MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	September 16, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert Cory Noonan Brian Winegardner
TIME:	GENERAL SESSION – RECORDED
8:17 a.m.	**Staff Update/County Projects** **Brian Winegardner stated that the 1:00 p.m. meeting with Abe Ambroza is cancelled and will be rescheduled at a later date** **Sofia Clifton—** • **Received communication from the Auditor's Office in regards to the KnowB4** **-invoice received with an increase of $900.00, total invoice is $10,310.00** **-CORSA does offer $5,000.00 reimbursement** • **Mental Health and Recovery Services Board will be coming off of CORSA/Webb Insurance** **-once notification is received from the Mental Health and Recovery Services board to be removed, Webb Insurance will complete removal** • **Discussion on Builders Risk Insurance coverage for the CSEA Renovation Project** **-$3.7 million Builders Risk Insurance is suggested by Webb Insurance** **-Webb Insurance will provide a quote for coverage** • **HR Training and Loss Control Incentive/Bonus Program audit were completed** **-Loss Control Incentive Program Reimbursement received—$17,618.00**

-Bonus Program reimbursement received— $4,404.00

Kelli Singhaus—

- **Received communication from the Sheriff's Office in regards to inputting salary budgets with Union negotiations occurring this year**
  -Kelli Singhaus advised her to input current year salaries, and they can be adjusted if needed once negotiations are complete
  -Beth Seibert noted six (6) individuals have completed the academy, which leaves three (3) deputy openings at this time
- **Brian Winegardner stated that Bath Township contract for Sheriff services expires this year**
  -Bath Township is requesting to renew contract, but with two (2) deputies, rather than three (3)
- **Received an invoice from Parr Equipment Services for bullet proof vests for the Sheriff's Office in the amount of $5,720.75**
  -Kelli Singhaus will discuss with the Sheriff's Office if this will be all of the bullet proof vests needed for 2025
- **Discussion on Baughman negative ditch balance**
  -Nathan Davis provided information to Kelli Singhaus stating the assessments from DRC have not been received, which are large assessment amounts, therefore the ditch fund will be in the negative once a principal and interest payment is made for the project
  -Kelli Singhaus will move necessary funds by the end of October to cover the Baughman, Smith and Napoleon ditches
- **Discussion on Auditor's funding request in regards to the email server upgrades in the amount of $66,040.00**
- **Discussion on ODOT property rolling lease with AEP**
  -John Willamowski Jr. has advised an agreement will need to be made between the Commissioners and AEP, rather than ODOT and AEP
  -Kelli Singhaus will ask AEP to provide a draft lease for John Willamowski Jr. to review

Brittany Woods—

- **Received an email from an individual regarding concerns for the proposed annexation of property from Marion Township to the City of Delphos**
  -information has been forwarded to the Commissioners
- **Provided the Commissioners an email communication received in opposition of the Crider Neely Petitioned Ditch Project, which Viewing of the project is being held later today**

Beth Seibert—

- **Spoke with Amy Overmeyer at GLCAP in regards to Allen County's response to Ohio Department of Development for their report of monitoring**
  -GLCAP will be providing a letter in response by the September 29th deadline
- **Kelli Singhaus discussed a CHIP program recipient incident**
  -individual that received funding had an insurance claim, and due to the Commissioners being named on the home deed, they are named on the insurance check
  -Kelli Singhaus will work with GLCAP on how to proceed and assist the property owner

Cory Noonan—

- **CORSA Grant for Body Cameras**
  -Sofia Clifton will get information on the grant and provide information to the Commissioners
- **County Engineer Rhodes discussed with Commissioner Noonan Shawnee Townships request for a Christmas Tree to be placed in the roundabout**
  -County Engineer Rhodes determined that placement of the tree is permissible by ODOT
  -information for the placement of the tree was discussed with CORSA for their review in regards to liability—CORSA stated that as long as the township agrees to hold the county harmless for any damages/liability, CORSA is comfortable with the agreement
  -Commissioners will have an agreement drafted by the township sent to CORSA for their review

At 9:40 a.m., John Willamowski Jr. entered the meeting

	John Willamowski Jr. – • **Working on drafting resolutions for the Purdue Opioid Settlements** • **Will be reviewing the request to seek outside counsel for the proposed Courthouse Renovations and Fairgrounds Administration building projects** • **Discussion on the request for an agreement to determine the usage of county owned drones** **-general discussion on indemnification/add the county as an additional insured if an entity wants the drone used at their event** **-general discussion on the definition of county use of a county owned drone—Sofia Clifton will reach out to Soil and Water to request what they believe county use of the drone would be as well as other services they would want to be considered to be used** • **Discussion on Health Department Agreement stating that they do not require property owners connect to the sanitary sewer system, if their systems are in working order** • **Discussion on MOU between the Commissioners and Regional Planning Commission regarding Community Development Building Grant records** **-John Willamowski Jr. is continuing to draft** • **Rolling easement for the ODOT Property** **-Kelli Singhaus is requesting AEP to provide a draft agreement for John Willamowski Jr. to review**
10:02 p.m.	**RECESS**
11:02 a.m.	**Procedure Review for Annexation Hearing—John Willamowski Jr.** • **Clerk, Brittany Woods, has received information form the attorney representing the petitioners in regards to potentially amending the legal description for the upcoming hearing for proposed annexation** **-to date, there has been no amendment received, therefore the original legal description is what will be considered at the hearing** **-discussion on the petitioner to potentially file for an amendment to provide an updated legal description** • **Review of order of procedures for the hearing**

	• **Discussion on the Commissioners considering the proposed annexation for the current property use, not any potential future use** • **Discussion on if the Commissioners will allow a hearing debrief be provided to the Commississioners by the necessary parties within fourteen (14) days after the hearing** **-Commissioners are in agreeance if the parties wish to provide** • **Discussion on subpoenas for Brion Rhodes and Chad Scott in regards to their review of the legal description of proposed annexation** **-John Willamowski Jr. will prepare the subpoenas for Brittany Woods to have processed**
12:05 p.m.	**RECESS**
1:00 p.m.	**Civic Center Bi-Annual Update—Abe Ambroza—CANCELLED**
	RECESS
2:30 p.m.	**Crider Neely Drainage Improvement #1354 View—Nathan Davis and Joe Gearing** • **Nathan Davis provided an overview of the petitioned ditch process** **-review of ORC 6131 and 6137** • **Provided a history on Neely and Crider ditch projects** • **Watershed contains 371 acres and 104 parcels** • **Review of proposed project objectives** • **Viewed drone footage of the proposed project area** • **First Hearing is scheduled for October 30th** • **Addressed questions received by those in attendance** • **Provided an overview of the amendment process** • **Commissioner Noonan provided information to the individuals present on if the property owners would choose to have the project completed on their own, rather than through the Ditch Petition Process** **-property owners have considered this option and will continue to discuss**
3:07 p.m.	**ADJOURN**

Submitted by: Brittany N. Woods

Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**

Beth Seibert

Cory Noonan

Brian Winegardner