MINUTES
BOARD OF ALLEN COUNTY COMMISSIONERS

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Board of Allen County Commissioners will be in session
Tuesday and Thursday and adjourn upon completion of business

DESCRIPTION	**GENERAL SESSION**
DATE	**July 31, 2025**
LOCATION	**COMMISSIONER'S MEETING ROOM**
	PRESENT: Beth Seibert **Cory Noonan** **Brian Winegardner**
TIME:	**GENERAL SESSION – RECORDED**
9:00 a.m.	**AGENDA MEETING**
	PLEDGE—Brian Winegardner
	APPROVE AGENDA AS PRESENTED ***Commissioner Winegardner moved to approve the agenda. Motion seconded by Commissioner Noonan. The roll was called and the agenda was approved unanimously.***
	ITEMS FOR REVIEW AND APPROVAL 1. **Consent Agenda:** a. **Resolution #577-25.** Approve travel expenses. b. **Resolution #578-25.** Supplemental appropriation for the Unclaimed Money Fund 1700. c. **Resolution #579-25.** Supplemental appropriation for the Behavioral Health Fund 2879. d. **Resolution #580-25.** Supplemental appropriation for the Mental Health Fund 8009. e. **Resolution #581-25.** Supplemental appropriation for the General Fund 1001. f. **Resolution #582-25.** Supplemental appropriation for the Debt Service for Future Projects Fund 3999.

g. **Resolution #583-25.** Accept the resignation of Brandon Shields from the Allen County Department of Job and Family Services.
h. **Resolution #584-25.** Accept the resignation of Chloe Huiskes from the Allen County Department of Job and Family Services.
i. **Resolution #585-25.** Resolution to reclassify Nick McDorman as a Chief Operator at the Wastewater Collection Division in the Allen County Sanitary Engineering Department.

Commissioner Noonan moved to approve the resolutions. Motion seconded by Commissioner Seibert. The roll was called and the resolutions were approved unanimously.

RESOLUTIONS/SIGNATURES:

1. **Resolution #586-25.** Appoint three (3) members to the American and Sugar Creek Township Community Reinvestment Area (CRA) Housing Council. ***Commissioner Seibert moved to not request a hearing. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.***

2. **Resolution #587-25.** Accept proposal and enter into contract with Amrize Building Envelope, LLC. for the removal of existing roof and installation of a new roofing system at the Veterans Memorial Civic and Convention Center. ***Commissioner Winegardner moved to not request a hearing. Motion seconded by Commissioner Noonan. The roll was called and approved unanimously.***

DISCUSSION

A. <u>County Engineer</u>

1. **Resolution #588-25.** Enter into a Roadway Development Agreement with the Allen County Port Authority and Bistrozzi LLC. (Project BOSC Developer). ***Commissioner Noonan moved to not request a hearing. Motion seconded by Commissioner Seibert.*** **Agreement is made with the developer to minimize impacts to roads and bridges. Developer will make roadway improvements in the area of the proposed business.** ***The roll was called and approved unanimously.***

	B. Allen County Regional Airport Authority 1. **Resolution #589-25.** Authorize the Allen County Regional Airport Authority to accept a grant offer from the Federal Aviation Administration (FAA). ***Commissioner Seibert moved to not request a hearing. Motion seconded by Commissioner Winegardner. The roll was called and approved unanimously.***
	ANNOUNCEMENTS
9:05 a.m.	**RECESS**
9:36 a.m.	**Building and Grounds Weekly Update/County Projects – Rachael Gilroy, Jason Patchet and Chris Widener** • **Rachael Gilroy, Auditor, provided an update on demolition of the Old Jail Project** **-currently waiting on Core Engineering Demolition Plan** **-once received, will be requesting bids from three (3) local firms, which will include any remediation for the project** • **General discussion on requests of artifacts from the old jail** **-Bluffton Historical Society has inquired on items for them to put on display** **-Jason Patchet and his team will work on gathering items to loan to the Bluffton Historical Society** • **General discussion on future recognition of the site once the old jail is demolished** **At 9:58 a.m., Rachael Gilroy left the meeting** • **Jason Patchet discussed utilizing breaker panel parts from the Old Jail to make repairs at the Civic Center due to one of the main breaker panels frying** • **Discussion on security and fire panel issues over the last week** **-issues have been resolved** **Chris Widener provided Drawings and Specifications for the Child Support Enforcement Agency (CSEA) Project** • **Review of revisions to the renovation plans at Cook Tower**

	• **General discussion on IT network/phone system —county network vs. state network** **-will need to further discuss with Vicki Tarr, CSEA Director** • **Will plan to have bid documents prepared and ready to go out for bid by the end of August** • **Discussion on the Administration Building** **-WDC Group will be providing terrazzo samples for the Commissioners to review as well as color boards to review for options of office spaces** • **General discussion on cost of installing terrazzo on the 2nd and 3rd floor of the Administration Building** **-approximately an additional $163,000.00 increase to the contract to install additional terrazzo** **-general discussion on LVT vs. terrazzo for the 2nd and 3rd floors** **-Commissioners will review both terrazzo and LVT samples prior to deciding which option to move forward with** • **Discussion on front sidewalk and placement of flag poles for the Administration Building** • **Jason Patchet provided an update on the parking lot sealing and striping project** **-rescheduled for August 14th to finish the Civic Center area, which will conclude the project** • **Working on scheduling the boiler and air handler project planned and scheduled for the Justice Center and the Civic Center**
11:06 a.m.	**RECESS**
1:00 p.m.	**Bid Opening—Board of Developmental Disabilities Bathroom Facility Project** **Bids received:** **Branham Builders $264,320.00 Alt. $276,520.00** **Vogts Construction $309,465.00 Alt. $312,154.00** **Vancon General Contractor $345,378.00 Alt. $350,409.00** **Schimmoeller Construction $264,978.00 Alt. $268,838.00** **ACI $359,000.00 Alt. $374,000.00** **Charles Construction $384,000.00 Alt. 393,300.00**

1:08 p.m.	**RECESS**
1:30 p.m.	**Potential Mental Health and Recovery Services Board Appointment Interview—Shana Stober** • **Beth Seibert provided an overview of the Mental Health and Recovery Services Board and explained the current vacancy that is needing to be filled due to Barbara Link choosing to no longer serve** • **Shana Stober provided an overview of herself and her background as well as her interest in serving on the Mental Health and Recovery Services Board** • **Brian Winegardner provided an overview on the time commitment of being a Board member -current schedule is flexible and would allow time to serve on the Board** • **Cory Noonan discussed the importance of the levy for the continued success of the Mental Health and Recovery Services Board** • **General discussion on Board involvement of the Opioid Commission**
1:47 p.m.	**RECESS**
2:05 p.m.	**Mental Health and Recovery Services Board/CORSA Insurance Discussion—Webb Insurance and Mental Health and Recovery Services Board** **Present: Sofia Clifton, Tammie Colon, Adam Stolly, Michael Sarno and Tom Sarno** • **General discussion on insurance coverage for the Mental Health and Recovery Services Board -currently the Board is insured by two entities—CORSA/Webb Insurance and Stolly Insurance** • **Webb Insurance and Stolly Insurance will work together on plans to remove Mental Health and Recovery Services from CORSA/Webb Insurance**
2:33 p.m.	**ADJOURN**

Submitted by:
Brittany N. Woods, Clerk

Approved by: **Board of Allen County Commissioners**

Beth Seibert

Cory Noonan

Brian Winegardner