MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Clerk-Brittany Woods-**bwoods@allencountyohio.com**

Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	October 23, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert **Brian Winegardner**
TIME:	**GENERAL SESSION – RECORDED**
9:00 a.m.	**AGENDA MEETING**
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED ***Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Seibert. The roll was called and the agenda was approved unanimously.***
	ITEMS FOR REVIEW AND APPROVAL **a. Consent Agenda:** **b. Resolution #793-25.** Approve travel expenses. **c. Resolution #794-25.** Supplemental appropriation for the WORTH Center Fund 8884. **d. Resolution #795-25.** Supplemental appropriation for the MHRSB Fund 8009. **e. Resolution #796-25.** Authorize a warrant of advance from the MHRSB Fund 8009 to MHRSB Fund 8015. **f. Resolution #797-25.** Authorizer the Allen County Health Insurance rates for 2026 for the Allen County Health Department.

Commissioner Seibert moved to approve the resolutions. Motion seconded by Commissioner Winegardner. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Resolution #798-25.** Authorize the renewal of a lease agreement with the Mental Health and Recovery Services Board for the lease of office space for the Allen County Juvenile Court Community Control Department. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

2. **Resolution #799-25.** Approves Change Order #1 and Certificate of Substantial Completion for the FY'22 CDBG Allocation Grant Project-Village of Harrod Walnut and Main Street Improvements. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

DISCUSSION

A. Sanitary Engineer

1. **Resolution #800-25.** Certify delinquent debt service charges for projects billed by the City of Lima Utilities Department on behalf of the Allen County Sanitary Engineer to the Allen County Auditor's Office for collection.

Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

2. **Resolution #801-25.** Resolution to certify delinquent debt service charges to the Allen County Auditor's Office for collection.

Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

	3. **Resolution #802-25.** Resolution to certify delinquent sewer service charges to the Allen County Auditor's Office for collection. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*** **B. WORTH Center** 1. **Resolution #803-25.** Enter into an Eighth Amendment to Agreement of Sublease with the Department of Rehabilitation and Correction. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner.*** **Funding will be in the amount of $610,000.00 and will be utilized to replace plumbing, sanitation and other projects at the center.** ***The roll was called and the resolution was approved unanimously.*** **C. Port Authority** 4. **Resolution #804-25.** Enter into a Development Agreement with the Port Authority of Allen County and VTRE Development, LLC. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Seibert.*** **Agreement includes funds to extend Jay Begg Parkway for acess as well as for potential future development. Roadway improvements are also included in the agreement in the amount of $500,000.00.** ***The roll was called and the resolution was approved unanimously.***
	ANNOUNCEMENTS **Ron Shook addressed the Commissioners re: Burnfield Ditch Project to discuss his thoughts that he does not believe there should be costs of maintenance assessed**
9:11 a.m.	**RECESS**
9:33 a.m.	**Building and Grounds Weekly Update – Jason Patchet** • **Provided an update on the Civic Center Air Handler Project**

-project is complete and are working on getting a part for regulating the supply to allow for proper air flow as needed

- Discussion on Public Defenders office
  -all moved out but are still utilizing the space periodically until their network at the new office is up and running
- Continuing to work on getting Veterans Garage ready
  -balance of funds available for improvements is $116,775.20
  -Commissioners would like Jason Patchet to move forward with getting improvements complete including a new garage door, closure in place for the underground storage tank, dry wall and paint as well as outdoor lighting and obtain a quote for the roof replacement
  -Jason Patchet and Tamara Wilson will be getting quotes for flags and military placards
  -will look into potentially doing asphalt work of the site in the spring
- discussion on lack of air conditioning in the Veterans Garage Building
  -Jason Patchet will look into adding a unit and will provide information to the Commissioners
- Discussion on Administration Building color boards
  -some departments have decided their color options
  -discussion on departments request for lvt rather than carpet within their offices—Jason Patchet has confirmed it would be a 15% increase to the project for lvt throughout offices and the Commissioners are not in favor of allowing that change order
- Provided an update on masonry work completed on the Administration Building
- Roofers are scheduled to begin work next week on the Administration Building
- Continuing to work through a solution for the elevators
  -submittal has been sent to the elevator manufacturer for their review
- Discussion on Tariff Charge from the Elevator Manufacturer
  -will be discussed during today's construction meeting, as Charles Construction was having their legal team review contract documents to see if the tariff charges can be passed onto the contractor or not

	• **General discussion on building progress of the Administration Building** • **Provided an update on the Old Jail Demolition**
10:25 a.m.	**ADJOURN**
	Submitted by: Brittany N. Woods **Brittany N. Woods, Clerk** **Approved by:** **Board of Allen County Commissioners** **Beth Seibert** **Cory Noonan** **Brian Winegardner**