MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	GENERAL SESSION
DATE	August 5, 2025
LOCATION	COMMISSIONER'S MEETING ROOM
	PRESENT: Beth Seibert **Cory Noonan** **Brian Winegardner**
TIME:	**GENERAL SESSION – RECORDED**
9:00 a.m.	**AGENDA MEETING**
	PLEDGE – Brian Winegardner
	APPROVE AGENDA AS PRESENTED ***Commissioner Winegardner moved to approve the amended agenda. Motion seconded by Commissioner Noonan. The roll was called and the amended agenda was approved unanimously.***
	ITEMS FOR REVIEW AND APPROVAL **1. Consent Agenda:** **a. Resolution #590-25.** Approve travel expenses. **b. Resolution #591-25.** Intradepartmental transfers. **c. Resolution #592-25.** Supplemental appropriation for the Mounted Posse Fund 2405. **d. Resolution #593-25.** Authorize "then and now" purchases. **e. Resolution #594-25.** Establish the Election Security Grant Fund. **f. Resolution #595-25.** Resolution to hire Aneesa Langhals as an Eligibility/Referral Specialist 2 position at the Allen County Department of Job and Family Services.

g. **Resolution #596-25.** Authorize a 6-month step wage increase per the Collective Bargaining Agreement for Nicole Wittenbrink at the Child Support Enforcement Agency.
h. **Resolution #597-25.** Accept the resignation of Misty Thompson from the Allen County Child Support Enforcement Agency.
i. **Resolution #598-25.** Authorize membership and payment of membership dues to Meta Solutions.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Resolution #599-25.** Appoint Timothy Buit to the Port Authority of Allen County Board.
   Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.
2. **Resolution #600-25.** Appoint Shana Stober to the Mental Health & Recovery Services Board (MHRSB) serving Allen, Auglaize and Hardin counties.
   Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

3. **Resolution #601-25.** Authorize collection of maintenance assessments on the Blanchard River Stream Enhancement Project (BSERP) to be collected in 2026.
   Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

4. **Resolution #602-25.** Enter into an agreement with Lucas County for autopsy services.
   Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

DISCUSSION

A. Commissioners

1. **Resolution #603-25.** Authorize the re-appointment and appointment of various individuals to an appeals board for the regulations prohibiting illicit discharges to the separate storm sewer system in the unincorporated areas of Allen County.
   Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

B. Family and Children First Council

1. **Resolution #604-25.** Approve a grant agreement between the Ohio Department of Medicaid and the Allen County Family and Children First, through the fiscal agent, Allen County Commissioners.
   Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.

C. Department of Job and Family Services

1. **Resolution #41-25A.** Amend Resolution #41-25, approve a subrecipient agreement between the Allen County Department of Job and Family Services and the Allen County Children Services Board.
   Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.

2. **Resolution #42-25A.** Amend Resolution #42-25, approve a Memorandum of Understanding to address Child Abuse and Neglect between Allen County Children Services and specific community partners in Allen County.
   Commissioner Winegardner moved for approval. Motion seconded by Commissioner Noonan. The roll was called and the resolution was approved unanimously.

	D. WORTH Center 1. **Resolution #605-25.** Approve a sub-grant award agreement with the Ohio Office of Criminal Justice Services, Ohio Department of Public Safety, for the WORTH Center and authorize the president of the Board of Allen County Commissioners to execute same. ***Commissioner Noonan moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.*** 2. **Resolution #606-25.** Authorize submission of a grant application to the Ohio Office of Criminal Justice Services for Residential Substance Abuse Treatment funding. ***Commissioner Seibert moved for approval. Motion seconded by Commissioner Winegardner. The roll was called and the resolution was approved unanimously.*** **E. County Engineer** 1. **Resolution #607-25.** Resolution fixing time of Final Hearing and acknowledging receipt of Engineer's reports. Estimated assessments and watershed map on the proceedings for the Indianbrook-Wildbrook Phase II Drainage Improvement Project. ***Commissioner Winegardner moved for approval. Motion seconded by Commissioner Seibert. The roll was called and the resolution was approved unanimously.***
	ANNOUNCEMENTS
9:11 a.m.	**RECESS**
9:33 a.m.	**Building and Grounds Weekly Update – Jason Patchet** • **Discussion over Administration Building changes and updates.** • **Provided discussion over IT data and security details for the Administration Building.** - **Commissioners approve to add the sleeves for the IT closet at a cost of $543.06.** • **Discussion was had over parking lot layout and gate details for the new Administration Building.** • **Commissioners provided their thoughts and concerns over parking and traffic flow for the**

	members of the general public who will be visiting the Administration Building to conduct business. • Discussion was had over the parking lot spaces being angled or straight and the flow of traffic. - Further discussion will be had between the Commissioners, Jason Patchet and WDC Group. • Provided discussion was had for parking spots for Elected Officials who will be housed at the new Administration Building. - Further discussion will be had for the Commissioners to decide how many parking spots to accommodate within the gated parking lot at the new Administration Building. • Commissioner Seibert expressed to Jason that the Allen County Museum will be reaching out to him and his staff in regards to an issue they are having at their facility.
10:40 a.m.	RECESS
11:02 a.m.	Indianbrook-Wildbrook Phase II Project Discussion – Nathan Davis and Joe Gearing • Jerry Gilden, Marian Township Trustee is the proxy for Commissioner Cory Noonan. - Cory has to abstain due to a conflict that permits him to be involved with the meeting/discussion. • Discussion was had over the Ohio Revised Code changing on how official amendments were handled and should be handled moving forward. • Nathan Davis provided an explanation over amendment III of phase I of the project. • Discussion was had over the watershed and the main ditch. • Discussion was had over current numbers over the project. • Provided discussion over what hearings need to be had for the projects. • Further discussion/questions will be presented to the Asst. Prosecutor John Willamowski Jr. on his legal opinion moving forward.
11:43 a.m.	RECESS
1:00 p.m.	Staff Update/County Projects Discussion *Staff members – Kelli Singhaus and Brittany Woods are not present.

Sofia Clifton –

- **Sofia sent out the LCIP CORSA HR Training to all Elected Officials and Department Heads.**
  - **Sofia expressed to the Commissioners that last year everyone in our Office signed up and the Commissioners agreed on the entire Staff of the Board of Commissioners attending for the HR Training.**
- **Sofia received a letter from an insurance company stating that the Commissioners were listed as additional insured for DBA Daycare in Spencerville, Ohio.**
  - **The statement stated that the policy will not be renewed and the Commissioners will just file the notice.**
  - **Sofia has been working on paying invoices, pay-ins and working on pay-roll.**

Beth Seibert –

- **Discussion over Auditor of State Training certificates.**
  - **The certificates will be sent to the Auditor for all 3 Commissioners completion.**
- **Provided discussion for evaluations to be had for employees that are under the Commissioners authority.**
  - **These members include Kelli Singhaus, Vicki Tarr, Jason Patchet, Brad Niemeyer, Joe Patton, Jared Gesler, and Julie Shellhammer.**

Cory Noonan –

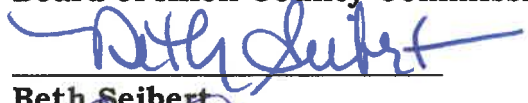
- **Discussion was had over the Public Defender MOU.**
- **Commissioners discussed incoming funding.**
- **Provided discussion over the budget.**

Brian Winegardner –

- **Discussion was had over an updated quote that was received by the Allen County Sheriff's Office.**
  - **Commissioners discussed on where to pay the item from.**
- **Discussion over Veterans Program at the Allen County Fairgrounds.**

County Projects -

- **Discussion was had over the Allen County Museum Building needing a new HVAC System**

	and the cost of that coming in at an estimate of 3 million dollars.
1:30 p.m.	**ADJOURN**
	Submitted by: **Sofia A. Clifton, Asst. Clerk** **Approved by:** **Board of Allen County Commissioners**  **Beth Seibert** **Cory Noonan** **Brian Winegardner**