MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Clerk-Brittany Woods-**bwoods@allencountyohio.com**
Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	August 28, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert **Cory Noonan** **Brian Winegardner**
TIME:	**GENERAL SESSION – RECORDED**
9:00 a.m.	**AGENDA MEETING**
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED • **Under Resolutions/Signatures, add Resolution #651-25, a resolution authorizing the issuance of a maximum principal amount of $162,000.00 ditch improvement special assessment general obligation bonds.** • **Add a 2:00 p.m. meeting to discuss the Family Children First Council Subgrant Agreement** ***Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.***
	ITEMS FOR REVIEW AND APPROVAL 1. **Consent Agenda:** a. **Resolution #640-25.** Intradepartmental transfers.

	b. **Resolution #641-25.** Authorize a warrant of transfer from the General Fund 1001 to the CSEA Building Fund 4023. ***Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.***
	RESOLUTIONS/SIGNATURES: 1. **Resolution #642-25.** Certify collection assessments for maintenance on various ditches to the Allen County Auditor. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.*** 2. **Resolution #651-25.** Resolution authorizing the issuance of a maximum principal amount of $162,000.00 ditch improvement. ***Commissioner Winegardner moved to approve the resolution. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.***
	DISCUSSION **A. <u>Board of Developmental Disabilities</u>** 1. **Resolution #643-25.** Accept bid and enter into contract with Branham Builders, LLC. for the Allen County Board of Developmental Disabilities Restroom Facility Project. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert.*** **Project will be to construct a handicap accessible restroom for the park/playground area. Marimor Legacy Foundation will reimburse Board of DD with funds raised through fundraiser.** ***The roll was called and the resolution was approved unanimously.***
	ANNOUNCEMENTS
9:06 a.m.	**RECESS**

9:42 a.m.	**Building and Grounds Weekly Update/County Projects – Jason Patchet** • **Jason Patchet noted that Chris Widener, WDC Group, will be joining the meeting around 10:00 a.m. to discuss the Administration Building** • **Provided an update on the Jail Boiler Project** **-project is moving along smoothly** • **Provided an update on the Civic Center Partial Roof Replacement Project** **-project is complete** • **Discussion on fire alarm being pulled during a show at the Civic Center** **-the show was evacuated and Fire Department responded and insured that it was a false alarm** • **Working on securing recently purchased properties** **-will be rekeying the locks** • **General discussion on relocation of Clerk of Courts to the current Public Defender Office once Public defender moves to their new location** **-will need to plan a meeting with the Clerk of Courts and Judges to confirm this relocation will work for all parties** **-Jason Patchet is continuing to work on resolving parking issues with the City of Lima** • **Veterans Garage Underground Storage Tank has been approved by the Fire Marshal to be abandoned in place** **-Jason Patchet is working with CEC to obtain a scope of work and proposal to move forward with plans of closure in place** **-discussion on placement of flagpole(s) and plaques for commemorating all branches of military** • **Discussion on obtaining cannon that was on loan to the VFW** **-Jason Patchet will reach out to Mr. Brewer to get the cannon back** • **Discussion on items from the old jail being removed for the Bluffton Historical Society** **-there was an employee injured during the removal of the cell, but hand was not broken and was able to return to work** **Chris Widener joined the meeting to discuss Administration Building Project**

	• **Discussion on color selections** **-WDC Group is preparing color boards for the Commissioners to review** • **Review of Office Renderings** • **Discussion on additional space needed for piping** **-there is space being removed from the Recorder's Office closet to accommodate** • **Provided an update on obtaining permits from the City of Lima** • **General discussion on project schedule** • **Discussion on issues with the concrete pour of the third floor** **-wire mesh was not pulled up into the poured concrete—currently working on a resolution to correct** **-rebar for the angle support was not installed on the third floor—structural engineer is working on a resolution to correct** • **General discussion on allowable/change orders for the project** • **General discussion on items needing addressed by the Building Department** **-currently all plans say "Conditional Approval"** **-continuing to provide submittals to obtain final permit**
10:46 a.m.	**RECESS**
11:02 a.m.	**Joint Board Meeting re: Collection Assessment for Maintenance on Various Ditches** **https://www.gotomeet.me/AllenCountyCommissioners** **You can also dial in using your phone.** **United States (Toll Free): 1 866 899 4679** **United States: +1 (571) 317-3116** **Access Code: 606-059-605** **Present:** **Allen County: Beth Seibert** **Cory Noonan** **Brian Winegardner** **Asst. Drainage Engineer-Nathan Davis** **Allen Soil & Water-Jarrod Wehinger** **Auglaize County: David Bambauer** **John Bergman** **Douglas Spencer**

	1. **Resolution #644-25.** Certify collection assessments for maintenance on the Little Ottawa River Project #1260 to the Auditor's of Allen and Auglaize County, Ohio. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Spencer.*** **Jarrod Wehinger provided an overview on work to be completed over the next two (2) years and will look at proposing a new contract for additional work.** ***The roll was called and the resolution was approved unanimously.*** 2. **Resolution #645-25.** Certify collection assessments for maintenance on various ditches to the Allen and Auglaize County Auditors. ***Commissioner Spencer moved to approve the resolution. Motion seconded by Commissioner Seibert.*** **Nathan Davis provided an overview of proposed assessments.** ***The roll was called and the resolution was approved unanimously.***
11:09 a.m.	**RECESS**
1:30 p.m.	**Joint Board Meeting re: Collection Assessment for Maintenance on Various Ditches** **https://www.gotomeet.me/AllenCountyCommissioners** **You can also dial in using your phone.** **United States (Toll Free): 1 866 899 4679** **United States: +1 (571) 317-3116** **Access Code: 606-059-605** **PRESENT:** **Allen County: Beth Seibert** **Cory Noonan** **Brian Winegardner** **Asst. Drainage Engineer-Nathan Davis** **Auglaize County: David Bambauer** **John Bergman** **Douglas Spencer** **Hancock County: William Bateson** **Jeffrey Hunker** **Timothy Bechtol**

Mercer County: David Buschur
Rick Muhlenkamp
Brian Miller

Putnam County: John Schlumbohm
Brad Brubaker
Tim Wehri

Van Wert County: Thad Lichtensteiger
Todd Wolfrum
Stan Owens

1. **Resolution #646-25.** Certify collection assessments for maintenance on the Jennings Creek Joint County Ditch Project #1160 to the Allen, Auglaize, Mercer, Putnam and Van Wert County Auditors. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Wehri.*** **Nathan Davis provided an overview of proposed assessments.** ***The roll was called and the resolution was approved unanimously.***

2. **Resolution #647-25.** Certify collection assessments for maintenance on the Moser Joint County Ditch Project #1266 to the Allen and Hancock County Auditors. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Hunker.*** **Nathan Davis provided an overview of proposed assessments.** ***The roll was called and the resolution was approved unanimously.***

3. **Resolution #648-25.** Certify collection assessments for maintenance on the Flat Fork Creek Ditch Project #1224 to the Allen, Putnam and Van Wert County Auditors. ***Commissioner Lichtensteiger moved to approve the resolution. Motion seconded by Commissioner Wehri.*** **Nathan Davis provided an overview of proposed assessments.** ***The roll was called and the resolution was approved unanimously.***

4. **Resolution #649-25.** Certify collection assessments for maintenance on various ditches to the Allen and Van Wert County Auditors. ***Commissioner Seibert moved to approve the resolution. Motion seconded by Commissioner Wolfrum.*** **Nathan Davis provided an overview of proposed assessments.** ***The roll was called and the resolution was approved unanimously.***

	5. **Resolution #650-25.** Certify collection assessments for maintenance on various ditches to the Allen and Putnam County Auditors. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Brubaker.*** **Nathan Davis provided an overview of proposed assessments.** ***The roll was called and the resolution was approved unanimously.*** *****Immediately following, Putnam County held their meeting to certify assessment costs for their Joint County ditches with Allen County*****
1:41 p.m.	**RECESS**
2:02 p.m.	**Family Children First Council Subgrant Agreement Discussion** • **Commissioners discussed the proposed Subgrant Agreement with the Ohio Department of Youth for Family Children First council** **-Prosecutor's Office has reviewed the agreement** **Resolution #652-25.** Enter into a subgrant agreement with the Ohio Department of Children and Youth on behalf of the Allen County Family and Children First Council. ***Commissioner Noonan moved to approve the resolution. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
2:04 p.m.	**ADJOURN**
	Submitted by: Brittany N. Woods **Brittany N. Woods, Clerk** **Approved by:** **Board of Allen County Commissioners** **Beth Seibert** Cory Noonan **Cory Noonan** Brian Winegardner **Brian Winegardner**