# MINUTES
# BOARD OF ALLEN COUNTY COMMISSIONERS

**204 N. Main Street**
**3rd Floor**
**Lima, Ohio 45801**
**Phone: 419-228-3700, Ext 8725 Fax: 419-224-0183**
Clerk-Brittany Woods-**bwoods@allencountyohio.com**
Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

| DESCRIPTION | GENERAL SESSION |
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| DATE | September 11, 2025 |
| LOCATION | COMMISSIONER'S MEETING ROOM |
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| | **PRESENT: Beth Seibert**<br>**Cory Noonan**<br>**Brian Winegardner** |
| **TIME:** | **GENERAL SESSION – RECORDED** |
| **9:00 a.m.** | **AGENDA MEETING** |
| | **PLEDGE—Brian Winegardner**<br><br>****Moment of silence for September 11th Remembrance and other horrendous acts around the nation** |
| | **APPROVE AGENDA AS PRESENTED**<br><br>***Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.*** |
| | **ITEMS FOR REVIEW AND APPROVAL**<br><br>**1. Consent Agenda:**<br><br>**a. Resolution #662-25.** Approve travel expenses.<br>**b. Resolution #663-25.** Intradepartmental transfers.<br>**c. Resolution #664-25.** Authorize a warrant of transfer from the General Fund 1001 to the WCOCTF Fund 2854. |

d. **Resolution #665-25.** Authorize a warrant of transfer from the General Fund 1001 to the VMCCC Fund 8010.
e. **Resolution #666-25.** Supplemental appropriation for the Little Ottawa River Fund 2260.
f. **Resolution #667-25.** Supplemental appropriation for the Ottawa River Fund 2339.
g. **Resolution #668-25.** Supplemental appropriation for the New Buildings Fund 8851.
h. **Resolution #669-25.** Authorize a warrant of transfer from the New Building Fund 8851 to the Met Park Fund 8850.
i. **Resolution #670-25.** Supplemental appropriation for the New Buildings Fund 8851.
j. **Resolution #671-25.** Supplemental appropriation for the Capital Improvement Fund 4017.
k. **Resolution #672-25.** Authorize a warrant of transfer from the General Fund 1001 to the CSEA Building Project Fund 4023.
l. **Resolution #673-25.** Supplemental appropriation for the CSEA Building Project Fund 4023.
m. **Resolution #674-25.** Supplemental appropriation for the Capital Improvement Fund 4017.
n. **Resolution #675-525.** Supplemental appropriation for the Capital Improvement Fund 4017.
o. **Resolution #676-25.** Supplemental appropriation for the Capital Improvement Fund 4017.
p. **Resolution #641-25A.** Rescind Resolution #641-25, authorize a warrant of transfer between the General Fund 101 and the CSEA Building Project Fund 4023.
q. **Resolution #677-25.** Approve the termination of an employee at the Allen County Department of Job and Family Services.
r. **Resolution #678-25.** Approve the lay-off of an employee at the Allen County Department of Job and Family Services.
s. **Resolution #679-25.** Authorize membership and payment of annual dues to the Ohio Animal Welfare Federation.

***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***

**RESOLUTIONS/SIGNATURES:**

1. **Resolution #680-25.** Approve purchase of duty weapon to retired Deputy Brett Rider. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

2. **Resolution #681-25.** Accept the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certifying them to the County Auditor. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

3. **Resolution #682-25.** Authorize the allocation and encumbrance of unrestricted ARPA funds from the ARPA fund 2893 and authorize issuance of payment to the Administration Building Capital Fund 4022. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

4. **Resolution #683-25.** Renew participation agreement with County Employee Benefit Consortium of Ohio, Inc. (CEBCO). ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

5. **Resolution #684-25.** Approve the 2026 County Employee Benefit Consortium of Ohio, Inc. (CEBCO) renewal and approves summary of benefits. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***

6. **Resolution #687-25.** Authorize Clerk of Board to post notice and advertise to receive bids for restroom renovations at the Veteran's Memorial Civic & Convention Center. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***

**DISCUSSION**

**A. Dog Warden**

1. **Resolution #685-25.** Enter into a Memorandum of Understanding with the City of Lima and the Allen County Dog Warden regarding the Spay/Neuter Assistance Program (SNAP).

***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.***

**B. Department of Job and Family Services**

1. **Resolution #686-25.** Approve the revised Allen County Prevention, Retention and Contingency (PRC) Plan for the Allen County Department of Job and Family Services.

***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan.*** **This is an annual agreement, but amounts have been increased due to increase in economy.** ***The roll was called and the resolution was approved unanimously.***

**C. County Engineer**

1. **Resolution #329-25A.** Amend Resolution #329-25, authorize partnership in the Ohio Department of Transportation's Cooperative Purchasing Program for calendar year 2026 for the Allen County Engineer's Department.

***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert.*** **This contract is being amended to be perpetual rather than entering into an agreement each year.** ***The roll was called and the resolution was approved unanimously.***

**ANNOUNCEMENTS**

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| **9:09 a.m.** | **RECESS** |
| **9:31 a.m.** | **Building and Grounds Weekly Update/County Projects – Jason Patchet**<br><br>• **Jail Boiler Project is complete and up and running**<br>• **Discussion on Sheriff's Office request for a door off of the Old Jail**<br>**-Commissioners are good with the door being removed and placed in the Justice Center for displaying purposes**<br>• **general discussion on trustees working outside of the jail, as the Sheriff's Office Mechanic has a trustee assisting them**<br>**-discussion was brought up due to CORSA Training held yesterday in regards to no non-county employee is to be in county vehicles**<br>**-Commissioners will have Sofia Clifton discuss with insurance how an inmate trustee would be considered**<br>• **Provided an update on the Civic Center Boiler Project**<br>**-some revisions and programming need to be completed, but project should be completed next week**<br>• **Continuing to work on scheduling asphalt sealing for the Chamber Parking Lot**<br>• **Civic Center Air Handler Project is scheduled to begin September 16th**<br>• **Continuing to work with Integrity Concrete Services and City of Lima on plans for reconfiguring the current Public Defender parking lot in preparation for the relocation of the Clerk of Courts**<br>• **Discussion on Refuse Contracts**<br>**-will plan to advertise for Request for Proposals for trash services for county facilities**<br>**-Jason Patchet and Brittany Woods will work on preparing the RFP**<br>• **Provided an update on the Administration Building Project**<br>**-Exterior metal studs are being installed**<br>**-Masons will be back in a couple of weeks to complete the mock up wall and then begin laying the walls**<br>**-issue for concrete stability of the third floor will be the installation of a steel plate and anchors and will be completed prior to metal studs being placed on the third floor** |

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| | -during an upcoming construction meeting, there will be a review of the mock up wall as well as discussion on determining final through wall flashing options for the windows and base of brick<br>-discussion on insulation options in the basement area to meet continuous insulation requirements<br>• Discussion on exterior fire escapes need to be inspected and tested<br>-Fire Marshal has requested the Courthouse and Savings Building external fire escapes be tested and inspected<br>-Technicon Design Group provided the following quotes:<br>-Visual inspection quote is for $3,000.00<br>- Testing/inspection quote is $18,800.00<br>-Commissioners would like Jason Patchet to continue looking for a contractor able to complete all under one contract |
| 10:30 a.m. | RECESS |
| 1:01 p.m. | Electric Aggregation Renewal Discussion –Amy Hoffman<br>• Amy Hoffman provided an overview of current contract<br>-current rate is 0.06574 ($/kWh)<br>• Discussion on increase of capacity costs and the inevitable increase for next contract<br>• Review of RFPs received back<br>-Dynegy is the only one (1) out of six (6) suppliers that have responded as of today<br>-Palmer Energy believes that Constellation will provide a response, but have not yet<br>-Palmer recommends entering into an agreement with Dynegy for one (1) year at a rate of $0.09650 ($/kWh)<br>• Assistant Prosecutor is currently reviewing proposed Dynegy Agreement<br>-Commissioners will further discuss how long of an agreement they would like to enter prior to it being placed on an agenda for approval |
| 1:32 p.m. | RECESS |
| 1:47 p.m. | Phone conference w/Putnam and Van Wert County Commissioners re: West Jennings Creek<br><br>**Please see Van Wert County Minutes** |

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| **2:00 p.m.** | **ADJOURN** |
| | **Submitted by:** Brittany N. Woods<br>**Brittany N. Woods, Clerk**<br><br>**Approved by:** **Board of Allen County Commissioners**<br><br>**Beth Seibert**<br><br>**Cory Noonan**<br><br>**Brian Winegardner** |