

**MINUTES
BOARD OF ALLEN COUNTY
COMMISSIONERS**

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Board of Allen County Commissioners will be in session

Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	January 6, 2026
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan
TIME:	GENERAL SESSION – RECORDED
9:03 a.m.	<p>Staff Update/County Projects Discussion</p> <p>Sofia Clifton—</p> <ul style="list-style-type: none"> • Discussion on Children Services vehicle accident -damages will be paid for by Children Services, as damages were less than deductible -no injury to the employee • Working on OSHA/BWC reporting and will provide necessary certificate for posting at all departments • Garner Program has ended and Smart Shopper is live for county employees -will get training materials prepared to share with employees • Discussion on attendance at Safety Congress, which will count for 10 credits towards Workers Compensation -Commissioners are in favor of Sofia Clifton attending Safety Congress in Columbus <p>Brittany Woods—</p> <ul style="list-style-type: none"> • Discussion on Apiary Inspector for 2026 -will continue same as 2025 with no designated Apiary Inspector • Amendment for the Enterprise Zone Agreement with Murfin, Inc. has been received

-amendment will be on Thursdays Agenda for approval

Susan Wildermuth—

- **Working on getting registered through Facility Construction Commission for grant reporting of grants received for Memorial Hall and Child Support Enforcement Agency Renovations**
- **Discussion on reimbursement received from the State of Ohio for CDBG funds in the amount of \$14,650.11 for soft costs**
-Susan Wildermuth will work with regional Planning Commission to ensure funds are placed in the correct account
- **Application for county credit cards has been completed and will be submitted to the Treasurer's Office for review**
- **Susan Wildermuth will be out tomorrow and next Friday for her son's medical procedure, and would like payroll submitted to her tomorrow by 10:30 am to ensure it is entered in a timely manner**

Beth Seibert—

- **Discussion on Memorandum of Understanding with Bath Township for deputy services**
-Bath Township Trustees are planning to approve the purchase of a new cruiser at their next Township Meeting and wanted to know if they should postpone said approval or move forward with purchase
-Brittany Woods will follow up with John Willamowski Jr. on the status of the revisions to the Memorandum of Understanding
- **Discussion on display of the America 250 flag**
-Beth Seibert will offer the flag to the Allen County Museum to display
- **Received communication from Mental Health and Recovery Services an invitation to the ribbon cutting of the Crisis Stabilization Unit**

Cory Noonan—

- **General discussion on correspondence from the County Engineer regarding the annual three-way agreement with the Board of Commissioners, Soil and Water Conservation District and the County Engineer for Stormwater Management and Sediment Controls administration**

- general discussion on the history of the three-way agreement
- review of responsibilities of the County Engineer per Ohio Revised Code
- John Willamowski Jr. will review if ORC 6117 has any regard to any tasks performed by the County Engineer's Office as it seems it relates to a collaboration with the Sanitary Engineer, which is not done in Allen County

At 10:01 a.m., Assistant Prosecutor John Willamowski Jr. entered the meeting

John Willamowski Jr.—

- **Discussion on proposed alley vacation in Shawnee**
-John Willamowski Jr. is needing a clearer map to review
-Brittany Woods will request a new map
- **Discussion on Memorandum of Understanding with Bath Township for deputy services**
-a meeting will need to be scheduled with the Sheriff's Office and John Willamowski Jr. to further discuss the memorandum of understanding
- **Discussion on revisions to the proposed Memorandum of Understanding with Port Authority in regards to Memorial Hall**
-Cory Noonan will inquire on authorization of received funds from the State being transferred to the Port Authority if Memorial Hall is transferred to the Port Authority
- **Discussion on Quit-Claim Deed for the removal of Bridge on Union Street**
-John Willamowski Jr. is continuing to draft
- **Discussion on Community Development Block Grant Agreement**
-John Willamowski Jr. will send draft to Commissioners for review

County Projects—

- **Bricker Graydon is reviewing the Child support Enforcement Agency Renovation bid documents in preparation to place out for bid**
- **Discussion on hold up of items being reviewed by the Building Department for the Administration Building**

*****Please note, the Marion Township-City of Delphos Annexation has been withdrawn by the Agent for the Petitioners. There will be no Annexation Hearing held on January 6, 2026*****

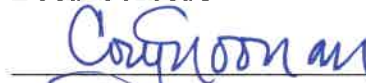
10:52 a.m.

ADJOURN

Submitted by: 
Brittany N. Woods, Clerk

Approved by: Board of Allen County Commissioners


Beth Seibert


Cory Noonan


Brian Winegardner