice and advertise to receive bids for the renovation of leased space at Cook Tower for the Child Support Enforcement Agency. <i>Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.</i></p>
	<p>DISCUSSION</p> <p>A. <u>County Engineer</u></p> <p>1. Resolution #9-26. Certify the county highway system mileage report to the Director of the Ohio Department of Transportation.</p> <p><i>Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. This is an annual certification, with this year’s total mileage being 353.206. The roll was called and the resolution was approved unanimously.</i></p>
	<p>ANNOUNCEMENTS</p>
<p>9:11 a.m.</p>	<p>RECESS</p>
<p>9:36 a.m.</p>	<p>Building and Grounds Weekly Update – Jason Patchet</p> <ul style="list-style-type: none"> • Integrity Contracting has begun work at the Public Defenders Parking Lot and Sidewalk Project -project will be completed today • Provided an update on closure in place of underground storage tanks at the Veterans Garage site -tanks have been filled with slurry -monitoring wells are being drilled • Discussion on flag pole/plaque placement and various miscellaneous projects at the Veterans Garage

-Jason Patchet will work with Susan Wildermuth to get a various vendors Purchase Order to proceed

- **Provided an update on the Civic Center Restroom Renovation Project**

-all materials are in hand and hopeful project will be completed by Wednesday/Thursday next week

- **Discussion on damage to the garage door at the Justice Center due to a Juvenile Detention Center employee backing into the door**

-quote for repairs was received in the amount of \$1,955.00—quote has been sent to Berlin Carroll for review/payment

-Commissioners asked Jason Patchet to proceed with repairs

- **Discussion on 500-gallon hot water storage tank at the Justice Center**

-there is a leak in the tank that needs to be patched or the tank will need to be replaced

-Jason Patchet is getting a proposal to patch the damaged area of the tank

-Jason Patchet is also obtaining a proposal for replacing the tank with two smaller tanks

- **Discussion on HVAC renovations at the Museum**
-worked with All Temp to develop a proposal for renovating the current HVAC system, which came in at \$1,517,000.00

-Garman Miller's plan came in at a estimate of \$2.3M

-discussion on plan differences between All Temp and Garman Miller

At 10:04 a.m., Chris Widener, WDC Group, joined the meeting

- **Discussion on parking garage elevator**
-elevator is operational but responsibility of costs is being discussed
- **Provided an update on Old Jail Demolition Project**
-clean up and finishing touches are being completed and project should be done soon

Administration Building Discussion—

- **Review and discussion on Contract Cost Summary**
-current pending projects for approval are the Treasurer Vault Room and Flooring Changes
- **General discussion on the Treasurer's Vault**

	<p>-Commissioners are ready for Jason Patchet and WDC Group to move forward with getting the Allowance Authorization for the vault creation, once Krista Bohn signs off on the plan Commissioner Noonan will sign off on moving forward</p> <ul style="list-style-type: none"> • Discussion on parking lot fence -Brittany Woods will schedule a meeting to review and discuss parking for the Administration Building • Discussion on elevation plans for front of the building -will be giving the plans to the contractor to provide cost • Interior steps have been poured and the Commissioners would like to plan a walk through with the elected officials/department heads and potentially media <p>At 10:50 a.m. Chris Widener left the meeting at 10:51 a.m.</p> <ul style="list-style-type: none"> • Discussion on Child Support Enforcement Agency Project -Savings Building should be vacated sometime this year -general discussion on potential options for the Savings Building once vacated -Commissioners would like to discuss with the Port Authority later today on potential option of transferring to Port Authority
<p>10:56 a.m.</p>	<p>RECESS</p>
<p>11:02 a.m.</p>	<p>Community Development Block Grant (CDBG) Discussion—Ben Suever and McKensy Brewer, Village of Spencerville and Andrew Shuman and Kay Borchers, Choice Engineering</p> <ul style="list-style-type: none"> • Discussion on potential funding in the amount of \$750,000.00 available through Neighborhood Revitalization Grant Program through CDBG for the Village of Spencerville • Discussion on community needs/potential projects -public swimming pool renovations -community parking downtown -safe water -culvert replacement

	<ul style="list-style-type: none"> -waterline repairs -sewer work -police cameras -park lighting • Census designation allows the Village of Spencerville to use funding anywhere within the village -per the grant, three (3) projects must be done and the max amount of funding received is in the amount of \$750,000.00 –any costs about that amount would be the responsibility of the Village of Spencerville -no match is required but Choice Engineering would recommend the Village of Spencerville pay for the Engineering Costs, which would amount to approximately a 10% match toward the funding • Allen County would be the grantee for the Village of Spencerville to be able to apply for the grant funding • Commissioners will have Brittany Woods schedule a meeting to discuss internally
11:44 a.m.	RECESS
1:30 p.m.	Regional Transit Authority Board Appointment Interview—Jacob Rigali <ul style="list-style-type: none"> • Introductions were provided • General discussion was had over the Regional Transit Authority Board • Discussion was had over time commitment of sitting on the RTA Board • Closing statements were made and the Commissioners will discuss the potential appointment of Mr. Rigali moving forward
1:45 p.m.	RECESS
2:04 p.m.	Cooperative Agreement Discussion with the Port Authority of Allen County—Cindy Leis, Dave Stratton, Jeff Harris (Virtual) and John Willamowski Jr. <ul style="list-style-type: none"> • Discussion on Cooperative Agreement with the Port Authority

At 2:05 p.m., Commissioner Noonan made a motion to enter executive session to discuss consideration of sale of property per ORC 121.22(G)(2) and considering confidential information to marketing plans and trade plans for economic development per ORC 121.22(G)(8). Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.

At 2:07 p.m. Commissioner Noonan stated per ORC 121.22(G)(8) the board must take a unanimous vote to determine that the executive session is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project. Commissioner Noonan made a motion to determine such. Motion seconded by Commissioner Seibert. The roll was called and approved unanimously.

All attendants were present during executive session, except for the Clerk, Brittany Woods.

Back in general session at 3:23 p.m.

At 2:46 p.m., Commissioners asked Cindy Leis, Jeff Harris and Dave Stratton step out of the meeting until 3:06 p.m. while they discussed with attorney John Willamowski Jr

- Discussion was had on a Cooperative Agreement with the Port Authority in regards to funding from the state in the amount of \$10M reserved for use at the Memorial Hall site for a possible repurpose of that structure/site**

Resolution #10-26, Enter into a Cooperative Agreement with the Port Authority of Allen County.

Commissioner Winegardner made a motion to approve. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

- Discussion on the future of the Savings and Loan Building once vacated
-Commissioners would like the Port Authority to consider options for the space**

3:31 p.m.

ADJOURN

Submitted by: Brittany N. Woods
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners
Beth Seibert
Beth Seibert

Cory Noonan
Cory Noonan

Brian Winegardner
Brian Winegardner